



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF MAY 28, 2019
ASSEMBLY HALL
395 MAGNOLIA RD.
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Invocation and Pledge of Allegiance. (Rev. David Beam of Pinehurst United Methodist Church)
3. Reports:
 Manager
 Council
4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Public Safety Reports for April, 2019
 Fire Department Report
 Police Department Report (1)
 Police Department Report (2)
- B. Approval of Draft Village Council Meeting Minutes.
 May 14, 2019 Regular Meeting
 May 14, 2019 Work Session
 May 14, 2019 Closed Session (not public)
- C. Budget Amendments Report

End of Consent Agenda.

5. Recognition of Village of Pinehurst Firefighters Who Have Been Awarded the Department's Certificate of Commendation and Life Saving Ribbon.
6. Motion to Recess Regular Meeting and Enter Public Hearing.
7. Public Hearing No. 1
 The purpose of this public hearing is to discuss the proposed Fiscal Year 2020 Budget for the Village of Pinehurst.
8. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.
9. Q3 Update on the Status of the FY 2019 Strategic Operating Plan Implementation.

10. Presentation of Quarterly Financial Statements for the Nine Months Ended March 31, 2019.
11. Other Business.
12. Comments from Attendees.
13. Motion to Recess the Regular Meeting and Enter a Closed Session.

Closed Session No. 1:

Pursuant to NCGS §143-318.11(a)(5)(i) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. Specifically, the Council will discuss a potential real estate transaction.

Closed Session No. 2:

Pursuant to NCGS 143-318.11(a)(3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council. Specifically, Council will discuss potential litigation for the recently approved Taylortown annexation.

14. Motion to Adjourn the Closed Session and Re-enter the Regular Meeting.
15. Motion to Adjourn the Regular Meeting.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**COUNCIL
ADDITIONAL AGENDA DETAILS:**

ATTACHMENTS:

Description

- ▣ 2019 Key Partners and Collaborators



Council Member to Report	Partners & Collaborators
Nancy Fiorillo	Neighborhood Advisory Committee
	Moore County Schools
	Pinehurst Resort
John Bouldry	First Health
	NCDOT/MCTC/TARPO
	Triangle J. COG
	Moore County
Judy Davis	Pinehurst Business Partners
	Beautification Committee
	Given Memorial Library Working Group
Kevin Drum	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
	Partners in Progress
Jack Farrell	Bicycle and Pedestrian Advisory Committee
	Convention and Visitors Bureau



PUBLIC SAFETY REPORTS FOR APRIL, 2019
ADDITIONAL AGENDA DETAILS:

Fire Department Report
Police Department Report (1)
Police Department Report (2)

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

5/15/2019

MEMO DETAILS:

Attached are the public safety reports for April 2019.

ATTACHMENTS:

Description

- ☐ Police Report (1) for April
- ☐ Police Report (2) for April
- ☐ Fire Report for April

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

Offense	January - April				
	2018	2018 Unfounded	2019	2019 Unfounded	% Change
Homicides					
Murder and Non-negligent Manslaughter	0	0	0	0	--
Negligent Manslaughter	0	0	0	0	--
Justifiable Homicide	0	0	0	0	--
Total Homicides	0	0	0	0	--
Kidnapping/Abduction	1	0	1	0	0.0%
Sex Offenses					
Rape	0	0	1	0	--
Sodomy	0	0	0	0	--
Sexual Assault with an Object	0	0	1	0	--
Fondling	0	0	1	0	--
Total Sex Offenses	0	0	3	0	--
Robbery	0	0	0	0	--
Assaults					
Aggravated Assault	0	0	1	1	--
Simple Assault	3	3	14	1	366.7%
Intimidation	0	0	1	0	--
Total Assaults	3	3	16	2	433.3%
Arson	0	0	0	0	--
Extortion/Blackmail	1	0	0	0	-100.0%
Burglary/Breaking and Entering	3	0	6	0	100.0%
Larceny/Theft					
Pocket-Picking	0	0	0	0	--
Purse-Snatching	0	0	0	0	--
Shoplifting	1	0	1	0	0.0%
Theft of Motor Vehicle Parts	0	0	0	0	--
Theft from Motor Vehicle	9	0	10	0	11.1%
Theft from Coin-Operated Machine or Device	0	0	0	0	--
Theft from Building	9	0	11	0	22.2%
All Other Larceny	12	2	10	0	-16.7%
Total Larceny/Theft Offenses	31	2	32	0	3.2%
Motor Vehicle Theft	0	0	3	0	--
Counterfeiting/Forgery	1	0	3	0	200.0%

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

Offense	January - April				
	2018	2018 Unfounded	2019	2019 Unfounded	% Change
Fraud					
False Pretenses/Swindle/Confidence Game	6	2	8	0	33.3%
Credit Card/Automatic Teller Machine Fraud	2	0	1	0	-50.0%
Impersonation	0	0	2	0	--
Welfare Fraud	0	0	0	0	--
Wire Fraud	0	0	0	0	--
Identity Theft	0	0	4	0	--
Hacking/Computer Invasion	0	0	0	0	--
Total Fraud Offenses	8	2	15	0	87.5%
Embezzlement	0	0	0	0	--
Stolen Property	1	0	1	0	0.0%
Destruction/Damage/Vandalism of Property	11	0	7	0	-36.4%
Drug/Narcotic Offenses					
Drug/Narcotic Violations	63	0	49	0	-22.2%
Drug Equipment Violations	27	0	33	0	22.2%
Total Drug/Narcotic Offenses	90	0	82	0	-8.9%
Sex Offenses, Nonforcible					
Incest	0	0	0	0	--
Statutory Rape	1	0	0	0	-100.0%
Total Sex Offenses, Nonforcible	1	0	0	0	-100.0%
Pornography/Obscene Material	1	0	2	0	100.0%
Gambling					
Betting/Wagering	0	0	0	0	--
Operating/Promoting/Assisting Gambling	0	0	0	0	--
Gambling Equipment Violations	0	0	0	0	--
Sports Tampering	0	0	0	0	--
Total Gambling Offenses	0	0	0	0	--
Prostitution					
Prostitution	0	0	0	0	--
Assisting or Promoting Prostitution	0	0	0	0	--
Purchasing Prostitution	0	0	0	0	--
Total Prostitution Offenses	0	0	0	0	--
Bribery	0	0	0	0	--
Weapon Law Violations	2	0	8	0	300.0%

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

January - April

Offense	2018	2018 Unfounded	2019	2019 Unfounded	% Change
Human Trafficking					
Commercial Sex Acts	0	0	0	0	--
Involuntary Servitude	0	0	0	0	--
Total Human Trafficking Offenses	0	0	0	0	--
Animal Cruelty	0	0	0	0	--
Grand Total	154	7	179	2	16.2%

Activity Detail Summary (by Category)

Pinehurst Police Department

(04/01/2019 - 04/30/2019)

Incident\Investigations

100 - Kidnapping/Abduction	1
11C - Sexual Assault with an Object	1
13A - Aggravated Assault	2
13B - Simple Assault	4
220 - Burglary/Breaking & Entering	2
23D - Theft From Building	1
240 - Motor Vehicle Theft	1
26A - False Pretenses/Swindle/Confidence Game	2
290 - Destruction/Damage/Vandalism of Property	1
35A - Drug/Narcotic Violations	20
35B - Drug Equipment Violations	12
520 - Weapon Law Violations	2
90C - Disorderly Conduct	1
90D - Driving Under the Influence	6
90G - Liquor Law Violations	1
90J - Trespass of Real Property	1
90Z - All Other Offenses	13
Code 1 - Any Death	1
Insurance - No Motor Vehicle Insurance	1
Left of Center - Driving Left of Center	4
License - Driver's License Violations	1
Property Damage - Non-Criminal property damage due to accidents, acts of nature, etc.	1
Registration - Vehicle Registration Violations	2
Speeding - Speeding	2
Total Offenses	83
Total Incidents	44

Arrests

100 - Kidnapping/Abduction	1
13B - Simple Assault	1

Activity Detail Summary (by Category)

Pinehurst Police Department

(04/01/2019 - 04/30/2019)

Arrests

23H - All Other Larceny	1
290 - Destruction/Damage/Vandalism of Property	1
35A - Drug/Narcotic Violations	19
35B - Drug Equipment Violations	12
370 - Pornography/Obscene Material	2
520 - Weapon Law Violations	3
90D - Driving Under the Influence	6
90G - Liquor Law Violations	1
90Z - All Other Offenses	5
FTA / FTC - FAIL TO APPEAR / FAIL TO COMPLY	5
Insurance - No Motor Vehicle Insurance	1
License - Driver's License Violations	1
Registration - Vehicle Registration Violations	1
Seat Belt - Seat Belt	1
Total Charges	61
Total Arrests	29

Accidents

Total Accidents	1
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Citations

Driving While License Revoked	23
DWI	4
Expired Registration	25
Failure To Reduce Speed	3
Failure To Stop (Stop Sign/Flashing Red Light)	3
No Insurance	1
No Operator License	8
Other (Infraction)	31
Seat Belt	3
Speeding (Infraction)	70

Activity Detail Summary (by Category)

Pinehurst Police Department

(04/01/2019 - 04/30/2019)

Citations

Speeding (Misdemeanor)	1
Unsafe Movement	10
Secondary Charge	43
Total Charges	225
Total Citations	182

Warning Tickets

Total Charges	0
Total Warning Tickets	0

Ordinance Tickets

Total Ordinance Tickets	0
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Criminal Papers

Warrant	11
Total Criminal Papers Served	11
Total Criminal Papers	11

Civil Papers

Total Civil Papers Served	0
Total Civil Papers	0



HISTORY, CHARM, AND SOUTHERN HOSPITALITY

SUMMARY FOR THE MONTH OF APRIL 2019


SUMMARY OF INCIDENT CALLS

TYPE OF INCIDENT	NUMBER THIS MONTH	NUMBER FYTD	NUMBER THIS MONTH LAST YEAR	NUMBER FYTD LAST YEAR	PERCENTAGE YTD
Fire	3	36	12	62	-42%
Overpressure Rupture, Explosion, Overheat - no fire	0	2	0	5	-60%
Rescue & EMS Incidents	50	460	41	436	6%
Hazardous Conditions - no fire	11	149	7	130	15%
Service Call	19	264	23	222	19%
Good Intent Call	25	262	27	284	-8%
False Alarm & False Call	28	313	21	248	26%
Severe Weather & Natural Disaster	2	94	3	10	840%
Special Incident Type	0	0	0	0	0%
TOTAL INCIDENTS	138	1580	134	1397	13%

SUMMARY OF INSPECTION

TYPE OF INSPECTIONS	NUMBER THIS MONTH	NUMBER FYTD	NUMBER THIS MONTH LAST YEAR	NUMBER FYTD LAST YEAR	PERCENTAGE YTD
Residential	4	90	4	92	-2%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	1	10	0	0	1000%
Commercial	4	161	24	212	-24%
Plan Review/Site Inspections	3	42	15	28	50%
Reinspection	9	168	15	138	22%
Occupancy Certificates	0	1	0	0	100%
TOTAL INSPECTIONS	21	472	58	470	0%
Violations Found:	9	408	49	341	20%
YTD Violations to be Corrected:		400		292	
YTD Violations Corrected:		363		200	
Correction Percentage:		91%		68%	

May 8, 2019


J. Carlton Cole, Fire Chief

FIRE DEPARTMENT

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org



PINEHURST FIRE DEPARTMENT

By The Numbers - April 2019



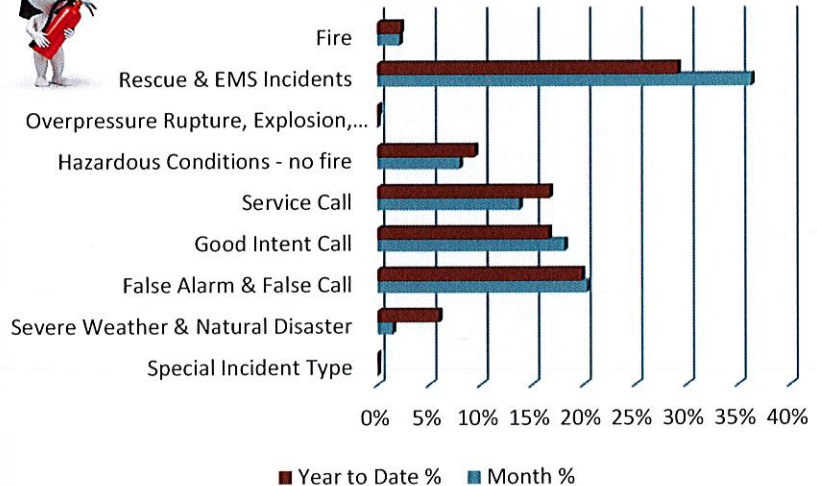
Month

Calls for Service **138**
 % Overlapping Incidents **7.97%**
 Busiest Day of Week **MON**
 Busiest Hour of Day **10am/12pm**
 # of Times Staff Recalled **1**

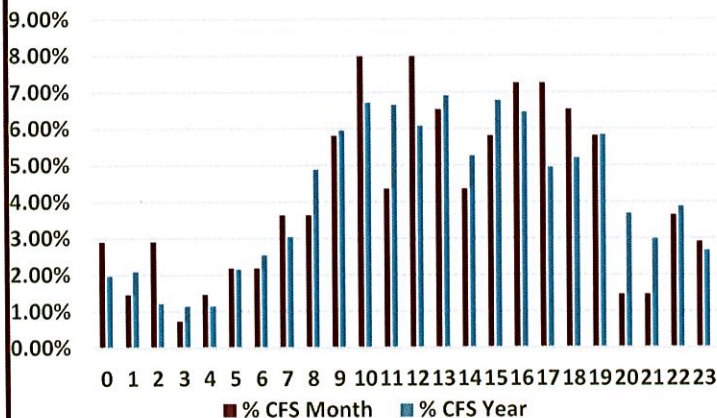
Year

Calls for Service **1580**
 % Overlapping Incidents **12.41%**
 Busiest day of Week **FRI**
 Busiest Hour of Day **1pm**
 # of Times Staff Recalled **15**

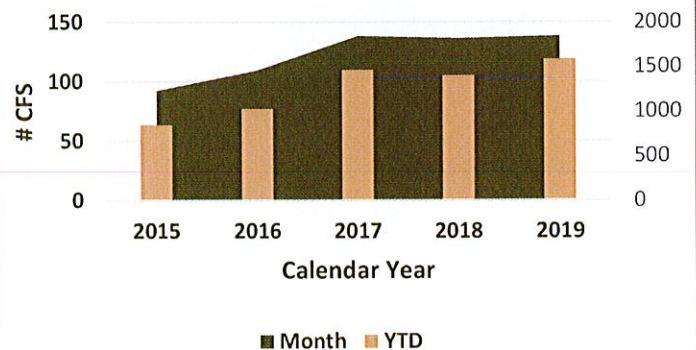
% of Calls for Service (CFS)



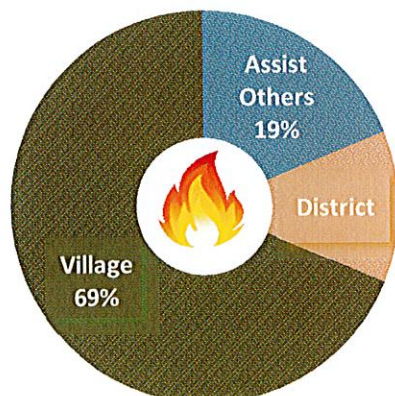
% CFS BY HOUR OF DAY



5 Year Comparison Through this Month of Year



LOCATION OF CFS FOR FY19



Inspections Completed this

MONTH **21**
 YEAR **472**

Code Violations Found this

MONTH **9**
 YEAR **408**

Percentage of Violations

Corrected YTD **91%**



Days Since Last Lost Time Accident in FD **656**

YTD Training Hours

IN HOUSE **5905**
 OUTSIDE **610.5**



Public Awareness Contacts



MONTH **1,976**
 YTD **26,867**



APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.

ADDITIONAL AGENDA DETAILS:

May 14, 2019 Regular Meeting
May 14, 2019 Work Session
May 14, 2019 Closed Session (not public)

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

5/16/2019

MEMO DETAILS:

Attached are the draft minutes from the Village Council regular meeting, work session and closed session on May 14, 2019.

ATTACHMENTS:

Description

- ☐ May 14, 2019 Regular Meeting
- ☐ May 14, 2019 Work Session



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF MAY 14, 2019
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, May 14, 2019 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Mayor Pro Tem
Ms. Judy Davis, Treasurer
Mr. Kevin Drum, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 44 attendees, including 14 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo, called the meeting to order.

2. Reports:

Village Manager

- Beth Dunn, Village Clerk, updated Council on the status of recently proposed Senate and House bills that Moore County municipalities are opposed to. Three of the bills have been withdrawn from consideration, including SB 637 Clarify Property Owners' Right's (Tree Bill), SB 571 Unsafe Buildings, and SB 406 Limit Conditional Zoning. Other bills that made the legislation crossover had modifications before passing their respective chamber and moving to the next for consideration. The NC League of Municipalities reported many of these bills will continue to be modified throughout the process.

Village Council

- Mayor Nancy Fiorillo stated County Commissioner Lewis Gregory is in the hospital.
- Councilmember Davis stated the US Senior Women's Open begins this week at Pine Needles Country Club.
- Councilmember Drum stated the Tri-Cities group had a meeting on recycling. The group is working on a more unified list of accepted recycled items.

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- Approval of Draft Village Council Meeting Minutes.
 - April 23, 2019 Regular Meeting
 - April 23, 2019 Work Session

- Budget Amendments Report

End of Consent Agenda.

Upon a motion by Councilmember Drum, seconded by Councilmember Davis, Council unanimously approved the consent agenda by a vote of 5-0.

4. Presentation of the 100 Best Fleets Award to the Village of Pinehurst Fleet Maintenance Department.

Jeff Batton, Assistant Village Manager, explained the Village of Pinehurst Fleet Maintenance Department has been recognized as one of the 100 Best Fleets in the Americas for 2019. The 100 Best Fleets program recognizes and rewards peak-performing fleet operations in North and South America. The program identifies and encourages ever-increasing levels of performance improvement within the public fleet industry. Award applications are evaluated on answers provided in the program's 12 criteria of excellence categories: accountability, use of technology and information, collaboration, creativity, celebration, evidence of a high trust culture, performance recognition, doing it right the first time, quick efficient turnaround, competitive pricing, staff development, and resources stewardship. Mr. Batton stated the Village received recognition as the 76th ranking of the 100 Best Fleets in the Americas program. This is the first time the Village of Pinehurst has participated in this award program. Mayor Nancy Fiorillo presented the award to the Fleet Maintenance Department.

5. Motion to Recess Regular Meeting and Enter into a Public Hearing.

Upon a motion by Councilmember Davis, seconded by Mayor Pro Tem Bouldry, Council unanimously approved to recess the regular meeting and enter into a public hearing by a vote of 5-0.

6. Public Hearing No. 1

Natalie Hawkins, Assistant Village Manager, stated the purpose of this public hearing is to consider a voluntary annexation petition from Village Developers, Inc., for ±4.732 acres located in the vicinity of Knoll Rd. and Midland Rd. The properties to be annexed are further identified as Moore County PID# 00039843 and 00032232.

Public Comments:

- No public comments.

7. Public Hearing No. 2

Alex Cameron, Senior Planner, explained that this public hearing was to consider an Official Zoning Map Amendment. The map amendment includes one parcel of land consisting of approximately 1.142 acres, further identified as Moore County PID# 0039843, which would zone the property R-15-CD (Medium Density Residential – Conditional District). The property is currently zoned RS-3 (Residential Single-Family) by the Town of Southern Pines. Mr. Cameron explained this proposed map amendment follows an amendment to the adopted annexation agreement between the Village of Pinehurst and the Town of Southern Pines for the mutual boundary line. The proposed use of the property is a two lot single family subdivision to be included with the previous Village Council approved seven lot subdivision. The following conditions would be included, which were the agreed upon conditions with the approved R-15 CD Rezoning approved by Council on September 25, 2018: 1. All lots to have one 5' side setback and one 19' side setback, such that no two 5' side setbacks share a common lot boundary. 2. A 10' landscape buffer will be provided along the properties that front Knoll Rd.

Public Comments:

- No public comments.

8. Public Hearing No. 3

Alex Cameron, Senior Planner explained that on February 28, 2019, the Historic Preservation Commission (HPC) unanimously approved forwarding the revised Historic District Guidelines to the Village Council for consideration. These guidelines were presented to the Council at the April 9th joint Village Council and HPC meeting. Subsequent to the April 9th meeting, the HPC held a special meeting on April 15th to discuss Council's comments and suggested changes. Other non-substantive changes were also made such as formatting. Councilmember Drum asked what the process would be going forward to keep the Historic District Guidelines up to date. Mr. Cameron stated the document could be amended at any time. Molly Gwinn, Historic District Commission (HPC) Chair, stated the HPC will talk about how to address this moving forward, possibly writing the process into the bylaws.

Public Comments:

- No public comments.

9. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council unanimously approved to adjourn the public hearing and re-enter the regular meeting by a vote of 5-0.

10. Discuss and Consider Ordinance 19-07 to Extend the Corporate Limits of the Village of Pinehurst, NC (Magnolia on Knoll).

Upon a motion by Councilmember Davis, seconded by Councilmember Farrell, Council unanimously approved Ordinance 19-07 extending the corporate limits of the Village of Pinehurst, NC by a vote of 5-0.

11. Discuss and Consider Ordinance 19-08 Amending the Official Pinehurst Zoning Map.

Upon a motion by Councilmember Farrell, seconded by Mayor Pro Tem Bouldry, Council unanimously approved Ordinance 19-08 amending the Official Pinehurst Zoning Map with the following conditions; all lots to have one 5' side setback and one 19' side setback, such that no two 5' side setbacks share a common lot boundary and a 10' landscape buffer will be provided along the properties that front Knoll Road and that the proposed amendments to the Pinehurst Development Ordinance are consistent with the goals outlined in the 2010 Comprehensive Long Range Plan and are considered reasonable and in the best interest of the public as referenced in the memorandum dated May 8, 2019 from Alex Cameron, Senior Planner by a vote of 5-0.

12. Discuss and Consider Resolution 19-13 Adopting the Revised Historic District Guidelines.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Farrell, Council unanimously approved Resolution 19-13 adopting the revised Historic District Guidelines by a vote of 5-0.

13. Discuss and Consider a Budget Amendment for Library Request for Contingency Funds.

Brooke Hunter, Financial Services Director, explained during the FY 2019 budget process, a \$100,000 in contingency funding was set aside to potentially fund the transition to a next generation of public library service delivery in the Village. A portion of those funds will roll forward to fund a library needs assessment in FY 2020. The Given Memorial Library staff and Board has submitted a detailed request for a portion of those funds. The Budget Review Committee met with Audrey Moriarty to review the requests. Ms. Hunter explained they discussed each item at length and identified those that met the criteria established by Council. Each request approved by the Committee enhances public library service offerings. The estimated cost of the approved items totaled approximately \$25,000. Ms. Hunter stated the approved items included the following: additional computers for patron use, a Smart TV with cart for programming needs, a microfilm scanner/reader to access historical documents, a new phone system, a portable projector and laptop for presentations and programs, additional Wi-Fi capabilities to allow coverage throughout the entire facility, a table lectern and portable PA system for programs with speakers, and books for summer camp attendees. Actual costs may vary slightly from the requested amounts due to pricing variations at the time of purchase. Jeff Sanborn, Village Manager, stated one criteria that the committee considered was any request needed to be transferable, should the results of library needs assessment warrant the need to move the facilities. Councilmember Farrell stated these items are certainly needed to keep the library efficient and effective. Councilmember Drum stated this seems to be proper use of the funds.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Farrell, Council unanimously approved Ordinance 19-09 a budget amendment for the library request of contingency funds by a vote of 5-0.

14. Discuss the 2019 Request for Proposal for the Library Services Needs Assessment.

Jeff Sanborn, Village Manager, explained that Village staff, in collaboration with the Library Working Group, has developed the request for proposal (RFP) for a library needs assessment. The RFP was released to Council and they have provided some comments and suggestions. A copy of the document with suggested comments and edits was provided to Councilmembers as well. Mr. Sanborn explained that the general thought process of the suggestions made was to make sure we are not conveying the outcome of the assessment, such as building or not building a library. Councilmember Farrell recited a section of the RFP which explained what they want the consultants to provide the Village with. Councilmember Davis stated they didn't want to write the RFP to have a forgone conclusion, however, there is a story and evolution that has to be cast. Audrey Moriarty, Library Executive Director, stated she has circulated the document to the Library Working Group but not the full Library Board, as she wasn't sure if the document was ready to be released to them. Judy McCaffrey, Pinehurst resident, stated she doesn't have a copy of the document with the markups. Councilmember Farrell explained that the markups were not edits but comments and

recommendations that each Councilmember has made over the weekend, since the RFP document has been released. Mayor Pro Tem Bouldry stated he would like to keep the momentum going. Mr. Sanborn stated that everyone could send their comments and suggestions, to the original version, to him and staff will revise the document based on the input received.

15. Presentation of the FY 2020 Strategic Operating Plan and Budget.

Jeff Sanborn, Village Manager, presented the FY 2020 Strategic Operating Plan. He explained this presentation was the formal presentation of the plan to Council. There will be 2 budget work sessions on May 23rd and 24th where Council will work thru questions and concerns with staff then followed by a public hearing on May 28th. Mr. Sanborn started with the Council Strategic Direction, which explains how we have arrived at where we are now in the planning process. Mr. Sanborn reviewed the strategic opportunities, strategic challenges, and the areas of focus that Council identified in January 2019 and how staff and Council identified those items. He reviewed where to find the key components of the Strategic Operating Plan document.

Mr. Sanborn explained the proposed FY 2020 budget totals 21.6 million, 8% below the FY 2019 amended General Fund Budget as of December 31, 2018. The proposed property tax rate is .30, which is a revenue neutral rate adjusted for inflation. The budget includes \$756,000 of appropriated fund balance and are expecting an ending fund balance of 34.6% based on the proposed budget. For General Fund revenues the majority of revenue comes from ad valorem taxes, in which the Village is expecting 120 new homes next year. The average tax value increased by 5.38% with the County revaluation. Councilmember Farrell wanted to clarify that the tax base will be 5.38% increase to total aggregate value of Village properties. Mr. Sanborn explained that the increase is an average, some properties valued higher and some valued less than previously. After the assessment the County valued properties at an average of 5.38% higher. Mr. Sanborn stated this proposed budget also assumes a 5.2% increase in sales tax revenue, based off of the FY 19 numbers.

Mr. Sanborn explained in the FY 20 budget they have included merit raises at an average of 2% and a cost of living adjustment of 2.4% for Village employees. Also, added 4.5 full time equivalent positions and the Village will continue to pay 100% of full time employees' health and dental insurance. Storm water maintenance funding has been increased by 48% or \$106,000 for FY 20. Mr. Sanborn explained that 1.8 million in capital purchases for FY 2020 have been budgeted, which include police, rescue, and solid waste vehicles, streetscape improvements, and land for potential parking near Village Center and a potential Fire Station 93.

Mr. Sanborn stated the five year financial forecast includes a forecast for staffing needs, inflationary increases in operating costs, capital improvement plan, and projected impact of significant capital expenditures on future operating costs. Mr. Sanborn explained some key points of the five year forecast include a tax rate of .30 in FY 20 and a projected increase of ½ cent in each year of FY 2021-2024. The five year forecast includes mandated increases for the State pension employer contribution rates and increased landfill fees. Storm water maintenance funding will increase by 48% in FY 2020 and by 30%, or \$66,000 in 2021-2024. Mr. Sanborn reviewed the Initiative Action Plans for the next five years and also the five year capital plan. Councilmember Davis asked why the Information Technology budget spikes in FY 2022. Jeff Sanborn explained that is when the Village expects to implement document imaging. Mr. Sanborn stated there are 37 evaluations are planned to be conducted in FY 2020-2024 to help identify ways to improve processes and service delivery. The next steps in the Strategic Operating Plan process are to have a Council budget work sessions on May 23rd and May 24th, followed by a public hearing on the budget at the May 28th Council meeting, and then Council will adopt the budget at the June 11th meeting, if desired.

16. Consider Qualified Based Service Exemption for Engineering Services.

Jeff Batton, Assistant Village Manager, explained that under NC General Statutes, the procurement of engineering services must be qualification based as opposed to low bid. This selection process can be overridden by Council when they believe it's in the public's best interest to contract with a specific engineering firm. Staff is requesting Council consider granting a qualification based selection exemption in order to allow staff to contract directly with CMS Engineering to conduct traffic studies at specific intersections within the Village of Pinehurst.

Mr. Batton explained CMS Engineering has conducted traffic studies for the Village at specific intersections each year since 2005 and therefore has the baseline knowledge and is in the best position to understand the changing traffic trends over the past 14 years. With this historical knowledge, they are best equipped to ultimately conduct the analysis in comparing past traffic patterns and counts with current conditions. Mr. Batton stated this study gives us a base line so we know what the needs are. Mayor Pro Tem Bouldry asked how we used this information to relate with NCDOT. Mr. Batton explained that it helps the Village have the knowledge to inform NCDOT of potential intersections and areas that need to be addressed. Councilmember Farrell asked if the pricing was fair. Mr. Batton stated that they haven't had a major increase in the cost of the study since 2010.

Mr. Batton explained the project will be completed by June 30th, CMS will study 7 intersections. Mr. Batton stated it is helpful to know what the level of service is at the intersections. Mayor Pro Tem asked if speed analysis was part of the study. Mr. Batton explained they would look at the number of cars passing through and which direction the vehicles are going. Councilmember Farrell asked if they can pull data on large truck traffic. Mr. Batton stated he would check, however, he believes they can breakdown the data by types of vehicles.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Drum, Council unanimously approved resolution 19-14 to exempt procurement of professional engineering and architectural services from the model code for procurement for architectural, engineering, and surveying services by a vote of 5-0.

17. Other Business.

No other business was discussed.

18. Comments from Attendees.

- Tom Campbell, Pinehurst resident, asked what modifications has been made to the bill that would restrict setting a minimum square footage for residential homes.
 - Beth Dunn, Village Clerk, explained that the bill had been slightly modified to clarify that a city or county ordinance cannot set a minimum square footage of any structure subject to regulation under the residential code for one and two family dwellings.
- Jane Hogeman, Pinehurst resident, asked if there was an update on the Comprehensive Plan.
 - Natalie Hawkins, Assistant Village Manager, stated the Community Open House is scheduled for June 17th and 18th at the Fair Barn. Copies of the draft plan will be available at that time followed by a 6 week public comment period.
- John Hoffman, Everett Rd., Pinehurst, stated that Section 9.4 of the PDO 9.5 landscaping requirements,

19. Motion to Adjourn.

Upon a motion by Councilmember Bouldry seconded by Councilmember Drum, Council unanimously approved to adjourn the Regular Meeting by a vote of 5-0 at 6:28pm.

Respectfully Submitted,

Beth Dunn,
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement



**VILLAGE COUNCIL
MINUTES FOR WORK SESSION OF MAY 14, 2019
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

IMMEDIATELY FOLLOWING THE REGULAR MEETING

The Pinehurst Village Council held a Work Session at 6:35 p.m., Tuesday, May 14, 2019, in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Mayor Pro Tem
Ms. Judy Davis, Treasurer
Mr. Kevin Drum, Councilmember
Mr. Jack Farrell, Councilmember
Mr. Jeffrey Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 2 attendees, including 2 staff.

1. Call to Order.

Mayor Nancy Roy Fiorillo, called the Council work session to order.

2. Motion to go Into Closed Session

Upon a motion by Councilmember Davis seconded by Councilmember Drum, Council unanimously approved to recess the work session and enter into a closed session Pursuant to NCGS 143-318.11(a)(3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council. Specifically, Council will discuss the potential litigation for property owner rights and the proposed Taylortown annexation by a vote of 5-0.

3. Closed Session

Pursuant to NCGS 143-318.11(a)(3) to consult with the Village Attorney in order to preserve the attorney-client privilege between the Village Attorney and the Village Council. Specifically, Council will discuss the potential litigation for property owner rights and the proposed Taylortown annexation.

4. Motion to Adjourn the Closed Session and Re-enter the Work Session.

Upon a motion by Mayor Pro Tem Bouldry, seconded by Councilmember Davis, Council unanimously approved to adjourn the closed session and re-enter the work session by a vote of 5-0.

5. Motion to Adjourn.

Upon a motion by Councilmember Davis, seconded by Councilmember Drum, Council unanimously approved to adjourn the Work Session by a vote of 5-0 at 7:30 pm.

Respectfully Submitted,

Beth Dunn,
Village Clerk

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DRAFT



**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

Brooke Hunter

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

5/21/2019

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

□ Budget Amendments Report - FY 2019



**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD MAY 8 - MAY 21, 2019**

Under Village of Pinehurst Ordinance #18-08, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to \$10,000 between departments (including contingency) of the same fund for the FY 2019 Budget. The Budget Officer may not transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes." Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-20-420-5300	Streets & Grounds-Contracted Services	\$ 10,000		5/8/2019
	10-20-420-7700	Streets & Grounds-Capital Outlay: Infrastructure		\$ 5,000	
	10-20-420-5400	Streets & Grounds-Departmental Supplies		\$ 5,000	
	Transfer unused small drainage funding and departmental supplies for additional repairs.				
1	10-00-960-7500	Fleet-Capital Outlay: Vehicles	\$ 2,500		5/9/2019
	10-00-960-3560	Fleet-Charges to Other Departments		\$ 2,500	
	10-10-310-7510	Police-Capital Outlay: Fleet Vehicle Charges	\$ 2,500		
	10-10-310-6300	Police-Travel & Training		\$ 2,500	
	Transfer to cover police vehicle taxes and tags using available police travel and training funds.				



**RECOGNITION OF VILLAGE OF PINEHURST FIREFIGHTERS WHO
HAVE BEEN AWARDED THE DEPARTMENT'S CERTIFICATE OF
COMMENDATION AND LIFE SAVING RIBBON.
ADDITIONAL AGENDA DETAILS:**

FROM:

Carlton Cole, Fire Chief

CC:

Jeff Sanborn, Village Manager

DATE OF MEMO:

5/15/2019

MEMO DETAILS:

Over the past 12 months, Pinehurst Fire Department was involved with four incidents that resulted in reviving patients through Cardio-Pulmonary Resuscitation (CPR). Our staff is being awarded the department's Certificate of Commendation and Life Saving Ribbon for their efforts. Following the standard established by the EMS System Medical Director, a CPR save stipulates that a cardiac arrest patient who has been revived with CPR must be released from the hospital, as verified by EMS through discharge records.

In recognition of the fact that cardiac arrests are one of the most trying, difficult and exhausting calls faced by Firefighter/EMTs; that a successful CPR frequently required tremendous effort; and further, that a successful resuscitation effort is the most dramatic example of attaining the goal of the preservation of human life – it is the intent of our agency to recognize those employees involved.

Those being recognized include:

Call for Service 18-35805 on May 9, 2018: Captain Steve Cox, Master Firefighter Jay Kramer, Firefighter Bonnie MacDonald.

Call for Service 19-15163 on February 26, 2019: Firefighter Matthew English, Senior Firefighter James McLaughlin, Master Firefighter Michael Waschsen.

Call for Service 19-19858 on March 15, 2019: Battalion Chief Adam Coles, Captain Steve Cox, Firefighter James Neal.

Call for Service 19-28436 on April 15, 2019: Captain Chris King, Master Firefighter John Warren, Master Firefighter Johnny Yarborough.



PUBLIC HEARING NO. 1
ADDITIONAL AGENDA DETAILS:

The purpose of this public hearing is to discuss the proposed Fiscal Year 2020 Budget for the Village of Pinehurst.

FROM:

Jeff Sanborn

DATE OF MEMO:

5/20/2019

MEMO DETAILS:

This agenda item is for the statutorily required Annual Budget Public Hearing. During this hearing, any person wishing to speak about the recommended FY 2020 Budget may do so.

Attached is a short PowerPoint presentation that staff will present at the beginning of the Public Hearing to provide a brief overview of the budget. The budget in its entirety may be viewed online at www.vopnc.org/sop or at Village Hall.

In addition, public feedback on the FY 2020 Budget and Strategic Operating Plan may be provided and viewed online at www.engage.vopnc.org.

ATTACHMENTS:

Description

- 2020 Strategic Operating Plan and Budget Presentation

FY 2020 Budget Public Hearing

May 28, 2019



2020
Strategic
Operating
Plan

Village of Pinehurst, North Carolina

FY 2020 Budget



FY 2020 Strategic Operating Plan (SOP) was developed:

- To achieve the Council's vision, mission, goals, & objectives
- To address strategic challenges & opportunities facing the community
- To comply with the Distinguished Budget Presentation Award requirements



FY 2020 Budget



Four Areas of Focus:

1. Manage development and enforce codes and ordinances (*Short Term*)
 2. Provide interconnected pedestrian facilities (*Mid Term*)
 3. Maintain high quality streets (*Mid Term*)
 4. Provide recreation programs, facilities, and cultural events (*Short Term*)
- Includes 7 Initiative Action Plans (IAPs) at a cost of \$319,070



FY 2020 Budget



Significant Items Included in FY 2020 Budget:

- \$21.6 million budget, 8% below the amended FY 2019 Budget
- Property tax rate of \$0.30
- Ending fund balance of 34.6% of expenditures; however, if \$1 million contingency appropriation is not spent in FY 2020, ending fund balance is expected to be 39.2% of expenditures
- Seven Initiative Action Plans (IAPs) at a cost of \$319,070
- Addition of 4.5 full-time positions:
 - 1 Administrative Assistant in Recreation
 - 1 GIS Analyst in Information Technology
 - 1 Building Inspector in Inspections
 - 1 Firefighter in Fire
 - .3 Maintenance Worker in Streets & Grounds to replace two part-time seasonal workers
 - .2 Increase current IT Systems Specialist from 30-hour position to full-time

FY 2020 Budget



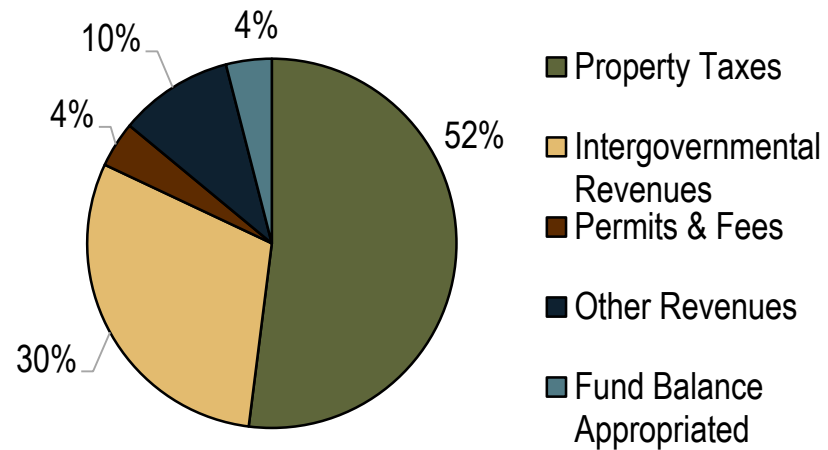
Significant FY 2020 Capital (\$1.8 million)

- \$400,000 – Rescue vehicle
- \$225,000 – Storm drainage projects
- \$200,000 – Solid Waste truck
- \$200,000 – Potential land for Fire Station 93
- \$200,000 – Potential land for structured parking near the Village Center
- \$115,000 – Magnolia Road streetscape improvements
- \$114,000 – 3 Police vehicles

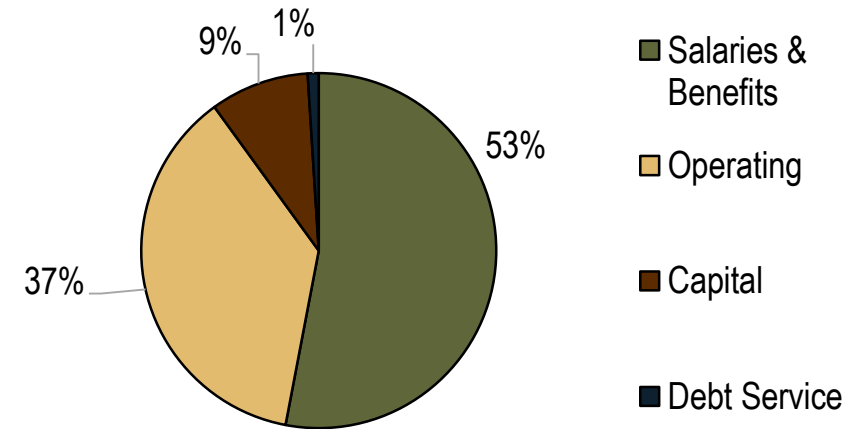
FY 2020 Budget



FY 2020 Budgeted Revenues



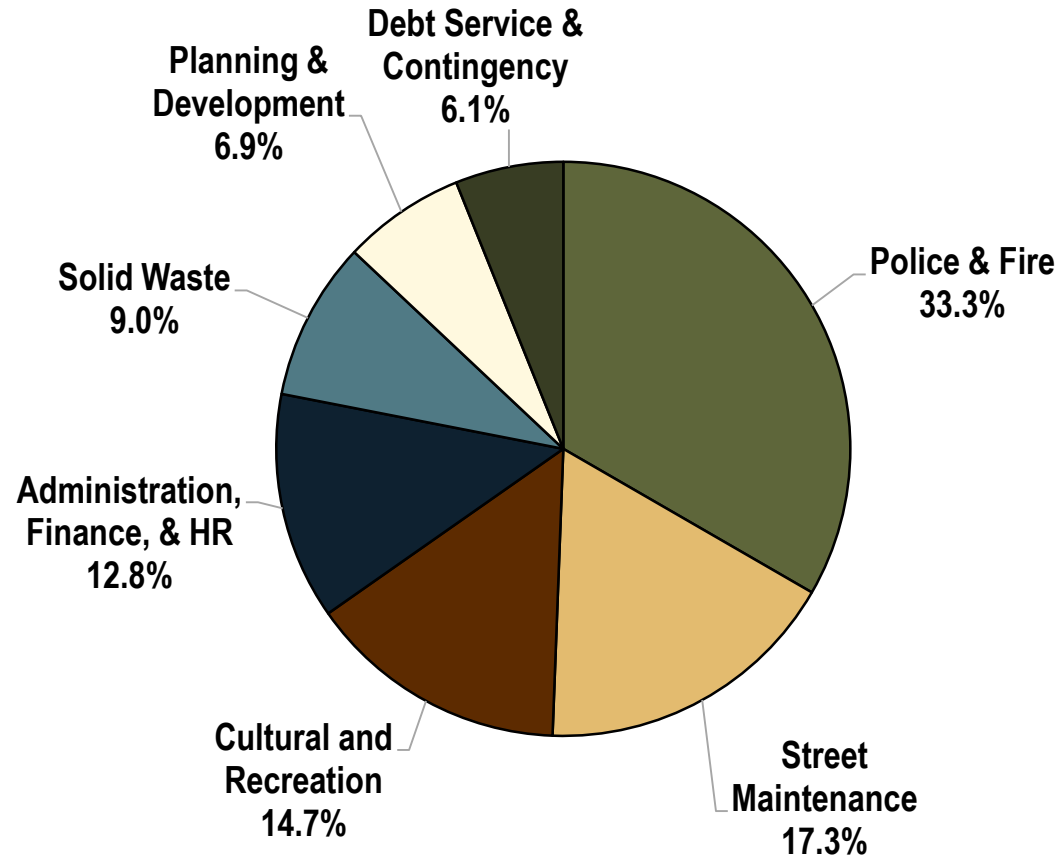
FY 2020 Budgeted Expenditures



FY 2020 Budget



% of Tax Dollar Allocated to Village Services



Engage Pinehurst Public Input and Questions



**Q3 UPDATE ON THE STATUS OF THE FY 2019 STRATEGIC OPERATING
PLAN IMPLEMENTATION.
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

5/22/2019

MEMO DETAILS:

This agenda item is to review the update on the status of implementing the FY 2019 Strategic Operating Plan. Staff will provide the Council with an update on the implementation of this year's Initiative Action Plans (IAPs) through the end of March 31, 2019.

ATTACHMENTS:

Description

▣ Q3 FY 2019 SOP Update

Village of Pinehurst Strategic Operating Plan Update Q3 - FY 2019



VILLAGE OF PINEHURST | www.vopnc.org



FY 2019 Strategic Operating Plan Overview

Village Council

Each year, the Pinehurst Village Council adopts a Strategic Operating Plan, which indicates the Village's plans to achieve our vision and mission. The Strategic Operating Plan covers the fiscal year that begins on July 1 and includes a five-year financial plan.

Vision, Mission, and Values

The vision is what the Village intends to be and the mission is what the Village must do to achieve that vision. The Village's core values are the guiding principles and behaviors that embody how Village employees and volunteers are expected to operate as they provide services.



Balanced Scorecard

The Village uses a Balanced Scorecard (BSC) to integrate strategic planning and resource allocation. The BSC contains goals, objectives, and key performance indicators in four perspectives to ensure a balanced approach to evaluating the achievement of organizational strategy:

1. Customer
2. Internal
3. Workforce
4. Financial

FY 2019 Balanced Scorecard

FY 2019 Goals

The FY 2019 Balanced Scorecard contains 9 strategic goals in the four perspectives.



FY 2019 Areas of Focus

Each balanced scorecard goal has one or more strategic objectives. Strategic objectives indicate how we will achieve the Village goals. In FY 2019, the Village Council identified four strategic objectives as Areas of Focus AOF:

1. Ensure quality residential development,
2. Ensure quality business development,
3. Maintain high quality streets, and
4. Provide recreation programs and events for all ages.

FY 2019 Initiative Action Plans (IAPs)

Status of FY 2019 Initiative Action Plans at March 31, 2019

The FY 2019 Strategic Operating Plan includes 9 Initiative Action Plans (IAPs), with 7 scheduled for FY 2019. IAPs are those defined and measurable activities needed to accomplish our strategic objectives that involve a significant amount of financial and/or staff resources or have a significant community impact over the five-year period. As of March 31, 2019, from the 7 IAPs scheduled to begin in FY 2019, 6 are in progress and on schedule and 1 is in progress but not on schedule. Please see the attached report for more information.

IAP Status at 03/31/2019		# of IAPs	% of IAPs
In progress; NOT on schedule		1	14 %
In progress; on schedule		6	86 %
Completed		0	0 %
TOTAL		7	100%
Future IAPs		2	

Status of FY 2019 Initiative Action Plan Metrics at March 31, 2019

The 9 IAPs include metrics to track how effective the Village is at accomplishing targeted results. There are 2 IAP metrics that will be tracked in the future. As of March 31, 2019, the Village achieved projected performance for 5, or 71%, of the 7 IAPs with metrics in FY 2019.

IAP Metrics at 03/31/2019		# of IAPs	% of IAPs
Achieved projected performance		5	71%
Did not achieve projected performance		2	29%
TOTAL		7	100%
Metrics will be tracked in the future		2	

The complete status of FY 2019 IAPs and an indication of metric goals achievement in Q3 are indicated in the table attached to this report.

Village of Pinehurst
Initiative Action Plans (IAPs) Quarterly Report
FY 2019 (Q3)



	Goal	IAP Name	IAP Description	FY	FY 2019 IAP Status				
					IAP Status	Q3 Comments	IAP Metrics	YTD Actual	YTD Goal
Customer	Safeguard the community	Police Department Accreditation	Implement accreditation standards for law enforcement and achieve Law Enforcement Accreditation through CALEA	FY19-FY20		The Police Department CALEA team continued working through the self-assessment process by incorporating standards into departmental policies in Q3. The policies are on schedule for completion in Q4.	Cumulative % of policies/standards required for accreditation reviewed	70%	67%
	Ensure an attractive residential community	Long-Range Comprehensive Plan Update AOF	Develop a Long-Range Comprehensive Plan to identify future land uses and community amenities needed to achieve the community's long term vision to retain and enhance the character of the community.	FY19-FY20		The Long-Range Comprehensive Plan Update project is in progress and on schedule at the end of Q3. The consultants are preparing the draft plan will receive in Q4.	# of residents who provide input into the Comp Plan (online and in-person)	4,453	3,400
	Ensure a thriving business community	Commercial Streetscape Enhancements AOF	Expand brick sidewalks; decorative street lamps, street signs, and receptacles; benches; on street parking; and other related infrastructure to the redevelopment area north of the Village Center. The area includes Community Road, McIntyre Road, McCaskill Road, and Magnolia Road.	FY20-FY23		<i>This IAP was scheduled to begin in FY 2020. Using the new classification, this will remain on the Opportunities for Innovation & Improvement list as a <u>project</u> in future years.</i>	<i>Metrics will be determined in the future</i>		
	Provide multi-modal transportation systems	Pedestrian Connectivity	Increase pedestrian connectivity between neighborhoods and other communities to promote alternative transportation opportunities and promotes healthy lifestyles.	FY21-FY23		<i>This IAP was scheduled to begin in FY 2021. Using the new classification, this will remain on the Opportunities for Innovation & Improvement list as a <u>project</u> in future years.</i>	% of lane miles with walkways	7.89%	7.86%
	Maintain an active, healthy community	Recreation & Cultural Facilities AOF	Construct and plan for additional recreation facilities, including a playground renovation in Rassie Wicker Park; a master plan for West Pinehurst Community Park; and a Community Center and parking lot improvements in Cannon Park.	FY19-FY21		The Cannon Park Community Center construction is progressing well and is on schedule for the anticipated completion date of October 24th, 2019.	Total # of participants in athletic and recreation programs	2973	3600

	Goal	IAP Name	IAP Description	FY	FY 2019 IAP Status				
					IAP Status	Q3 Comments	IAP Metrics	YTD Actual	YTD Goal
Internal	Professionally manage a high performing organization	Transparent Operations (carryforward)	Publish online dashboards of performance information on the Village website for greater transparency to the public.	FY18-FY19		Due to challenges with the compatability of internet plaforms with the newly developed dashboards, this IAP was delayed in March. Staff developed a new dashboard solution that will be implemented in Q4.	# of website hits for dashboard information <i>(begin tracking after implementation)</i>		
		P&I Process Improvements	Implement software to process permits and inspections with an online portal and implement other recommendations to improve permit and inspection processes as identified, recommended, and approved as a result of the BIRDIE evaluation.	FY19		Staff has been working diligently to configure the P&I software and hardware with the implementation consultant. The implementation of new planning software was updated from an April 1 implementation date to a July 1 implementation date, due to software configuration delays and staff vacancies.	Average # of days to issue single family permits for new construction and additions/alterations	8.04	8
		Baldrige Excellence Framework	Continue to use the leading business model, the Baldrige Framework for Performance Excellence, to ensure systematic processes that deliver exceptional results and submit an application for the National Malcolm Baldrige Quality award in FY 2020.	FY19-FY21		Staff continued to document the Village's approach, deployment, learning, and integration related to the Senior Leadership and the Workforce categories of the Framework and began drafting the Organizational Profile for the application. Baldrige Senior Leadership Team Meetings begin in Q4 along with drafting sections of the application.	% of sections of the application drafted % of Quarterly Leadership Retreats held according to schedule	0% 0%	0% 0%
Workforce	Attract & retain an engaged workforce	Workforce Learning and Development	Continue to assess workforce capabilities, succession planning, and the development of workforce skills and abilities through TOPS training and other external training.	FY19-FY20		In Q3 this IAP was amended to develop a complete Learning and Development System before proceeding with the expansion of succession planning. Staff developed a new system with an implementation start date of April 2019.	% of vacancies filled with internal candidates	40%	35%
IAPs listed in red are FY 2019 Village Council Areas of Focus.									

Key for IAP Status	
	Begins in the future
	In progress; NOT on schedule
	In progress; on schedule
	Completed
Key for Metrics	
	Metrics will be tracked in the future
	Did not achieve projected performance
	Achieved projected performance



**PRESENTATION OF QUARTERLY FINANCIAL STATEMENTS FOR THE
NINE MONTHS ENDED MARCH 31, 2019.
ADDITIONAL AGENDA DETAILS:**

FROM:

Brooke Hunter

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

5/20/2019

MEMO DETAILS:

The financial statements for the nine months ended March 31, 2019 are presented for your information and review.

Highlights and details are provided in the accompanying memo.

ATTACHMENTS:

Description

- ▣ Financial Statement Memo FY2019-Q3
- ▣ Quarterly Financial Statements 3-31-19

Brooke Hunter, CPA
395 Magnolia Road
Pinehurst, NC 28374
Phone: 910-295-8646
Fax: 910-295-4434
e-mail: bhunter@vopnc.org

Village of Pinehurst

Memo

To: Village Council
From: Brooke Hunter
CC: Jeff Sanborn & Senior Leadership
Date: May 21, 2019
Re: Financial Statements for the Nine Months Ended March 31, 2019

As we enter the final quarter of the fiscal year, the Village's financial condition remains strong. Our revenue forecast for the first three quarters is right on target. In addition, operating expenditures are running below expected levels and our capital outlays are within budget. These results should position us well to carry out the objectives outlined in the FY 2019 Strategic Operating Plan.

Financial Position:

The Village's General Fund is showing \$3.0 million in income for the first nine months of the year, which is considerably higher than the \$2.2 million the prior year. Fund balance in the General Fund is currently 70% of budgeted expenditures, which is slightly higher than the 67% level seen the previous year at March 31.

The Village's total cash and investment balances increased by \$282,591, or 2.34%, compared with the previous year. This small increase is due to operating expenditures that are lower than expected at this point in the fiscal year.

Of the \$12.4 million in cash and investments at March 31, 2019, \$11.2 million was invested in the North Carolina Capital Management Trust Term portfolio and \$1.0 million was held in the Government portfolio. Our long-term debt balances also continue to decline, with the Village currently owing \$440,000 in notes payable.

Revenues & Expenditures:

General fund revenues were \$138,000, or 0.9%, above the year-to-date budget projections. This increase is the result of several offsetting variances across revenue sources.

Property tax revenues are \$208,000, or 2.1%, above the quarterly revenue estimate. The real and personal property tax collection rate of 100.01% is similar to this time last year. The real and personal base grew by 1.66%, compared to the same period last year, which is also slightly ahead of the 1.5% budget forecast. The motor vehicle tax base grew by 7.57%.

For local option sales taxes, the adopted budget forecasted a 3.5% increase over the previous year. So far, the actual collections for the first seven months of the year received are running 6.4% ahead of the previous year's collections. Local option sales taxes are \$48,000, or 1.9%, above the quarterly estimate.

Restricted intergovernmental revenues are \$191,000, or 25.8%, below the quarterly forecast. This is primarily due to the timing of our FEMA disaster recovery reimbursement. The reimbursement was included in the mid-year budget amendment, but the largest portion has not yet been received.

General fund operating expenditures were \$1,468,000, or 10.6%, below the quarterly budget. This variance is significantly larger than the expected year-end expenditure variance of 5% and is the primary factor in our overall quarterly budget variance. A portion of the operating expenditure variance is due to lapsed salaries and benefits. Employee turnover has increased this year, with some positions remaining vacant for longer than expected. Although the largest variance this year has been in the Planning Department, other departments have also been affected. The timing of pay dates in the fiscal year also contributes to quarterly variances each year. For example, there are three pay periods in the month of May, thus a larger portion of the annual salaries and benefits budget will be expended in the fourth quarter. In addition to salaries and benefits, other operating items have not been expended by departments as planned. Examples include legal fees, engineering fees, and departmental supplies that were encumbered but not received by March 31.

For capital outlay, approximately 65% of the capital outlay budgeted in the first three quarters has been expended. A significant portion of the variance involves the \$165,000 in capital projects deferred in November for potential Community Center contingency use. Most of the remaining variance includes \$80,000 for Wicker Park playground equipment installation and \$70,000 for two police vehicles. The Recreation Department expects the playground equipment to be completed by the end of the fiscal year, and Fleet Maintenance placed an order for the police vehicles in the fourth quarter.

Financial Outlook:

The Village issued 83 single-family residential building permits valued at \$22,698,000 during the first three quarters compared to 103 the previous year. Historically, permit issuances in the last quarter of the fiscal year have been strong. We project approximately 120 homes will be constructed in FY 2019. As expected, we will end the year lower than the 144 homes constructed in the prior year.

Based on our current estimates, we anticipate the Village's fund balance will decrease by approximately \$3,598,000 by the end of FY 2019. This reduction is related to funding the Community Center construction without debt financing. Ending fund balance for the General Fund is projected to be approximately \$7,044,000, or 30%, of expenditures, which is within our current policy range of 30-40%. Please note this forecast could vary significantly if departmental projects are delayed or not completed by year-end.

Other Items:

During the first three quarters, the Fair Barn covered 84% of operating expenditures with operating revenues. This is lower than the 102% achieved at this point the previous year and is below the balanced scorecard target of 95%. Before discounts were applied, the Fair Barn covered approximately 100% of operating expenditures with operating revenues. Competing event venues have opened in surrounding counties recently, which appears to have negatively impacted our revenues in FY 2019.

The Harness Track only covered 57% of its operating expenditures compared to 69% the previous year. The decline is due to fewer horses stabling at the track this season. At this point, it is unlikely the track will reach its performance target for expenditure coverage of 60% by year-end.

Conclusion:

At this point in the fiscal year, I am very pleased with the Village's financial condition and position. The Village Council and Village managers are to be commended for meeting or exceeding the Village's financial targets. This also positions the Village well for the upcoming adoption of our five-year Strategic Operating Plan.

Should you have any questions about these quarterly statements, please feel free to contact me.

VILLAGE OF PINEHURST



FINANCIAL STATEMENTS

FOR THE NINE MONTHS ENDED
MARCH 31, 2019

**Village of Pinehurst
Financial Statements
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Village of Pinehurst
Combined Balance Sheet - All Fund Types
March 31, 2019

	Governmental Fund Types		Account Groups			
	General Fund	Capital Project Fund	General Capital Assets	General Long - Term Debt	Totals March 31, 2019	Totals March 31, 2018
ASSETS						
Cash & investments	\$ 12,371,857	\$ -	\$ -	\$ -	\$ 12,371,857	\$ 12,089,266
Taxes receivable	46,946	-	-	-	46,946	46,582
Assessments receivable	31,282	-	-	-	31,282	61,568
Due from other governmental agencies	1,264,961	-	-	-	1,264,961	1,178,826
Other receivables	237,479	-	-	-	237,479	192,354
Prepaid items	1,250	-	-	-	1,250	2,750
Inventory	47,830	-	-	-	47,830	40,942
Capital assets	-	-	44,414,148	-	44,414,148	41,787,581
Amounts to be provided for retirement of general long-term debt	-	-	-	3,750,379	3,750,379	4,599,619
TOTAL ASSETS	\$ 14,001,605	\$ -	\$ 44,414,148	\$ 3,750,379	\$ 62,166,132	\$ 59,999,488
LIABILITIES AND FUND EQUITY						
Accounts payable	\$ 440	\$ -	\$ -	\$ -	\$ 440	\$ 164
Withholdings & accrued expenses	72,976	-	-	-	72,976	173,026
Accrued vacation	-	-	-	654,026	654,026	639,602
Total pension liability (LEO)	-	-	-	1,034,234	1,034,234	943,908
Net pension liability (LGRS)	-	-	-	1,621,831	1,621,831	2,278,540
Deposits	248,666	-	-	-	248,666	219,231
Unavailable revenues	335,412	-	-	-	335,412	343,873
Long-term debt	-	-	-	440,288	440,288	737,569
 Total Liabilities	 657,494	 -	 -	 3,750,379	 4,407,873	 5,335,913
EQUITY						
Investment in general capital assets	-	-	44,414,148	-	44,414,148	41,787,581
Fund Balance:						
Nonspendable:						
Inventory	47,830	-	-	-	47,830	40,942
Prepaid items	1,250	-	-	-	1,250	2,750
Restricted:						
Stabilization by state statute	2,246,547	-	-	-	2,246,547	2,113,709
Public safety	10,878	-	-	-	10,878	2,655
Assigned:						
Designated for expenditures	4,838,761	-	-	-	4,838,761	1,624,654
Unassigned	6,198,845	-	-	-	6,198,845	9,091,284
 Total equity	 13,344,111	 -	 44,414,148	 -	 57,758,259	 54,663,575
TOTAL LIABILITIES & EQUITY	\$ 14,001,605	\$ -	\$ 44,414,148	\$ 3,750,379	\$ 62,166,132	\$ 59,999,488

**Village of Pinehurst
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Period Ended March 31, 2019**

	Annual Budget as of 03/31/2019	Quarterly Budget as of 03/31/2019	YTD as of 03/31/2019	YTD as of 03/31/2018	Current Year Over (Under) Prior Year	% of 2019 Budget Spent / Received YTD
Revenues						
Ad valorem taxes & penalties	\$ 10,295,000	\$ 9,935,720	\$ 10,144,019	\$ 9,949,304	\$ 194,715	98.53%
Assessments	25,900	25,900	29,371	30,692	(1,321)	113.40%
Other taxes and licenses	1,000	750	1,970	1,470	500	197.00%
Intergovernmental revenues:						
Unrestricted	5,808,000	3,938,770	4,003,197	3,754,521	248,676	68.93%
Restricted	750,986	739,433	548,530	510,757	37,773	73.04%
Permits & fees	717,500	535,875	592,548	526,291	66,257	82.59%
Sales & services	657,600	530,125	537,472	564,715	(27,243)	81.73%
Other revenues	254,465	204,350	149,384	135,772	13,612	58.71%
Interest earned on investments	196,000	154,810	197,383	85,685	111,698	100.71%
TOTAL REVENUES	18,706,451	16,065,733	16,203,874	15,559,207	644,667	86.62%
Operating Expenditures						
Governing Body	150,100	113,200	80,852	85,824	(4,972)	53.87%
Administration	1,278,610	971,309	843,728	795,436	48,292	65.99%
Financial Services	673,400	549,257	479,605	508,606	(29,001)	71.22%
Human Resources	473,003	349,796	283,105	258,918	24,187	59.85%
Police	3,243,478	2,450,536	2,205,830	2,104,848	100,982	68.01%
Fire	2,804,725	2,142,973	1,914,568	1,837,753	76,815	68.26%
Inspections	227,570	170,879	158,060	145,564	12,496	69.46%
Public Services Administration	438,530	326,488	304,530	293,342	11,188	69.44%
Streets & Grounds	1,766,805	1,433,293	1,331,505	980,460	351,045	75.36%
Powell Bill Funds	1,100,000	1,100,000	1,097,491	958,877	138,614	99.77%
Solid Waste	1,554,980	1,147,588	1,049,256	929,099	120,157	67.48%
Recreation	1,567,230	1,163,423	986,357	909,195	77,162	62.94%
Library	100,000	75,000	75,000	175,000	(100,000)	75.00%
Harness Track	537,500	403,919	385,837	340,354	45,483	71.78%
Fair Barn	344,850	256,989	206,149	188,639	17,510	59.78%
Planning	930,075	725,267	566,538	345,844	220,694	60.91%
Community Development	239,740	163,705	140,866	110,308	30,558	58.76%
Debt Service	320,160	277,743	319,053	361,383	(42,330)	99.65%
Contingency	100,000	75,000	-	-	-	0.00%
Total Operating Expenditures	17,850,756	13,896,365	12,428,330	11,329,450	1,098,880	69.62%
Capital Outlay Expenditures						
Administration	65,299	65,299	66,124	19,048	47,076	101.26%
Financial Services	1,680	1,680	1,680	1,104	576	100.00%
Human Resources	2,940	2,940	2,940	883	2,057	100.00%
Police	159,625	159,625	68,280	71,825	(3,545)	42.78%
Fire	79,848	63,048	78,383	662,914	(584,531)	98.17%
Inspections	1,087	1,087	1,058	335	723	97.33%
Public Services Administration	73,395	73,395	42,430	92,766	(50,336)	57.81%
Streets & Grounds	404,439	350,689	272,220	553,751	(281,531)	67.31%
Solid Waste	8,073	8,073	7,457	324,604	(317,147)	92.37%
Recreation	378,608	378,608	100,956	172,452	(71,496)	26.67%
Harness Track	101,614	46,614	94,689	71,943	22,746	93.18%
Fair Barn	65,920	47,920	39,377	29,210	10,167	59.73%
Planning	2,343	2,343	2,331	994	1,337	99.49%
Community Development	420	420	420	221	199	100.00%
Total Capital Outlay Expenditures	1,345,291	1,201,741	778,345	2,002,050	(1,223,705)	57.86%
TOTAL EXPENDITURES	19,196,047	15,098,106	13,206,675	13,331,500	(124,825)	68.80%
REVENUES OVER (UNDER) EXPENDITURES	(489,596)	967,627	2,997,199	2,227,707	769,492	

**Village of Pinehurst
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Period Ended March 31, 2019**

	Annual Budget as of 03/31/2019	Quarterly Budget as of 03/31/2019	YTD as of 03/31/2019	YTD as of 03/31/2018	Current Year Over (Under) Prior Year	% of 2019 Budget Spent / Received YTD
Other Financing Sources (Uses)						
Operating transfers out	\$ (4,404,165)	\$ (3,381,265)	\$ (341,904)	\$ (25,240)	\$ (316,664)	7.76%
Sales of capital assets	55,000	47,500	46,978	40,425	6,553	85.41%
Total Other Fin. Sources (Uses)	<u>(4,349,165)</u>	<u>(3,333,765)</u>	<u>(294,926)</u>	<u>15,185</u>	<u>(310,111)</u>	6.78%
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXP AND OTHER FINANCING USES	(4,838,761)	(2,366,138)	2,702,273	2,242,892	459,381	
Appropriated Fund Balance	<u>4,838,761</u>	<u>589,381</u>	<u>-</u>	<u>-</u>	<u>-</u>	
EXCESS OF REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE APP. OVER (UNDER) EXP AND OTHER FIN. USES	<u>\$ -</u>	<u>\$ (2,955,519)</u>	2,702,273	<u>\$ 2,242,892</u>	<u>\$ 459,381</u>	
FUND BALANCE, JULY 1			<u>10,641,838</u>			
FUND BALANCE, JUNE 30			<u>\$ 13,344,111</u>			

Village of Pinehurst
Community Center Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
From Inception and for the Fiscal Period Ended March 31, 2019

	Project Budget	Prior Years	Actual Current Year	Total To Date
REVENUES				
Interest earned on investments	\$ -	\$ 619	\$ 1,035	1,654
	-	619	1,035	1,654
EXPENDITURES				
Design costs	344,000	157,742	123,646	281,388
Construction costs	4,404,165	-	406,170	406,170
	4,748,165	157,742	529,816	687,558
REVENUES OVER (UNDER) EXPENDITURES	<u>(4,748,165)</u>	<u>(157,123)</u>	<u>(528,781)</u>	<u>(685,904)</u>
OTHER FINANCING SOURCES (USES)				
Transfer from General Fund	4,748,165	344,000	341,904	685,904
	4,748,165	344,000	341,904	685,904
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	<u>\$ -</u>	<u>\$ 186,877</u>	<u>(186,877)</u>	<u>\$ -</u>
FUND BALANCE, JULY 1			186,877	
FUND BALANCE, JUNE 30			<u>\$ -</u>	

**Village of Pinehurst
Schedule of Interfund Transfers
For the Fiscal Period Ended March 31, 2019**

	Budgeted		Actual	
	Transfers In	Transfers Out	Transfers In	Transfers Out
General Fund Transfers:				
Community Center Capital Project Fund	\$ -	\$ 4,404,165	\$ -	\$ 341,904
Community Center Capital Project Fund	4,404,165	-	341,904	-
	<u>\$ 4,404,165</u>	<u>\$ 4,404,165</u>	<u>\$ 341,904</u>	<u>\$ 341,904</u>

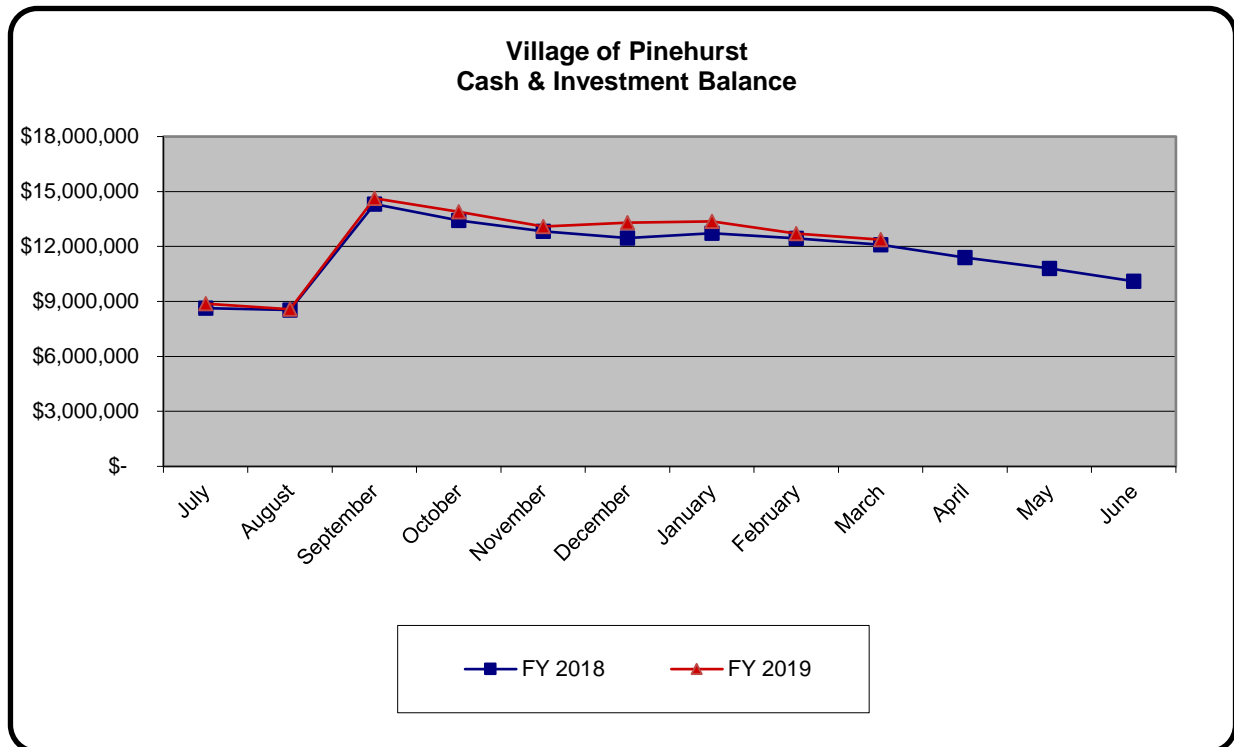
Village of Pinehurst
Schedule of Cash and Investments
March 31, 2019

Investment	Bond/Bank Ratings	Purchase Date	Maturity Date	Cost
<i>Money Market Mutual Funds</i>				
North Carolina Capital Management Trust - Term Portfolio	Unrated			\$ 11,170,261
North Carolina Capital Management Trust - Government Portfolio	AAAm (S&P)			967,148
<i>Interest Bearing Checking Accounts</i>				
PNC Bank Operating				233,348
<i>Petty Cash</i>				
				<u>1,100</u>
Total Cash and Investments				<u><u>\$ 12,371,857</u></u>
Total Cash and Investments (same quarter previous year)				<u><u>\$ 12,089,266</u></u>
Summary of Cash and Investments				
Money Market Mutual Funds				\$ 12,137,409
Interest Bearing Checking Accounts				233,348
Petty Cash				<u>1,100</u>
				<u><u>\$ 12,371,857</u></u>

Village of Pinehurst Investment Yield Summary

	FY 2018			FY 2019		
	Cash Balance	Investment Earnings	Investment Yield*	Cash Balance	Investment Earnings	Investment Yield*
July	\$ 8,640,436	\$ 6,416	0.85%	\$ 8,882,648	\$ 11,854	1.52%
August	8,533,653	5,740	0.81%	8,573,791	15,605	2.18%
September	14,312,660	7,054	0.75%	14,628,488	17,540	1.84%
October	13,423,626	10,512	0.92%	13,899,345	25,655	2.19%
November	12,835,641	9,637	0.89%	13,097,675	24,559	2.21%
December	12,456,454	10,628	1.02%	13,305,725	26,943	2.48%
January	12,729,139	11,696	1.13%	13,366,194	27,134	2.48%
February	12,448,165	10,752	1.04%	12,696,950	23,531	2.20%
March	12,089,266	13,250	1.31%	12,371,857	25,597	2.48%
April	11,388,653	13,642	1.41%			
May	10,803,099	13,363	1.47%			
June	10,107,104	33,586	3.91%			
Average	<u>\$ 11,647,325</u>	<u>\$ 146,276</u>	1.26%	<u>\$ 12,313,630</u>	<u>\$ 198,418</u>	2.18%

* Investment yield is presented on an accrual basis.



Village of Pinehurst
Schedule of Fund Balance - General Fund
March 31, 2019

	Fund Balance at 03/31/2019	Fund Balance at 03/31/2018
General Fund		
Nonspendable:		
Inventory	\$ 47,830	\$ 40,942
Prepaid Items	1,250	2,750
Restricted:		
Stabilization by State Statute	2,246,547	2,113,709
Public Safety	10,878	2,655
Assigned		
Subsequent year's expenditures	4,838,761	1,624,654
Unassigned	6,198,845	9,091,284
	<u>\$ 13,344,111</u>	<u>\$ 12,875,994</u>

Village of Pinehurst
Schedule of Capital Outlay by Function and Activity - General Fund
For the Fiscal Period Ended March 31, 2019

	Annual Budget	YTD Budget	YTD Expenditures	Remaining Balance
<u>Land</u>				
Streets & Grounds	\$ 28,150	\$ 28,150	\$ 27,986	\$ 164
Recreation	173,850	173,850	62,558	111,292
Harness Track	42,100	(12,900)	42,088	12
	<u>244,100</u>	<u>189,100</u>	<u>132,632</u>	<u>111,468</u>
<u>Buildings and Grounds</u>				
Police	7,000	7,000	-	7,000
Public Services Administration	67,300	67,300	36,485	30,815
Recreation	186,040	186,040	21,151	164,889
Harness Track	49,900	49,900	43,440	6,460
Fair Barn	37,500	19,500	11,120	26,380
	<u>347,740</u>	<u>329,740</u>	<u>112,196</u>	<u>235,544</u>
<u>Equipment and Furniture</u>				
Administration	58,054	58,054	58,880	(826)
Financial Services	1,680	1,680	1,680	-
Human Resources	2,940	2,940	2,940	-
Police	42,868	42,868	28,501	14,367
Fire	77,372	60,572	75,907	1,465
Inspections	1,087	1,087	1,058	29
Public Services Administration	3,830	3,830	3,680	150
Streets & Grounds	199,439	199,439	195,959	3,480
Solid Waste	8,073	8,073	7,457	616
Recreation	12,794	12,794	11,324	1,470
Harness Track	5,296	5,296	4,843	453
Fair Barn	23,066	23,066	22,903	163
Planning	2,343	2,343	2,331	12
Community Development	420	420	420	-
	<u>439,262</u>	<u>422,462</u>	<u>417,883</u>	<u>21,379</u>
<u>Vehicles</u>				
Administration	7,245	7,245	7,244	1
Police	109,757	109,757	39,779	69,978
Fire	2,476	2,476	2,476	-
Public Services Administration	2,265	2,265	2,265	-
Recreation	5,924	5,924	5,924	-
Harness Track	4,318	4,318	4,317	1
Fair Barn	5,354	5,354	5,354	-
	<u>137,339</u>	<u>137,339</u>	<u>67,359</u>	<u>69,980</u>
<u>Infrastructure</u>				
Streets & Grounds	176,850	123,100	48,275	128,575
	<u>176,850</u>	<u>123,100</u>	<u>48,275</u>	<u>128,575</u>
Total	<u>\$ 1,345,291</u>	<u>\$ 1,201,741</u>	<u>\$ 778,345</u>	<u>\$ 566,946</u>

% of Capital Outlay Budget Expended

57.86%

Note: This Schedule includes Fleet Maintenance, Buildings & Grounds and Information Technology Capital Outlay.

Village of Pinehurst
Schedule of General Long Term Debt
March 31, 2019

	Balance at 03/31/2019	Balance at 03/31/2018	Increase (Decrease)
Fire Station			
\$2,500,000; due in 30 semi-annual payments of fixed principal of \$83,334 plus interest @ 3.44%; collateralized by Fire Station bldg; final payment due on 3/15/20.	\$ 166,667	\$ 333,333	\$ (166,666)
Fair Barn			
\$1,000,000; due in 40 semi-annual payments consisting of fixed principal of \$25,000 plus interest @ 4.60%; collateralized by Fair Barn bldg; final payment due on 3/11/22.	150,000	200,000	(50,000)
2013 Firetruck			
\$550,000; due in 14 semi-annual payments of \$41,917 beginning on 2/1/14; final payment due on 8/1/20; interest @ 1.75%; collateralized by firetruck.	123,621	204,236	(80,615)
	440,288	737,569	(297,281)
Total Pension Liability (LEO) *	1,034,234	943,908	90,326
Net Pension Liability (LGRS) *	1,621,831	2,278,540	(656,709)
Accumulated Vacation	654,026	639,602	14,424
	3,310,091	3,862,050	(551,959)
	<u>\$ 3,750,379</u>	<u>\$ 4,599,619</u>	<u>\$ (849,240)</u>

* Based on an independent annual actuarial valuation

Village of Pinehurst
Schedule of Budget Amendments - General Fund
For the Fiscal Period Ended March 31, 2019

	ORIGINAL FY 2019 BUDGET	Amended * Qtr Ended 09/30/18	Amended Qtr Ended 12/31/18	Amended Qtr Ended 03/31/19	Amended Qtr Ended 06/30/19	Total Amendments	Amended FY 2019 Budget
REVENUES							
Ad valorem taxes	\$ 10,250,000	\$ -	\$ -	\$ 45,000	\$ -	\$ 45,000	\$ 10,295,000
Unrestricted Intergov't Revenues	5,712,000	-	-	97,000	-	97,000	5,809,000
Restricted Intergov't Revenues	545,100	-	-	205,886	-	205,886	750,986
Permits & Fees	717,500	-	-	-	-	-	717,500
Sales & Services	719,600	-	-	(62,000)	-	(62,000)	657,600
Assessments	25,900	-	-	-	-	-	25,900
Other Revenues	236,580	-	-	72,885	-	72,885	309,465
Investment Income	96,000	-	-	100,000	-	100,000	196,000
Appropriated Fund Balance	4,249,380	359,040	335,265	(104,924)	-	589,381	4,838,761
TOTAL REVENUES	\$ 22,552,060	\$ 359,040	\$ 335,265	\$ 353,847	\$ -	\$ 1,048,152	\$ 23,600,212
OPERATING EXPENDITURES							
Governing Body	150,100	-	-	-	-	-	150,100
Administration	1,264,710	3,900	-	10,000	-	13,900	1,278,610
Financial Services	673,400	-	-	-	-	-	673,400
Human Resources	514,840	8,163	-	(50,000)	-	(41,837)	473,003
Police	3,225,280	10,936	(6,000)	13,262	-	18,198	3,243,478
Fire	2,757,020	55,455	9,850	(17,600)	-	47,705	2,804,725
Inspections	227,570	-	-	-	-	-	227,570
Public Services Administration	440,280	250	-	(2,000)	-	(1,750)	438,530
Streets & Grounds	1,536,460	2,745	(1,000)	228,600	-	230,345	1,766,805
Powell Bill	1,100,000	-	-	-	-	-	1,100,000
Solid Waste	1,447,180	-	-	107,800	-	107,800	1,554,980
Planning	833,450	96,625	-	-	-	96,625	930,075
Community Development	234,740	-	-	5,000	-	5,000	239,740
Recreation	1,565,240	23,729	(11,500)	(10,239)	-	1,990	1,567,230
Library	100,000	-	-	-	-	-	100,000
Harness Track	527,780	2,320	7,000	400	-	9,720	537,500
Fair Barn	346,450	-	-	(1,600)	-	(1,600)	344,850
Contingency	100,000	-	-	-	-	-	100,000
Debt Service	320,160	-	-	-	-	-	320,160
Other Financing Uses	4,068,900	-	335,265	-	-	335,265	4,404,165
Total Operating Expenditures	21,433,560	204,123	333,615	283,623	-	821,361	22,254,921
CAPITAL EXPENDITURES							
Administration	28,776	36,000	-	523	-	36,523	65,299
Financial Services	1,680	-	-	-	-	-	1,680
Human Resources	2,940	-	-	-	-	-	2,940
Police	159,281	-	-	344	-	344	159,625
Fire	41,607	10,527	(9,850)	37,564	-	38,241	79,848
Inspections	1,087	-	-	-	-	-	1,087
Public Services Administration	61,731	-	11,500	164	-	11,664	73,395
Streets & Grounds	388,939	30,000	-	(14,500)	-	15,500	404,439
Solid Waste	8,073	-	-	-	-	-	8,073
Planning	2,343	-	-	-	-	-	2,343
Community Development	420	-	-	-	-	-	420
Recreation	238,289	49,890	45,000	45,429	-	140,319	378,608
Harness Track	117,802	28,500	(45,000)	312	-	(16,188)	101,614
Fair Barn	65,532	-	-	388	-	388	65,920
Total Capital Expenditures	\$ 1,118,500	\$ 154,917	\$ 1,650	\$ 70,224	\$ -	\$ 226,791	\$ 1,345,291
TOTAL EXPENDITURES	\$ 22,552,060	\$ 359,040	\$ 335,265	\$ 353,847	\$ -	\$ 1,048,152	\$ 23,600,212

* Includes \$332,040 that was reappropriated from FY 2018.

**Village of Pinehurst
Schedule of Encumbrances
For the Fiscal Period Ended March 31, 2019**

	Annual Budget as of 03/31/2019	YTD as of 03/31/2019	Encumbered Amount	Unencumbered Balance
GENERAL FUND				
Operating Expenditures				
Governing Body	\$ 150,100	\$ 80,852	\$ 13,704	\$ 55,544
Administration	1,278,610	843,728	15,817	419,065
Financial Services	673,400	479,605	870	192,925
Human Resources	473,003	283,105	19,025	170,873
Police	3,243,478	2,205,830	22,952	1,014,696
Fire	2,804,725	1,914,568	44,005	846,152
Inspections	227,570	158,060	554	68,956
Public Services Administration	438,530	304,530	4,546	129,454
Streets & Grounds	1,766,805	1,331,505	79,506	355,794
Powell Bill Funds	1,100,000	1,097,491	-	2,509
Solid Waste	1,554,980	1,049,256	184,894	320,830
Recreation	1,567,230	986,357	48,594	532,279
Library	100,000	75,000	-	25,000
Harness Track	537,500	385,837	32,892	118,771
Fair Barn	344,850	206,149	10,590	128,111
Planning	930,075	566,538	114,924	248,613
Community Development	239,740	140,866	38,122	60,752
Fleet Maintenance	727,355	498,559	12,117	216,679
B&G Maintenance	1,160,430	770,246	102,792	287,392
Information Technology	1,080,620	713,132	61,785	305,703
Debt Service	320,160	319,053	-	1,107
Contingency	100,000	-	-	100,000
Total Operating Expenditures *	20,819,161	14,410,267	807,689	5,601,205
Capital Outlay Expenditures				
Administration	65,299	66,124	-	(825)
Financial Services	1,680	1,680	-	-
Human Resources	2,940	2,940	-	-
Police	159,625	68,280	-	91,345
Fire	79,848	78,383	-	1,465
Inspections	1,087	1,058	-	29
Public Services Administration	73,395	42,430	-	30,965
Streets & Grounds	404,439	272,220	36,632	95,587
Solid Waste	8,073	7,457	-	616
Recreation	378,608	100,956	-	277,652
Harness Track	101,614	94,689	-	6,925
Fair Barn	65,920	39,377	-	26,543
Planning	2,343	2,331	-	12
Community Development	420	420	-	-
Fleet Maintenance	379,579	301,572	70,000	8,007
B&G Maintenance	459,179	284,375	97,848	76,956
Information Technology	42,000	42,000	-	-
Total Capital Outlay Expenditures *	2,226,049	1,406,292	204,480	615,277
Transfer to Community Center CPF	4,404,165	341,904	-	4,062,261
Charges to Other Departments *	(3,849,163)	(2,609,884)	-	(1,239,279)
TOTAL GENERAL FUND EXPENDITURES	\$ 23,600,212	\$ 13,548,579	\$ 1,012,169	\$ 9,039,464
COMMUNITY CENTER CAPITAL PROJECT FUND				
Capital Expenditures				
Design & Engineering Costs	\$ 344,000	\$ 281,388	\$ 37,525	\$ 25,087
Construction Costs	4,404,165	406,170	3,835,710	162,285
TOTAL CAPITAL PROJECT FUND EXPENDITURES	\$ 4,748,165	\$ 687,558	\$ 3,873,235	\$ 187,372

* In this schedule, General Fund operating and capital expenditures are overstated due to internal service allocation budgets appearing in both the internal service departments (Fleet, B&G, & IT) and the department to which the expenditure is eventually allocated. Total expenditures, however, reflect the actual General Fund budget.

Village of Pinehurst
Schedule of Ad Valorem Property Tax Collections
For the Fiscal Period Ended March 31, 2019

Real and Personal

Tax Year	For the Fiscal Period Ended March 31, 2019			For the Fiscal Period Ended March 31, 2018		
	Budgeted Collections	Gross Collections	% Collected Through 03/31/2019	Budgeted Collections	Gross Collections	% Collected Through 03/31/2018
Third Prior Year	\$ -	\$ 2,132	100.00%	\$ -	\$ 8	100.00%
Second Prior Year	-	5,240	100.00%	-	624	100.00%
First Prior Year	5,000	4,153	83.06%	5,000	2,798	55.96%
Current Year	9,642,000	9,636,807	99.95%	9,506,000	9,486,774	99.80%
	<u>\$ 9,647,000</u>	<u>\$ 9,648,332</u>	<u>100.01%</u>	<u>\$ 9,511,000</u>	<u>\$ 9,490,204</u>	<u>99.78%</u>

Motor Vehicles

Tax Year	For the Fiscal Period Ended March 31, 2019			For the Fiscal Period Ended March 31, 2018		
	Budgeted Collections	Gross Collections	% Collected Through 03/31/2019	Budgeted Collections	Gross Collections	% Collected Through 03/31/2018
Third Prior Year	\$ -	\$ 381	100.00%	\$ -	\$ 310	100.00%
Second Prior Year	-	-	0.00%	-	-	0.00%
First Prior Year	2,000	-	0.00%	2,000	-	0.00%
Current Year	646,000	486,038	75.24%	613,000	453,687	74.01%
	<u>\$ 648,000</u>	<u>\$ 486,419</u>	<u>75.06%</u>	<u>\$ 615,000</u>	<u>\$ 453,997</u>	<u>73.82%</u>

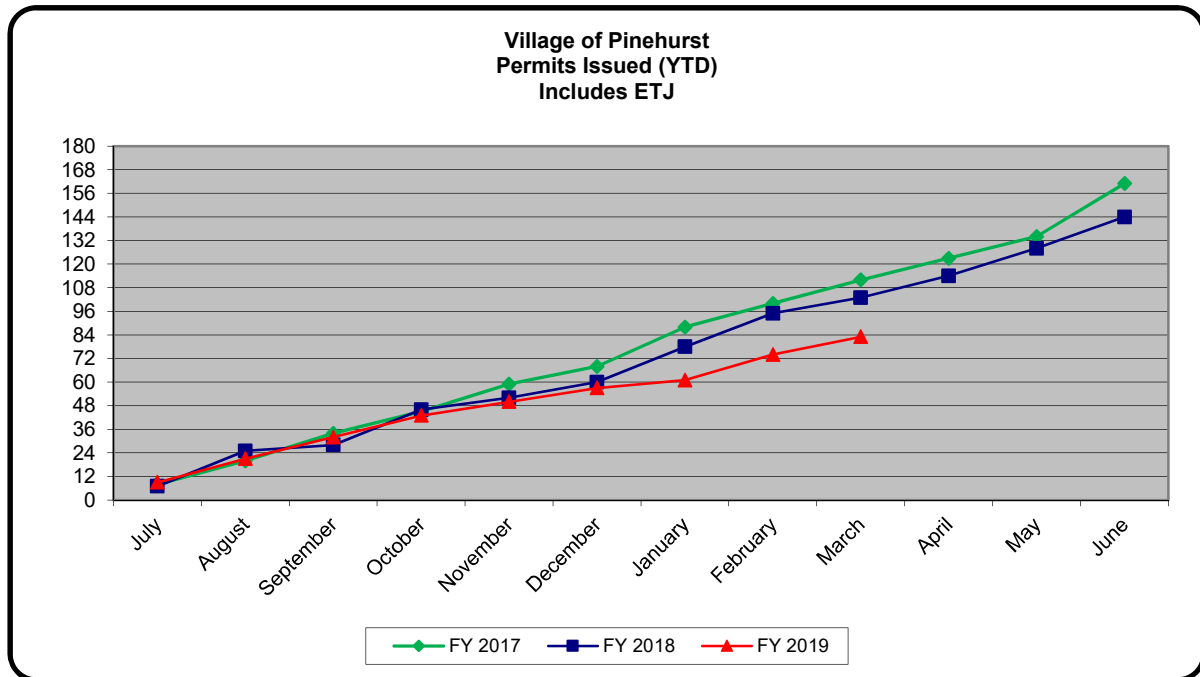
**Village of Pinehurst
Schedule of Ad Valorem Property Tax Levy
For the Fiscal Period Ended March 31, 2019**

Property Valuation				
	For the Fiscal Period Ended March 31, 2019	For the Fiscal Period Ended March 31, 2018	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal Motor Vehicles	\$ 3,277,064,983	\$ 3,223,617,889	\$ 53,447,094	1.66%
	165,215,623	153,589,165	11,626,458	7.57%
	<u>\$ 3,442,280,606</u>	<u>\$ 3,377,207,054</u>	<u>\$ 65,073,552</u>	<u>1.93%</u>

Levy				
	For the Fiscal Period Ended March 31, 2019	For the Fiscal Period Ended March 31, 2018	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal Motor Vehicles	\$ 9,669,002	\$ 9,511,213	\$ 157,789	1.66%
	484,971	453,015	31,956	7.05%
	<u>\$ 10,153,973</u>	<u>\$ 9,964,228</u>	<u>\$ 189,745</u>	<u>1.90%</u>

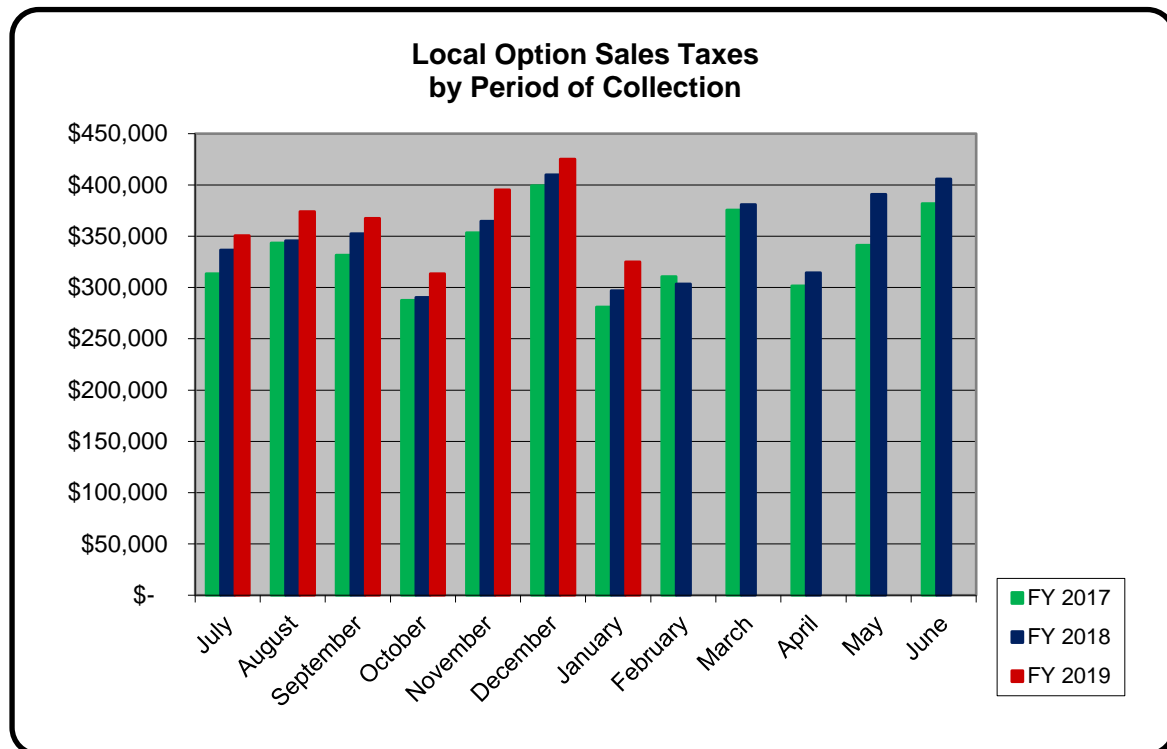
**Village of Pinehurst
Residential Building Permits - Includes ETJ**

	FY 2017		FY 2018		FY 2019		Construction
	# of	Est.	# of	Est.	# of	Est.	Costs
	Permits	Construction	Permits	Construction	Permits	Construction	Percentage
	Issued	Costs	Issued	Costs	Issued	Costs	Change YTD
July	8	\$ 1,645,500	7	\$ 1,691,850	9	\$ 2,707,900	60.06%
August	12	2,054,017	18	3,158,655	12	2,037,903	-2.16%
September	14	2,822,730	3	2,174,900	11	3,748,750	20.91%
October	11	2,910,900	18	4,675,000	11	3,826,000	5.30%
November	14	3,596,000	6	2,984,550	7	2,338,600	-0.18%
December	9	2,142,068	8	1,589,700	5	1,939,800	1.99%
January	20	4,035,250	18	3,414,632	6	2,643,040	-2.27%
February	12	2,659,500	17	4,524,452	13	1,400,000	-14.75%
March	12	5,589,000	8	1,756,700	9	2,055,550	-12.60%
April	11	2,566,718	11	2,206,400	-	-	
May	11	1,017,000	14	4,567,000	-	-	
June	27	6,129,915	16	5,748,500	-	-	
YTD	161	\$ 37,168,598	144	\$ 38,492,339	83	\$ 22,697,543	



**Village of Pinehurst
Local Option Sales Taxes**

	FY 2017	FY 2018	FY 2019	Same Month Change From Prior Year
July	\$ 313,585	\$ 336,443	\$ 350,690	4.23%
August	343,487	345,760	374,077	8.19%
September	331,600	352,649	367,404	4.18%
October	287,484	290,344	313,447	7.96%
November	353,315	364,829	395,196	8.32%
December	399,256	409,840	425,352	3.78%
January	281,108	296,850	324,936	9.46%
February	310,699	303,470	-	
March	375,539	381,053	-	
April	301,667	314,470	-	
May	341,122	390,927	-	
June	381,696	405,916	-	
YTD	<u>\$ 4,020,558</u>	<u>\$ 4,192,551</u>	<u>\$ 2,551,102</u>	



Village of Pinehurst
Schedule of Fair Barn Revenues and Expenditures
For the Fiscal Period Ended March 31, 2019

	Annual Budget as of 03/31/2019	Quarterly Budget as of 03/31/2019	Actual 03/31/2019	YTD as of 03/31/2018	Current Year Over (Under) Prior Year	% of 2019 Budget Spent / Received YTD
<u>Fair Barn</u>						
Revenues	\$ 223,000	\$ 169,625	\$ 205,182	\$ 234,622	\$ (29,440)	92.01%
Expenditures						
Operating	344,850	256,989	206,149	188,639	17,510	59.78%
Capital	65,920	47,920	39,377	29,210	10,167	59.73%
Debt Service	<u>58,625</u>	<u>58,625</u>	<u>58,626</u>	<u>60,926</u>	<u>(2,300)</u>	<u>100.00%</u>
	<u>469,395</u>	<u>363,534</u>	<u>304,152</u>	<u>278,775</u>	<u>25,377</u>	<u>64.80%</u>
Net <u>Before</u> Discounts	<u>(246,395)</u>	<u>(193,909)</u>	<u>(98,970)</u>	<u>(44,153)</u>	<u>(54,817)</u>	<u>40.17%</u>
Event Revenue Discounts			<u>(32,504)</u>	<u>(41,659)</u>	<u>9,155</u>	
Net <u>After</u> Discounts	<u>\$ (246,395)</u>	<u>\$ (193,909)</u>	<u>\$ (131,474)</u>	<u>\$ (85,812)</u>	<u>\$ (45,662)</u>	<u>53.36%</u>
Operating Revenues as a % of Operating Expenditures - Before Discounts	65%	66%	100%	124%		
Operating Revenues as a % of Operating Expenditures - After Discounts	65%	66%	84%	102%		
Target			95%			

Village of Pinehurst
Schedule of Harness Track Revenues and Expenditures
For the Fiscal Period Ended March 31, 2019

	Annual Budget as of 03/31/2019	Quarterly Budget as of 03/31/2019	Actual 03/31/2019	YTD as of 03/31/2018	Current Year Over (Under) Prior Year	% of 2019 Budget Spent / Received YTD
<u>Harness Track</u>						
Revenues	\$ 235,600	\$ 217,200	\$ 218,477	\$ 236,249	\$ (17,772)	92.73%
Expenditures						
Operating	537,500	403,919	385,837	340,354	45,483	71.78%
Capital	101,614	46,614	94,689	71,943	22,746	93.18%
	<u>639,114</u>	<u>450,533</u>	<u>480,526</u>	<u>412,297</u>	<u>68,229</u>	<u>75.19%</u>
Net	<u>\$ (403,514)</u>	<u>\$ (233,333)</u>	<u>\$ (262,049)</u>	<u>\$ (176,048)</u>	<u>\$ (86,001)</u>	<u>64.94%</u>
Operating Revenues as a % of Operating Expenditures	44%	54%	57%	69%		
Target			60%			