



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF APRIL 23, 2019
ASSEMBLY HALL
395 MAGNOLIA RD.
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Invocation and Pledge of Allegiance. (Pastor John Kinyon of Redeemer Church)
3. Reports:
 Manager
 Council
4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Public Safety Reports for March
 Fire Department Report
 Police Department Report (1)
 Police Department Report (2)
- B. Approval of Draft Village Council Meeting Minutes.
 April 9, 2019 Regular Meeting
 April 9, 2019 Work Session
- C. Budget Amendments Report

End of Consent Agenda.

5. Discuss and Consider Resolution 19-11 to Appoint Sonja Rothstein to the Board of Adjustment and Planning and Zoning Board.
6. Other Business.
7. Comments from Attendees.
8. Motion to Adjourn.

*Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.
Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.
Values: Service, Initiative, Teamwork, and Improvement.*



**COUNCIL
ADDITIONAL AGENDA DETAILS:**

ATTACHMENTS:

Description

- ▣ 2019 Key Partners and Collaborators



Council Member to Report	Partners & Collaborators
Nancy Fiorillo	Neighborhood Advisory Committee
	Moore County Schools
	Pinehurst Resort
John Bouldry	First Health
	NCDOT/MCTC/TARPO
	Triangle J. COG
	Moore County
Judy Davis	Pinehurst Business Partners
	Beautification Committee
	Given Memorial Library Working Group
Kevin Drum	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
	Partners in Progress
Jack Farrell	Bicycle and Pedestrian Advisory Committee
	Convention and Visitors Bureau



**PUBLIC SAFETY REPORTS FOR MARCH
ADDITIONAL AGENDA DETAILS:**

Fire Department Report
Police Department Report (1)
Police Department Report (2)

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

4/15/2019

MEMO DETAILS:

Attached are the public safety reports for March 2019.

ATTACHMENTS:

Description

- ☐ March Fire Department Report
- ☐ March Police Department Report (1)
- ☐ March Police Department Report (2)



HISTORY, CHARM, AND SOUTHERN HOSPITALITY

SUMMARY FOR THE MONTH OF MARCH 2019

SUMMARY OF INCIDENT CALLS

	<i>NUMBER THIS MONTH</i>	<i>NUMBER FYTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER FYTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INCIDENT					
Fire	9	33	11	50	-34%
Overpressure Rupture, Explosion, Overheat - no fire	0	2	0	5	-60%
Rescue & EMS Incidents	50	410	44	395	4%
Hazardous Conditions - no fire	11	138	12	123	12%
Service Call	28	245	24	199	23%
Good Intent Call	29	237	20	257	-8%
False Alarm & False Call	11	285	15	227	26%
Severe Weather & Natural Disaster	0	92	0	7	1214%
Special Incident Type	0	0	0	0	0%
TOTAL INCIDENTS	138	1442	126	1263	14%

SUMMARY OF INSPECTION

	<i>NUMBER THIS MONTH</i>	<i>NUMBER FYTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER FYTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
TYPE OF INSPECTIONS					
Residential	8	86	8	80	8%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	2	9	0	0	700%
Commercial	4	156	0	188	-17%
Plan Review/Site Inspections	4	39	0	13	200%
Reinspection	20	159	9	123	29%
Occupancy Certificates	0	1	0	0	100%
TOTAL INSPECTIONS	38	450	17	404	11%
Violations Found:	12	400	0	292	37%
YTD Violations to be Corrected:		388		292	
YTD Violations Corrected:		339		180	
Correction Percentage:		87%		62%	

April 2, 2019

J. Carlton Cole, Fire Chief

FIRE DEPARTMENT

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org



PINEHURST FIRE DEPARTMENT

By The Numbers - March 2019



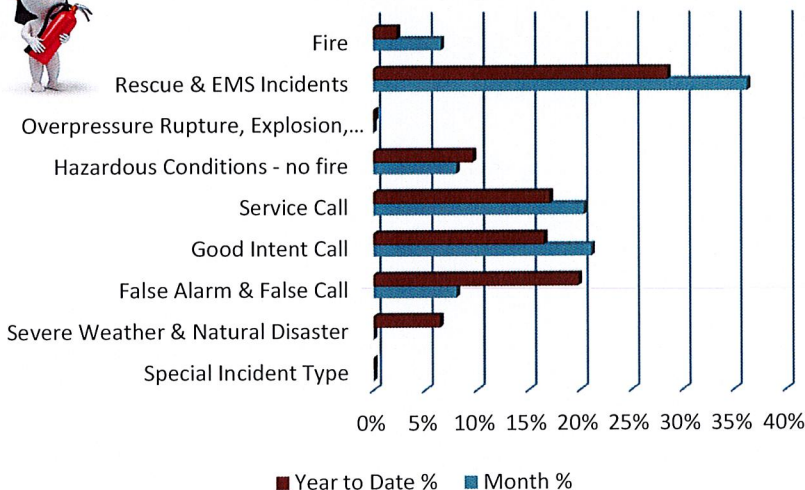
Month

Calls for Service **138**
 % Overlapping Incidents **5.07%**
 Busiest Day of Week **SUN**
 Busiest Hour of Day **9am/6pm**
 # of Times Staff Recalled **1**

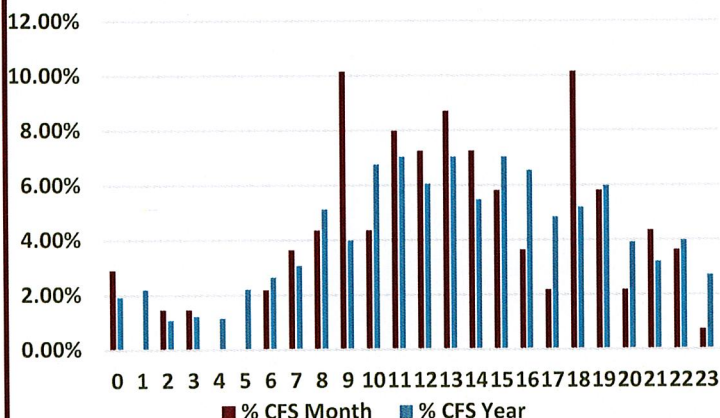
Year

Calls for Service **1442**
 % Overlapping Incidents **12.83%**
 Busiest day of Week **FRI**
 Busiest Hour of Day **11am/1pm/3pm**
 # of Times Staff Recalled **17**

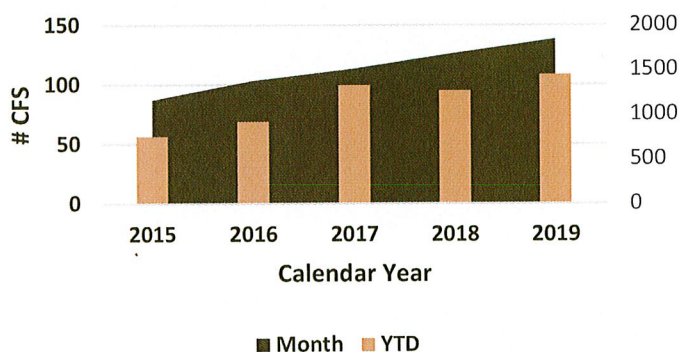
% of Calls for Service (CFS)



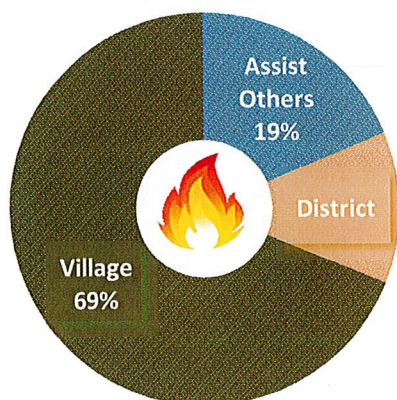
% CFS BY HOUR OF DAY



5 Year Comparison Through this Month of Year



LOCATION OF CFS FOR FY19



Inspections Completed this

MONTH **38**
 YEAR **450**

Code Violations Found this

MONTH **12**
 YEAR **400**

Percentage of Violations

Corrected YTD **87%**



Days Since Last Lost Time Accident in FD **626**

YTD Training Hours

IN HOUSE **5454**
 OUTSIDE **425.5**



Public Awareness Contacts

MONTH **2,579**
 YTD **24,891**



Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

January - March

Offense	2018	2018 Unfounded	2019	2019 Unfounded	% Change
Homicides					
Murder and Non-negligent Manslaughter	0	0	0	0	--
Negligent Manslaughter	0	0	0	0	--
Justifiable Homicide	0	0	0	0	--
Total Homicides	0	0	0	0	--
Kidnapping/Abduction	1	0	0	0	-100.0%
Sex Offenses					
Rape	0	0	1	0	--
Sodomy	0	0	0	0	--
Sexual Assault with an Object	0	0	0	0	--
Fondling	0	0	1	0	--
Total Sex Offenses	0	0	2	0	--
Robbery	0	0	0	0	--
Assaults					
Aggravated Assault	0	0	0	0	--
Simple Assault	2	3	10	1	400.0%
Intimidation	0	0	1	0	--
Total Assaults	2	3	11	1	450.0%
Arson	0	0	0	0	--
Extortion/Blackmail	1	0	0	0	-100.0%
Burglary/Breaking and Entering	1	0	4	0	300.0%
Larceny/Theft					
Pocket-Picking	0	0	0	0	--
Purse-Snatching	0	0	0	0	--
Shoplifting	1	0	1	0	0.0%
Theft of Motor Vehicle Parts	0	0	0	0	--
Theft from Motor Vehicle	4	0	10	0	150.0%
Theft from Coin-Operated Machine or Device	0	0	0	0	--
Theft from Building	9	0	10	0	11.1%
All Other Larceny	9	2	10	0	11.1%
Total Larceny/Theft Offenses	23	2	31	0	34.8%
Motor Vehicle Theft	0	0	2	0	--
Counterfeiting/Forgery	1	0	3	0	200.0%

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

January - March

Offense	2018	2018 Unfounded	2019	2019 Unfounded	% Change
Fraud					
False Pretenses/Swindle/Confidence Game	5	1	6	0	20.0%
Credit Card/Automatic Teller Machine Fraud	2	0	1	0	-50.0%
Impersonation	0	0	2	0	--
Welfare Fraud	0	0	0	0	--
Wire Fraud	0	0	0	0	--
Identity Theft	0	0	4	0	--
Hacking/Computer Invasion	0	0	0	0	--
Total Fraud Offenses	7	1	13	0	85.7%
Embezzlement	0	0	0	0	--
Stolen Property	0	0	1	0	--
Destruction/Damage/Vandalism of Property	8	0	6	0	-25.0%
Drug/Narcotic Offenses					
Drug/Narcotic Violations	48	0	29	0	-39.6%
Drug Equipment Violations	23	0	21	0	-8.7%
Total Drug/Narcotic Offenses	71	0	50	0	-29.6%
Sex Offenses, Nonforcible					
Incest	0	0	0	0	--
Statutory Rape	1	0	0	0	-100.0%
Total Sex Offenses, Nonforcible	1	0	0	0	-100.0%
Pornography/Obscene Material	0	0	2	0	--
Gambling					
Betting/Wagering	0	0	0	0	--
Operating/Promoting/Assisting Gambling	0	0	0	0	--
Gambling Equipment Violations	0	0	0	0	--
Sports Tampering	0	0	0	0	--
Total Gambling Offenses	0	0	0	0	--
Prostitution					
Prostitution	0	0	0	0	--
Assisting or Promoting Prostitution	0	0	0	0	--
Purchasing Prostitution	0	0	0	0	--
Total Prostitution Offenses	0	0	0	0	--
Bribery	0	0	0	0	--
Weapon Law Violations	1	0	6	0	500.0%

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

January - March

Offense	2018	2018 Unfounded	2019	2019 Unfounded	% Change
Human Trafficking					
Commercial Sex Acts	0	0	0	0	--
Involuntary Servitude	0	0	0	0	--
Total Human Trafficking Offenses	0	0	0	0	--
Animal Cruelty	0	0	0	0	--
Grand Total	117	6	131	1	12.0%

Activity Detail Summary (by Category)

Pinehurst Police Department

(03/01/2019 - 03/31/2019)

Incident\Investigations

11D - Fondling	1
13B - Simple Assault	1
13C - Intimidation	1
220 - Burglary/Breaking & Entering	1
23D - Theft From Building	4
23F - Theft From Motor Vehicle	3
23H - All Other Larceny	2
240 - Motor Vehicle Theft	1
250 - Counterfeiting/Forgery	1
26A - False Pretenses/Swindle/Confidence Game	2
26F - Identity Theft	3
280 - Stolen Property Offenses	1
290 - Destruction/Damage/Vandalism of Property	2
35A - Drug/Narcotic Violations	13
35B - Drug Equipment Violations	12
370 - Pornography/Obscene Material	1
520 - Weapon Law Violations	4
90A - Bad Checks	1
90C - Disorderly Conduct	3
90D - Driving Under the Influence	3
90Z - All Other Offenses	19
FTA / FTC - FAIL TO APPEAR / FAIL TO COMPLY	1
Left of Center - Driving Left of Center	3
License - Driver's License Violations	1
Speeding - Speeding	1

Total Offenses 85

Total Incidents 53

Arrests

13B - Simple Assault	1
13C - Intimidation	1

Activity Detail Summary (by Category)

Pinehurst Police Department

(03/01/2019 - 03/31/2019)

Arrests

23F - Theft From Motor Vehicle	2
23H - All Other Larceny	2
240 - Motor Vehicle Theft	1
280 - Stolen Property Offenses	1
290 - Destruction/Damage/Vandalism of Property	2
35A - Drug/Narcotic Violations	16
35B - Drug Equipment Violations	14
520 - Weapon Law Violations	6
90C - Disorderly Conduct	2
90D - Driving Under the Influence	3
90Z - All Other Offenses	6
FTA / FTC - FAIL TO APPEAR / FAIL TO COMPLY	1
Total Charges	58
Total Arrests	37

Accidents

Total Accidents	0
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Citations

Driving While License Revoked	25
DWI	1
Expired Registration	29
Failure To Reduce Speed	3
Failure To Stop (Stop Sign/Flashing Red Light)	8
No Insurance	5
No Operator License	8
Other (Infraction)	36
Possess/Consume Alcohol - Passenger	1
Running Red Light	1
Speeding (Infraction)	144
Unsafe Movement	9

Activity Detail Summary (by Category)

Pinehurst Police Department

(03/01/2019 - 03/31/2019)

Citations

Secondary Charge	64
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Total Charges	334
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Total Citations	270
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Warning Tickets

Total Charges	0
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Total Warning Tickets	0
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Ordinance Tickets

Total Ordinance Tickets	0
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Criminal Papers

Warrant	10
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Total Criminal Papers Served	10
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Total Criminal Papers	10
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Civil Papers

Total Civil Papers Served	0
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Total Civil Papers	0
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**APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.
ADDITIONAL AGENDA DETAILS:**

April 9, 2019 Regular Meeting
April 9, 2019 Work Session

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

4/15/2019

MEMO DETAILS:

Attached are the draft minutes from the Village Council regular meeting and work session on April 9, 2019.

ATTACHMENTS:

Description

- ☐ April 9, 2019 Regular Meeting
- ☐ April 9, 2019 Work Session



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF APRIL 9, 2019
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, April 9, 2019 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Mayor Pro Tem
Ms. Judy Davis, Treasurer
Mr. Kevin Drum, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 35 attendees, including 5 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo, called the meeting to order.

2. Reports:

Village Manager

- Spoke on the cooperation between the County and surrounding municipalities. One of the benefits that have come from the cooperation is the County is working with on a development, off of 15-501, and included the Village in their discussions with the developer. The Village met with the developer last week and they made 3 very import concessions which include more robust landscape buffers, incorporating landscaping in the parking areas and finally before issuing permits they will allow the Village of Pinehurst to comment on the elevations.
- Aberdeen has reached out to the Village on a planned development off of HWY 5 and will be providing all the details. We should have this information for the next work session.
- Working on the paving prioritization list, based on the pavement condition ratings study completed on the Village streets.

Village Council

- Councilmember Davis stated Live at Five is this Friday, April 12th.
- Mayor Nancy Fiorillo stated that Festival D'Avion will be this weekend at the Moore County Airport. She and 3 other Mayors raced during the Matinee Races at the Harness Track.
- Councilmember Jack Farrell stated that the CVB Board decided not to partner with the Welcome Center.
- Councilmember Kevin Drum stated that the Triangle J Council of Governments will have a meeting with the Tri-Cities group on April 29th to discuss recycling issues. They are seeing huge benefits from partnerships.
- Mayor Pro Tem Bouldry was contacted by a Village merchant to request setting a meeting with a couple of Councilmembers and merchants.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Approval of Draft Village Council Meeting Minutes.
 - March 26, 2019 Regular Meeting

End of Consent Agenda.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Davis, Council unanimously approved the Consent agenda by a vote of 5-0.

4. Follow Up Discussion from the Moore County Hosted Corridor Meeting Held February 22, 2019.

Debra Enslinger, Moore County Planning Director, explained they held a meeting on February 22, 2019 to discuss the zoning around the major corridors in the County. She reviewed the various highway corridor overlay districts. During the last meeting many in attendance pointed out some changes that they would like to see along the corridors. The County has been looking at the corridors and addressing some of the issues. Some of the items they are looking at include design standards, where buildings are placed, landscaping, right-of-way utilization, and signage. Ms. Enslinger stated the County has learned some lessons where buildings could have been designed differently or set back further. The County is asking Council to let them know, before June 1st, what their vision, goals and objectives are along the highway corridors. Councilmember Davis asked after the feedback what will be the County's next step. Ms. Enslinger stated that the next step would be for the County to amend their policies in 2019.

5. Discuss and Consider Resolution 19-10 Waving Special Assessment Acceleration.

Brooke Hunter, Finical Service Director, explained that billings for this year's Municipal Service District (MSD) and Cotswold special assessment installments were mailed in January and were due February 9, 2019. North Carolina General Statute 160A-233(b) states that if any installment of these assessments is not paid by the due date, all of the installments remaining unpaid become due and payable, unless the Council waives this acceleration.

As of the due date, three property owners did not pay this year's installment. All of the delinquent assessments have now been paid due to subsequent collection efforts. Staff is recommending Council approve resolution 19-10 to waive the acceleration of the special assessment installments for the three properties that have paid their annual installment.

Upon a motion by Councilmember Davis, seconded by Councilmember Drum, Council unanimously approved Resolution 19-10 waving special assessment acceleration by a vote of 5-0.

6. Other Business.

No other business was discussed.

7. Comments from Attendees.

- Jim Spoonhour, 80 Village Green East, explained that the alleys in the village are not platted nor designated but utilities run down them and some residents access their garages, as the Village used to require garages in the rear of the homes. He noted that there are no fire hydrants on Village Green so fire Trucks would have to access the alleyway as well. Phone, electric and Moore County utilities are ran in the alleyway. He explained the problem is that the Village issued a fence permit to a home at the end of the alleyway at 55 Palmetto that will block the alleyway at one end. He recommends that all the effective parties and home owners in the alleys get notice of any changes to be made. He also requested that the fence permit issued by the Village to Randy Acres to close off the south end of the alley way be rescinded.
 - Jeff Sanborn, Village Manager, stated Mr. Spoonhour recommendations may be permissible if the Council amends the PDO. In regards to the fence permit the Village issued, they have no choice but to honor the permit.
 - Mike Newman, Village Attorney, provided an update to the situation. He explained this alleyway way has caused issues with Moore County and also Duke Power has been notified. Moore County has unrecorded utility lines in the alleyway. Moore County has an easement via inverse condemnation and Moore County is preparing to file a restraining order on Mr. Acres, the property owner. Mr. Newman explained that given the laws on inverse condemnation the County will win

that lawsuit along with any other easement holder or any neighbors that have used it for ingress/egress. Also, the Village fence permitting process doesn't allow to do a title search for every property nor deny a permit because someone says there is an easement. Mr. Newman stated the dispute is between the easement holder and the property owner. The Village has modified their fence application to say the issuance of a fence permit doesn't affect property rights. When there is knowledge of an unrecorded easement we can let Moore County know to protect their interest.

- Lynn Goldhammer, 11 Salem Lane, stated she is wondering just how much our highways can be developed. She believes service roads or caution lights at certain times of day, instead of steady traffic lights, could help control the traffic. Since the Village is working with other towns she thinks maybe we should look at what doesn't work well and what we could do to make it work better in the future.
- Tom Campbell, Pinehurst resident, asked if the Village had heard anything in regards to the legality of double taxation of the fees that the County is charging for solid waste.
- Bob Coats, 21 Edinburgh Lane, stated he was concerned with Senate Bill 367 which is co-sponsored by Senator Tom McInnis, designed to restrict municipalities with their ability to govern tree ordinances. The NC League of Municipalities is voicing their opposition on this.
 - Mayor Pro Tem Bouldry stated they have had direct contact with Senator McInnis' office and provided a list of concerns to go before the General Assembly this year. One of those included the extended reach at Raleigh interfering with local control, which they felt was a major concern.
 - Village Manager, Jeff Sanborn, explained that the Planning and Zoning board have been working on how to tighten up tree removal and tree replacement requirements tied to screening and buffering. However, if this bill passes will we lose this ability as well.
- Collett Kolinski, Pinehurst resident, stated that Alex Cameron stated at the last P&Z meeting that SB Bill 367 had already passed and therefore the Planning and Zoning Board dropped the fact that they would do anything else with clear cutting rules.
- Kami David, 4 Van Buren Lane, stated that children that live in Village Acres and No. 6 are proposed to attend schools to south of the traffic circle, they currently attend schools west of the circle. This move will increase traffic congestion at the traffic circle. She spoke with the consultants and they were not familiar with the traffic circle. She asked if the Council would go to the Board of Education and inquire due to the traffic issues this would create.
- Steven Bradford, NC Association of Realtors, asked why the minimum square footage subcommittee is not a public meeting.
 - Natalie Hawkins, Assistant Village Manager, explained that the subcommittee did not met the legal definition of a public body therefore is not a public meeting. However, the Village chose to share the notes from the meeting online.

8. Motion to Adjourn.

Upon a motion by Councilmember Davis, seconded by Councilmember Drum, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 5:51 pm.

Respectfully Submitted,

Beth Dunn,
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement



**VILLAGE COUNCIL
MINUTES FOR WORK SESSION OF APRIL 9, 2019
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

IMMEDIATELY FOLLOWING THE REGULAR MEETING

The Pinehurst Village Council held a Work Session at 6:00 p.m., Tuesday, April 9, 2019, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Mayor Pro Tem
Ms. Judy Davis, Treasurer
Mr. Kevin Drum, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 10 attendees, including 5 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo, called the Council work session to order and Molly Gwinn, Chair of the Historic Preservation Commission, called the HPC work session to order.

2. Presentation and Discussion of the Revised Historic Guidelines with the Historic Preservation Commission.

Molly Gwinn, Historic Preservation Commission Chair, explained the four key goals of the Commission in updating the guidelines were to make it easier for applicants and the public to understand "the rules", clarify the process of how to obtain a Certificate of Appropriateness (COA), make it easier to obtain approval and to have a format ready for online publication. Ms. Gwinn stated that the HPC wanted to make this a preservation document. The document went from a "standards and guidelines" format to "guidelines" format as that's what is most commonly used in North Carolina. They also went to a "must" and "should" format to help make the Guidelines clear. Explanations were updated for major, minor and routine work, as well as shifted some items to the minor work category. Also they added a few items such as graphics, illustrations, charts, and a frequently asked questions section. Ms. Gwinn stated she feels the graphics will really help as it shows what the items should look like and that the overarching must in the document is that the project must be congruent with the Historic District.

Ms. Gwinn stated they really expanded the approval requirements and how to obtain a COA and expanded the different categories of work. Changes to existing structures has its own section now. The section on fences include a useful graphic and some space given to the materials. The appendices were moved to the back of the document, which includes items such as a COA check list, color palettes, planting guide, a new glossary and useful resources.

Molly Gwinn stated there was on suggestion that she received from a Councilmember that seemed to be particularly substantial and she would like HPC Member Tom Schroder to speak on the term legal standing. Councilmember Farrell stated he was the Councilmember that made the suggestion and stated that the legal standing he referred to is described in the meeting procedure section in the public input section, which now includes the reference to legal standing. Tom Schroder, HPC member, explained the process of public comment in an HPC meeting and the differences is legal standing witnesses, whom can cross examine, and regular witnesses. The HPC would have to determine who has legal standing and their testimony. Councilmember Farrell asked who on the HPC is qualified to determine legal standing. Mayor Fiorillo stated that very rarely would this ever come up and Councilmember Drum stated he felt the same way. Councilmember Farrell stated it sounds from the wording of the document that

only those with legal standing would be able to speak at a hearing and he wouldn't agree to this provision. Jeff Sanborn, Village Manager, stated he agrees the wording appears that way, however, he doesn't believe that was the intent. Ms. Gwinn stated their position is always to provide a public form and to always only consider the facts. Councilmember Farrell stated he has full confidence that the HPC can control the testimony. Mr. Sanborn stated that the Village Attorney stated that "standing" has no bearing on who can talk in a hearing. Councilmember Farrell asked about the placement of satellite dishes. Ms. Gwinn stated that item was lost in the staff review. Mr. Sanborn stated that it was not legally enforceable, even within the Historic District. Councilmember Farrell stated the other concern he had was that most changes to driveway and parking are listed under minor work, however maybe modify the language to say minor changes to driveways and parking areas. Molly Gwinn stated maybe they could change it to impact adjacent property. Councilmember Davis said she believes the guidelines should be as user friendly as possible.

Mayor Pro Tem Bouldry asked if the section on scale is clear enough. Ms. Gwinn said they are always shy about putting a number on scale, they explained it by using the wording that must. Mr. Sanborn stated that using the word must makes it sound like it is a requirement. Councilmember Davis agrees using the word would create confusion. The HPC agreed to meet formally to review the recommendations from the Council and make any necessary changes. Council came to a consensus that a public hearing would be held at the May 14th Council meeting.

3. Motion to Adjourn the Historic Preservation Commission.

Upon a motion by HPC Chair Gwinn, seconded by HPC member Schroder, the Historic Preservation Commission unanimously approved to adjourn the work session by a vote of 5-0 at 7:15pm.

4. FY 2020 Strategic Operating Plan (SOP) Preview

Jeff Sanborn, Village Manager, reviewed the strategic opportunities, challenges, and areas of focus indicated by Council in January 2019, at their retreat. He reviewed the proposed FY 2020-2024 opportunities for innovation and improvements and the process used to evaluate the investment into the proposed change. Mr. Sanborn explained the Village plans to conduct 29 projects in FY 2020-2024, significant projects include pedestrian facilities, West Pinehurst Park master plan development, Village Place streetscape enhancements, locate and purchase property for structured parking near the Village center, locate and purchase property for a future Fire Station 93, and continued Highway 211 landscaping improvements. Mayor Pro Tem Bouldry asked that looking ahead to the Library needs assessment, where does or where this fit into this would project list. Mr. Sanborn explained they don't know what the Library needs assessment is going to tell us and that is a blind spot in the 5 year forecast right now. Mr. Sanborn explained the Village plans to conduct 37 evaluations over the next five years, with some key evaluations including the Library needs assessment, ETJ expansion, and Police take home vehicle program. They have 3 Birdies to complete which includes fire emergency response, insourcing solid waste and document imaging.

General Statute requires that the revenue neutral tax rate is published in a year with re-evaluation. The revenue neutral rate for FY 20 is \$0.28. Property values went up approximately five and a half percent. Staff is recommending an inflation-adjusted revenue neutral tax rate of \$0.30 because operating expenses are increasing. Staff is also recommending a tax increase of \$.005 per year in FY 2021-2024 to address operating expenditures pressures. Mr. Sanborn explained that the key external sources of operating expenditure pressure include State mandated retirement system employer contribution rate increases, County mandated recycling and tipping fee increases, and 2.5% annual inflation rate for operating expenditures. Mr. Sanborn reviewed the financial summary if the Council adopted a revenue neutral rate. He explained there are two projected numbers one with the one million (\$1,000,000) dollar library funds and one without. He noted that these funds would be coming back to the Village in 2020. Brooke Hunter, Financial Services Director, explained that Council will choose if they want to set aside the one million dollars as committed fund balance. Councilmember Farrell stated that the problem with setting the funds aside is that we are predetermining the results of the Library needs assessment. Councilmember Drum agreed that until the public gives us permission the funds have no purpose. Councilmember Davis said she just doesn't want us to get too attached to the million dollars because there will be other projects, if not a Library. Mr. Sanborn suggested to give another name to the funds, such as, future capital expenditures.

Mr. Sanborn explained the key highlights for salary and benefits for the five year forecast includes a FY 2020 cost of living adjustment of 2.4%, merit raises averaging 2% funded in FY 2020-2024, an addition of 4.3 full time equivalents in FY 2020-2024 and several department restructures proposed. The restructuring of departments includes creating lead worker positions in some departments which will help with developing succession planning. He also reviewed the key highlights for the financial five year forecast which include IAP's and projects previously identified, mandated increase to retirement contribution rates and landfill fees, increased annual storm water maintenance funding by 48% in FY 2020 and by 30% in FY 2021-2024 and an increased request of \$50,000 for Given Memorial Library operations totaling \$150,000 annually.

Mr. Sanborn stated he will present the FY 20 Strategic Operating Plan at the May 14th Regular Council Meeting then Council will have budget work sessions on May 23rd and 24th. Also, the public hearing for the FY 2020 budget will be held on May 28th.

5. Work Session Business

No additional work session business was discussed.

6. Motion to Adjourn.

Upon a motion by Councilmember Davis, seconded by Mayor Pro Tem Bouldry, Council unanimously approved to adjourn the Work Session by a vote of 5-0 at 9:18 pm.

Respectfully Submitted,

Beth Dunn,
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement

DRAFT



**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

Brooke Hunter

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

4/16/2019

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

□ Budget Amendments Report - FY 2019



**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD APRIL 3 - APRIL 16, 2019**

Under Village of Pinehurst Ordinance #18-08, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to \$10,000 between departments (including contingency) of the same fund for the FY 2019 Budget. The Budget Officer may not transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes." Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-20-420-5300	S&G - Contracted Services	\$ 10,000		4/11/2019
	10-20-420-7700	S&G - Capital Outlay: Infrastructure		\$ 10,000	
		<i>Transfer savings from stormwater infrastructure projects to Streets & Grounds Contracted Services for additional street patching.</i>			



DISCUSS AND CONSIDER RESOLUTION 19-11 TO APPOINT SONJA ROTHSTEIN TO THE BOARD OF ADJUSTMENT AND PLANNING AND ZONING BOARD.

ADDITIONAL AGENDA DETAILS:

FROM:

Beth Dunn

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

4/17/2019

MEMO DETAILS:

This agenda item is for the Council to discuss and consider appointing Sonja Rothstein to the Planning and Zoning Board and the Board of Adjustment for the Village of Pinehurst. Ms. Rothstein will replace Michael Marsh, whose term ends June 30, 2019. The appointment being considered would be effective July 1, 2019 and end on June 30, 2022. Attached to this agenda item is Resolution 19-11 for Council's consideration.

ATTACHMENTS:

Description

- ☐ Rothstein Application
- ☐ Current Appointed Board Terms
- ☐ Resolution 19-11

From: webmaster@vopnc.org
To: [Lauren Craig](#)
Subject: Village of Pinehurst, NC: Volunteer Program Application
Date: Friday, June 22, 2018 2:56:45 PM

A new entry to a form/survey has been submitted.

Form Name: Volunteer Program Application
Date & Time: 06/22/2018 2:56 PM
Response #: 88
Submitter ID: 2278
IP address: 172.24.96.111
Time to complete: 0 min. , 44 sec.

Survey Details

Page 1

1. Date of Application:

06/22/2018

2. Board/Committee Interest (Check all that apply):

For information more information, please see the list of boards/committees on the [Volunteer Opportunities](#) page.

☒ Board of Adjustment/Planning and Zoning Board

☒ Historic Preservation Commission

3. Contact Info

First Name: Sonja
Middle Initial: K
Last Name: Rothstein
Mailing Street Address: 165 McKenzie Road W
Physical Street Address: Pinehurst 28374
Preferred Phone #: 9106703884
Birthday (month and day only): 3-28
Email Address: manfredrothstein@yahoo.com
Pinehurst Resident Since: 2015 (but also years ago for many years)

4. Summarize your educational background, volunteer, or work experience that would be helpful as a volunteer.

Sending as a separate email-thank you.

5. I certify that all statements made by me on this application are true and complete to the best of my knowledge. I understand that any false statement, misrepresentation, or omission may cause me to be excused from volunteer service.

Please initial for
certification. SR

6. STATE OF NORTH CAROLINA

COUNTY OF MOORE

RELEASE AND ACKNOWLEDGEMENT

The undersigned ("volunteer") is an adult person of sound mind who wishes to serve the Village of Pinehurst as a volunteer.

In consideration of the Village's acceptance of the volunteer, the Village allows the volunteer to engage in volunteer activity and the volunteer does hereby acknowledge that he/she is not entitled to any Worker's Compensation benefits, medical benefits, sick leave benefits, pension benefits, or any other benefits which accrue to employees of the Village of Pinehurst and hereby releases the Village of Pinehurst from any claims for any such benefits or for any other claim arising from the activities of the volunteer for the Village of Pinehurst.

The volunteer has read this document thoroughly and there are no other agreements, oral, or written, which are inconsistent with this document.

Date 06/22/2018

Please initial for release
and acknowledgement. SR

Thank you,
Village of Pinehurst, NC

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

WebMaster,

SONJA ROTHSTEIN BIOGRAPHY

Sonja Rothstein's exemplary commitment to public service over the course of her career and her lifetime has made a very significant impact in improving her community.

One such accomplishment was spearheading the Anne Frank Exhibit which was brought to the Cumberland County Arts Council in 2013. Bullying, especially cyber-bullying, are very important topics. The Anne Frank exhibit was a timely and relevant addition to the discourse. Sonja approached the Arts Council with the idea and then formed and chaired the committee. The committee, under the guidance of Sonja, raised the funds needed to bring the exhibit from the Anne Frank Center in New York and raised funds to support related events at the Arts Council. Sonja also led the committee in coordinating the other related events all over Cumberland County. This then started the momentum which led to many other lectures on bullying at universities, schools and religious institutions both about Anne Frank and her story's relevance to today's youth. There were similar exhibits at other local museums and at the public library, including speeches from Holocaust survivors and WW II soldiers and activities for students from Cumberland County and neighboring counties (many of whom attended through class trips at their schools). This led to frank discussions about tolerance and preventing bullying in greater Cumberland County during the entire month. The community embraced the exhibit and applauded its impact. It even attracted out of state visitors; a couple who had driven through Fayetteville for years and never stopped decided to stop because of the Anne Frank exhibit and were glad they did. Sonja even received thank you notes from people she did not know expressing appreciation personally and as citizens for bringing the thought provoking exhibit.

In the 1980's Sonja founded the Wish Upon A Star program through the Cumberland County Medical Alliance which used funds raised to make dreams come true for children of Cumberland County suffering from life threatening illnesses. Her vision was of great benefit to many underprivileged children who otherwise would not have had a special wish granted during a very scary time in a young life. Sonja put into place many fundraising events and united community agencies such as DSS and local hospitals and non-profits to ensure that wishes could be granted to some very deserving children. Sonja's efforts and compassion made Cumberland County a better place.

In the 1990's Sonja saw an opportunity to expand the horizons of Cumberland County's youth by organizing and raising the funds for exchange programs to the newly opened borders of Russia. Local public high school students who would otherwise never have had the opportunity to go overseas traveled to Russia as exchange students. The impact that this had on their world view is still something they use today in their adult lives. The students learned valuable lessons about understanding different cultures and backgrounds. The Russian students with which they were paired were then invited to Fayetteville, again through Sonja's efforts to include fundraising and coordinating. While in North Carolina, the Russian high school students visited many local businesses, banks, factories and schools. They were given the key to the City of Fayetteville where they performed traditional Russian dance for the city council. The students were invited to the Governor's Mansion in Raleigh and also visited the General Assembly Building. The students toured Ft. Bragg and even got to go to the zoo in Asheboro! All of these

interactions with the Russian students helped to open the eyes of many citizens of North Carolina to cultures beyond their home borders. This exchange was such a success that Sonja was able to bring another group of Russian high school students to Cumberland County with overwhelming community support. During this time, Sonja led a group of Duke University physicians on a trip to Russia where they brought much needed medical supplies and equipment. Sonja's efforts were even supported by US Ambassador Jack Matlock, Jr., who helped her coordinate the project.

Sonja is an award winning photographer whose artistic passion enhanced and benefitted the community. Most notably, her donated photographs are permanently displayed at the Morris Cancer Center at Duke which treats 50,000 cancer patients every year. Many patients and Duke staff have mentioned to her that they saw her uplifting photographs while at Duke receiving their treatments or while treating patients and that the pictures really brightened their spirits during a difficult time. It was also like seeing a "friendly face" when they recognized her name.

Sonja's photographs also enhanced her community through a photography exhibit at the Fayetteville Museum of Art in 2006. The photographs included in the exhibit were donated by Sonja to the Fayetteville Museum of Art. The proceeds generated from the sale of her art were used by the Museum to fund art projects in the community.

Sonja grew up in Pinehurst NC and Fayetteville, NC after moving to the US at age 13 from Salzburg, Austria. Her father was the first Command Sergeant Major of the 82nd Airborne and her parents owned businesses in Fayetteville and Pinehurst. She is a graduate of Methodist University. While at Methodist, she served as editor of sMALL Talk, the school paper. She then attended Duke University as a graduate student where she was Head Researcher and Writer at the Office Institutional Advancement. She was also a Field Executive for the Girl Scouts of America, taught swimming and lifesaving at the Durham YMCA, taught Sunday school at Judea Reform Synagogue and later at Beth Israel Synagogue in Fayetteville, NC. As President of Hadassah in Fayetteville, Sonja secured the most new lifetime memberships and received an award reflecting this achievement. She also served, while living in Richmond, VA as the Chair of the Eastern Seaboard Conference.

Sonja served for many years on the Cumberland County Joint Planning Board. During her service Sonja was always available to the citizens of Cumberland County and made sure that points of view from all citizen groups were considered when making planning decisions.

Other accomplishments include being a licensed real estate broker, member of the Association of the United States Army, charter member of the Dermatology Nurses' Association, Dig and Dream Garden Club member, All-American Ring of the IBM member, Fayetteville Hospitality House member, American Cancer Society member and Fayetteville YMCA member. She was also a volunteer Doula for military moms-to-be at Womack Army Hospital, which was of particular help when the dads-to-be were deployed during delivery.

Sonja held many officer positions with the Cumberland County Medical Alliance including President, Vice President and Chairman of the Directory Committee. During her

tenure, she was in charge of blood drives, abused children programs and created a program to provide much needed rocking chairs for parents and play equipment for children on the pediatric floor of Cape Fear Valley Hospital in Fayetteville.

As a longtime member of the Women's Club of Fayetteville, Sonja chaired many fundraisers which greatly benefitted this valuable historic organization to include raising sufficient funds to repair the roof on the building which is a historic landmark in Fayetteville.

Sonja Rothstein has benefitted her community in so many different ways and has made North Carolina a better place to call home and the lives of its citizens richer and brighter - even sometimes one citizen at a time.

In fact, her accomplishments were recently recognized by Governor Cooper through honoring her with the Long Leaf Pine Award.



Village of Pinehurst Appointed Board Members

Title	Last Name	Board/Committee	Current Appointment	Term Expiration
Cyndie	Burnett	BOA/P&Z	12/1/2016	11/30/2019
David	Kelley	BOA/P&Z	4/30/2017	3/31/2020
Joel	Shriberg	BOA/P&Z	2/1/2018	1/31/2021
Julia	Latham	BOA/P&Z	8/1/2017	7/31/2020
Leo	Santowasso	BOA/P&Z	7/1/2017	6/30/2020
Michael	Marsh	BOA/P&Z	6/28/2016	6/27/2019
Jeramy	Hooper	BOA/P&Z	11/1/2018	10/31/2021
Paul	Roberts	BOA/P&Z	12/1/2018	11/30/2021
Charles	Russell	BOA/P&Z	3/1/2019	2/28/2022

RESOLUTION #19-11:

A RESOLUTION REGARDING AN APPOINTMENT TO THE PINEHURST PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENT.

WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, there is a need to fill a vacancy on the boards; and

WHEREAS, Ms. Sonja Rothstein and the Village Council of Pinehurst are desirous of Ms. Rothstein serving as a member of the Board of Adjustment and the Planning and Zoning Board.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 23rd day of April, 2019, as follows:

SECTION 1. That the following appointment is hereby made to the Board of Adjustment and the Planning and Zoning Board for the term indicated:

Ms. Rothstein is appointed as a member of the Board of Adjustment and the Planning and Zoning Board, effective July 1, 2019, said term expiring on June 30, 2022.

SECTION 2. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 23rd day of April, 2019.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney