



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF NOVEMBER 13, 2018
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.
2. Invocation and Pledge of Allegiance. (Invocation by Rev. David Beam)
3. Reports:
 Manager
 Council
4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Public Safety Reports
- B. Approval of Draft Village Council Meeting Minutes.
 October 23, 2018 Regular Meeting

End of Consent Agenda.

5. Discuss and Consider Resolution 18-30 Appointing Paul Roberts to Serve on the Board of Adjustment and the Planning and Zoning Board.
6. Motion to Adjourn Regular Meeting and Enter Public Hearing.
7. Public Hearing No.1
 The purpose of the public hearing is to consider Official Zoning Map Amendment. This map amendment would rezone one parcel of land consisting of approximately 2.84 acres at the corner of McCaskill Rd. E and Rattlesnake Trail further identified as Moore County PID # 00025962. The property is currently zoned VMU-CD (Village Mixed Use – Conditional District). This proposed map amendment would change the zoning of the property to NC-CD (Neighborhood Commercial – Conditional District). The proposed use of the property is a mixed use commercial building. The property is currently vacant. The applicant is Pinehurst Medical and the current owner is Moore Investment Group, LLC.
8. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.
9. Discuss and Consider Official Zoning Map Amendment for Pinehurst Medical.
10. Q1 Update on the Status of the FY 2019 Strategic Operating Plan Implementation.
11. Presentation of Financial Statements for the Quarter Ended September 30, 2018.

12. Other Business.
13. Comments from Attendees.
14. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement.



**COUNCIL
ADDITIONAL AGENDA DETAILS:**

ATTACHMENTS:

Description

- ▣ 2018 Key Partners and Collaborators



Council Member to Report	Partners & Collaborators
Nancy Fiorillo	Triangle J. COG
	Neighborhood Advisory Committee
John Cashion	Moore County Schools
	Partners in Progress
John Bouldry	NCDOT/MCTC/TARPO
	Beautification Committee
Judy Davis	Pinehurst Business Partners
	Given Memorial Library
Kevin Drum	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
	Bicycle and Pedestrian Advisory Committee



**PUBLIC SAFETY REPORTS
ADDITIONAL AGENDA DETAILS:**

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

11/5/2018

MEMO DETAILS:

The monthly public safety reports are attached.

ATTACHMENTS:

Description

- ☐ October Police Report (1)
- ☐ October Police Report (2)
- ☐ October Fire Report

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

January - October

Offense	2017	2017 Unfounded	2018	2018 Unfounded	% Change
Homicides					
Murder and Non-negligent Manslaughter	0	0	0	0	--
Negligent Manslaughter	0	0	0	0	--
Justifiable Homicide	0	0	0	0	--
Total Homicides	0	0	0	0	--
Kidnapping/Abduction	0	0	2	0	--
Sex Offenses					
Rape	0	0	1	0	--
Sodomy	0	0	0	0	--
Sexual Assault with an Object	0	0	0	0	--
Fondling	0	0	1	0	--
Total Sex Offenses	0	0	2	0	--
Robbery	2	0	0	0	-100.0%
Assaults					
Aggravated Assault	6	0	6	0	0.0%
Simple Assault	24	5	20	4	-16.7%
Intimidation	0	1	2	0	--
Total Assaults	30	6	28	4	-6.7%
Arson	0	0	0	0	--
Extortion/Blackmail	0	0	0	0	--
Burglary/Breaking and Entering	6	0	10	2	66.7%
Larceny/Theft					
Pocket-Picking	0	0	0	0	--
Purse-Snatching	1	0	0	0	-100.0%
Shoplifting	5	0	1	0	-80.0%
Theft of Motor Vehicle Parts	1	0	1	0	0.0%
Theft from Motor Vehicle	30	1	14	1	-53.3%
Theft from Coin-Operated Machine or Device	0	0	0	0	--
Theft from Building	16	1	16	1	0.0%
All Other Larceny	78	8	33	4	-57.7%
Total Larceny/Theft Offenses	131	10	65	6	-50.4%
Motor Vehicle Theft	2	0	3	0	50.0%
Counterfeiting/Forgery	11	0	2	0	-81.8%

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

January - October

Offense	2017	2017 Unfounded	2018	2018 Unfounded	% Change
Fraud					
False Pretenses/Swindle/Confidence Game	27	3	12	4	-55.6%
Credit Card/Automatic Teller Machine Fraud	7	0	8	1	14.3%
Impersonation	3	0	0	0	-100.0%
Welfare Fraud	0	0	0	0	--
Wire Fraud	4	0	0	2	-100.0%
Identity Theft	0	0	3	0	--
Hacking/Computer Invasion	0	0	0	0	--
Total Fraud Offenses	41	3	23	7	-43.9%
Embezzlement	2	0	0	1	-100.0%
Stolen Property	11	0	2	0	-81.8%
Destruction/Damage/Vandalism of Property	19	4	27	3	42.1%
Drug/Narcotic Offenses					
Drug/Narcotic Violations	236	4	130	0	-44.9%
Drug Equipment Violations	144	4	51	0	-64.6%
Total Drug/Narcotic Offenses	380	8	181	0	-52.4%
Sex Offenses, Nonforcible					
Incest	0	0	0	0	--
Statutory Rape	0	0	1	0	--
Total Sex Offenses, Nonforcible	0	0	1	0	--
Pornography/Obscene Material	0	0	1	0	--
Gambling					
Betting/Wagering	0	0	0	0	--
Operating/Promoting/Assisting Gambling	0	0	0	0	--
Gambling Equipment Violations	0	0	0	0	--
Sports Tampering	0	0	0	0	--
Total Gambling Offenses	0	0	0	0	--
Prostitution					
Prostitution	0	0	0	0	--
Assisting or Promoting Prostitution	0	0	0	0	--
Purchasing Prostitution	0	0	0	0	--
Total Prostitution Offenses	0	0	0	0	--
Bribery	0	0	0	0	--
Weapon Law Violations	24	0	5	0	-79.2%

Incident Crime Summary Year To Year Comparison

Pinehurst Police Department

January - October

Offense	2017	2017 Unfounded	2018	2018 Unfounded	% Change
Human Trafficking					
Commercial Sex Acts	0	0	0	0	--
Involuntary Servitude	0	0	0	0	--
Total Human Trafficking Offenses	0	0	0	0	--
Animal Cruelty	0	0	0	0	--
Grand Total	659	31	352	23	-46.6%

Activity Detail Summary (by Category)

Pinehurst Police Department

(10/01/2018 - 10/31/2018)

Incident\Investigations

13A - Aggravated Assault	1
13B - Simple Assault	4
13C - Intimidation	2
23D - Theft From Building	1
23F - Theft From Motor Vehicle	1
23H - All Other Larceny	7
26B - Credit Card/Automatic Teller Machine Fraud	1
290 - Destruction/Damage/Vandalism of Property	2
35A - Drug/Narcotic Violations	12
35B - Drug Equipment Violations	4
520 - Weapon Law Violations	1
90C - Disorderly Conduct	1
90D - Driving Under the Influence	9
90G - Liquor Law Violations	1
90Z - All Other Offenses	10
Calls for Service - Calls for Service	3
Code 1 - Any Death	1
Domestic - Domestic Disturbance	1
FTA / FTC - FAIL TO APPEAR / FAIL TO COMPLY	1
Left of Center - Driving Left of Center	2
License - Driver's License Violations	1
Property Damage - Non-Criminal property damage due to accidents, acts of nature, etc.	1
Speeding - Speeding	1
Total Offenses	68
Total Incidents	40

Arrests

13A - Aggravated Assault	1
13B - Simple Assault	2
23H - All Other Larceny	2

Activity Detail Summary (by Category)

Pinehurst Police Department

(10/01/2018 - 10/31/2018)

Arrests

290 - Destruction/Damage/Vandalism of Property	1
35A - Drug/Narcotic Violations	13
35B - Drug Equipment Violations	5
520 - Weapon Law Violations	1
90C - Disorderly Conduct	1
90D - Driving Under the Influence	8
90G - Liquor Law Violations	1
90Z - All Other Offenses	6
FTA / FTC - FAIL TO APPEAR / FAIL TO COMPLY	1
Left of Center - Driving Left of Center	2
License - Driver's License Violations	1
Speeding - Speeding	1
Total Charges	46
Total Arrests	21

Accidents

Total Accidents	0
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Citations

Driving While License Revoked	12
DWI	6
Expired Registration	17
Failure To Reduce Speed	5
Failure To Stop (Stop Sign/Flashing Red Light)	5
Improper Transportation Of Children	4
Inspection	2
No Insurance	5
No Operator License	16
Other (Infraction)	23
Other (Misdemeanor)	1
Passenger Seat Belt - Juvenile	2

Activity Detail Summary (by Category)

Pinehurst Police Department

(10/01/2018 - 10/31/2018)

Citations

Speeding (Infraction)	95
Unsafe Movement	21
Secondary Charge	48
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Total Charges	262
Total Citations	214

Warning Tickets

Total Charges	0
Total Warning Tickets	0

Ordinance Tickets

Total Ordinance Tickets	0
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Criminal Papers

Warrant	3
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Total Criminal Papers Served	3
Total Criminal Papers	3

Civil Papers

Total Civil Papers Served	0
Total Civil Papers	0



HISTORY, CHARM, AND SOUTHERN HOSPITALITY_____

SUMMARY FOR THE MONTH OF OCTOBER 2019

SUMMARY OF INCIDENT CALLS

TYPE OF INCIDENT	<i>NUMBER THIS MONTH</i>	<i>NUMBER FYTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER FYTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
Fire	2	19	5	27	-30%
Overpressure Rupture, Explosion, Overheat - no fire	0	0	0	0	0%
Rescue & EMS Incidents	40	185	37	147	26%
Hazardous Conditions - no fire	14	69	14	45	53%
Service Call	24	97	25	89	9%
Good Intent Call	29	122	32	118	3%
False Alarm & False Call	39	180	25	127	42%
Severe Weather & Natural Disaster	9	91	1	3	2933%
Special Incident Type	0	0	0	0	0%
TOTAL INCIDENTS	157	763	139	556	37%

SUMMARY OF INSPECTION

TYPE OF INSPECTIONS	<i>NUMBER THIS MONTH</i>	<i>NUMBER FYTD</i>	<i>NUMBER THIS MONTH LAST YEAR</i>	<i>NUMBER FYTD LAST YEAR</i>	<i>PERCENTAGE YTD</i>
Residential	9	39	11	39	0%
Residential New Systems	0	0	0	0	0%
Residential Fire Sprinkler	0	7	0	0	700%
Commercial	26	90	9	147	-39%
Plan Review/Site Inspections	4	9	0	9	0%
Reinspection	28	106	34	76	39%
Occupancy Certificates	0	1	0	0	100%
TOTAL INSPECTIONS	67	252	54	271	-7%
Violations Found:	86	266	25	192	39%
YTD Violations to be Corrected:		180		163	
YTD Violations Corrected:		110		145	
Correction Percentage:		61%		89%	

November 6, 2018

J. Carlton Cole, Fire Chief

FIRE DEPARTMENT

395 Magnolia Road • Pinehurst, NC 28374 • Telephone (910) 295-5575 • Fax (910) 295-4861 • www.vopnc.org



PINEHURST FIRE DEPARTMENT

By The Numbers - October 2018



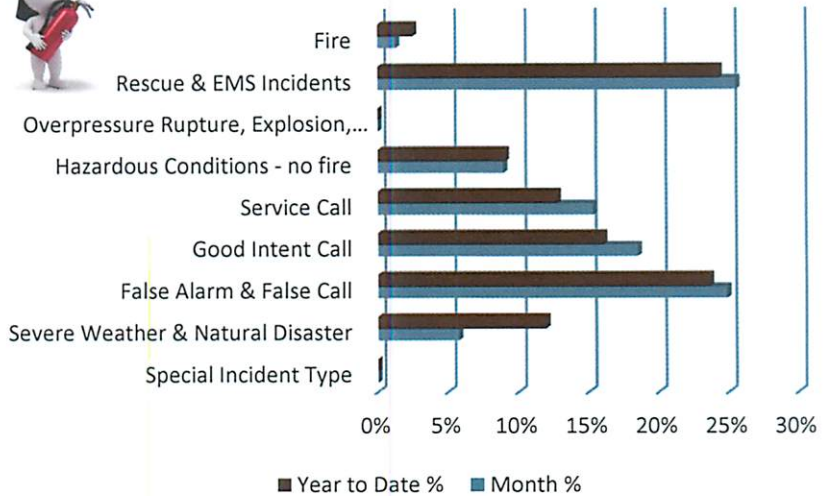
Month

Calls for Service **157**
 % Overlapping Incidents **10.19%**
 Busiest Day of Week **THURS**
 Busiest Hour of Day **4 PM**
 # of Times Staff Recalled **2**

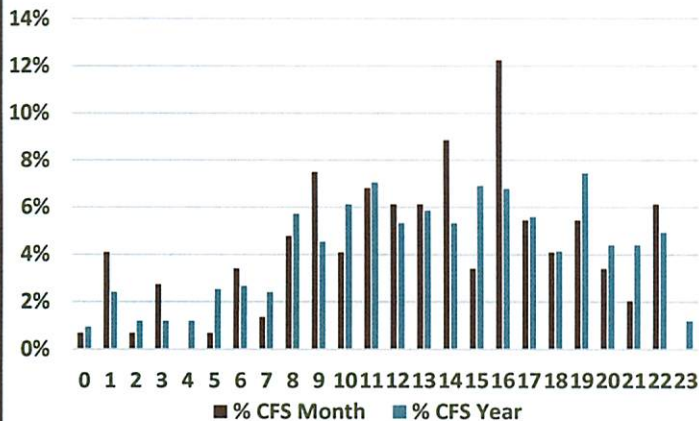
Year

Calls for Service **763**
 % Overlapping Incidents **24.25%**
 Busiest day of Week **FRI**
 Busiest Hour of Day **7 PM**
 # of Times Staff Recalled **11**

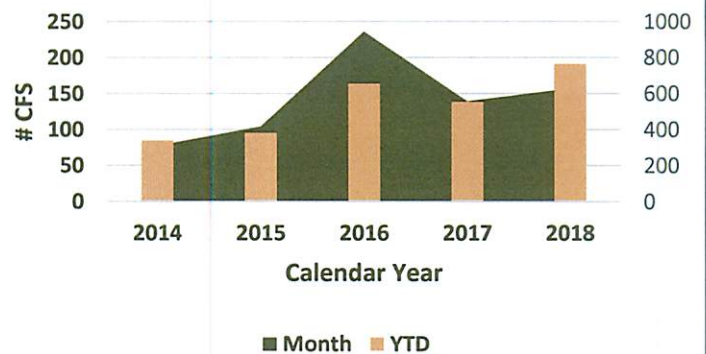
% of Calls for Service (CFS)



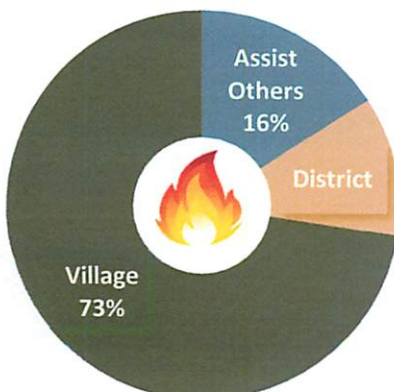
% CFS BY HOUR OF DAY



5 Year Comparison Through this Month of Year



LOCATION OF CFS FOR FY19



Inspections Completed this

MONTH **67**
 YEAR **252**

Code Violations Found this

MONTH **86**
 YEAR **266**

Percentage of Violations

Corrected YTD **61%**



Days Since Last Lost Time Accident in FD **475**

YTD Training Hours

IN HOUSE **2348**
 OUTSIDE **361**



Public Awareness Contacts

MONTH **2,815**
 YTD **20,508**





**APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.
ADDITIONAL AGENDA DETAILS:**

October 23, 2018 Regular Meeting

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

11/6/2018

MEMO DETAILS:

Attached are the draft minutes from the Village Council regular meeting held on October 23, 2018.

ATTACHMENTS:

Description

□ 10-23-18 Draft Minutes



**VILLAGE COUNCIL
MINUTES FOR REGULAR MEETING OF OCTOBER 23, 2018
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, October 23, 2018 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John Bouldry, Treasurer
Mr. John R. Cashion, Mayor Pro Tem
Ms. Judy Davis, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Beth Dunn, Village Clerk

And approximately 37 attendees, including 8 staff and 1 press.

Excused Absence: Mr. Kevin Drum, Councilmember

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance.

Pastor John Kinyon of Redeemer Church gave the invocation and Mayor Nancy Roy Fiorillo led everyone in the Pledge of Allegiance.

**3. Reports:
Manager**

- Updated Council on storm debris removal. Staff has completed 2 sweeps across the Village and will now start removing stumps in right of ways and debris from the public services yard. The contract that was put in place to help with debris removal is completed, we spent \$125,000 in total about \$52,000 of that was in Pinewild.
- Brandon Jones, with NCDOT, informed him they will be collecting more data from the traffic circle this week to help aid in a better engineering solution. Ten (10) cameras will be installed to help determine where traffic is going and coming from.

Council

- Mayor Nancy Fiorillo stated she signed a Proclamation for the Young Marines to show support for Red Ribbon Week to bring awareness to opioid addictions across the Country.
- Councilmember Judy Davis stated the Holly Arts Festival went well despite the weather and thanked everyone for their support. Also, the LPGA is here this week at No. 6 and No. 7.

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Public Safety Reports.

- Police Department
- Fire Department

- B. Approval of Draft Village Council Meeting Minutes.
October 9, 2018 Regular Meeting

End of Consent Agenda.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Davis, Council unanimously approved the Consent Agenda by a vote of 4-0.

5. Motion to Recess Regular Meeting and Enter into a Public Hearing.

Upon a motion by Councilmember Davis, seconded by Councilmember Bouldry, Council unanimously approved to recess the regular meeting and enter into a public hearing by a vote of 4-0.

6. Public Hearing No. 1

Alex Cameron, Senior Planner, explained that the applicant, Moore County Schools, is requesting a Major Site Plan Review to construct a temporary school site for Pinehurst Elementary while the existing school site is being demolished and a new site constructed on approximately 3.50 acres at Rassie Wicker Park. The proposed site will consist of eight modular buildings, five of which will be classroom buildings, a multipurpose room, cafeteria and an administration building.

Mr. Cameron explained the Planning & Zoning Board voted unanimously to recommend approval of the Major Site Plan to the Village Council with the following conditions:

1. The traffic flow for ingress and egress to the site will be worked out between representatives of the Village and Moore County Schools and may not be what is presented with this application.
2. A Temporary Use Permit must be issued for the use of the site.
3. The applicant is to address all TRC comments.
4. Careful consideration should be given to the location of ADA handicap accessible spaces to the site.

Subsequent to the October 4, 2018 Planning and Zoning Board meeting, the applicant has addressed all P&Z and TRC comments except the following items:

1. Executed use agreement and temporary use permit.
2. Traffic flow to the site.

Mr. Cameron stated staff recommends approval of the Major Site Plan with the following conditions:

1. The traffic flow for ingress and egress to the site will be worked out between representatives of the Village and Moore County Schools and may not be what is presented with this application.
2. A Use Agreement must be negotiated between the Village of Pinehurst and Moore County Schools prior to the issuance of a Temporary Use Permit and Development Permit.

Public Comments:

- Tim Carpenter, with LKC, stated the project will have very little site impact as the existing soccer field falls in all the right directions. There are also public utilities and the space needed for traffic on the site already. Details are still being worked out with Moore County Schools and Village Staff on all the traffic issues. ADA requires handicap parking within 200 feet of the building structure so they added 2 van accessible spaces at the structure.
- John Birath, Engineer with Moore County Schools, stated population would be upwards of 600 students, with the projected growth.

7. Motion to Adjourn Public Hearing and Re-Enter Regular Meeting.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Davis, Council unanimously approved to adjourn the public hearing and re-enter the regular meeting by a vote of 4-0.

8. Discuss and Consider a Request by Moore County Schools for a Major Site Plan Review in Order to Construct a Temporary School Site for Pinehurst Elementary School.

Upon a motion by Councilmember Davis, seconded by Councilmember Bouldry, Council unanimously approved the Major Site Plan Review by a vote of 4-0.

9. Discuss and Consider Adopting the Moore County Comprehensive Transportation Plan.

Natalie Hawkins, Assistant Village Manager, gave a brief overview of the Moore County Transportation Plan. Ms. Hawkins explained that it has took the County eight years to prepare the plan and Moore County is one of the two Counties in North Carolina without an adopted transportation plan. The plan includes 40 projects, 11 of those projects are located within the Pinehurst jurisdiction. Ms. Hawkins stated the plan could help Village obtain State funding on some of the projects proposed. She also presented and explained the growth projections, which the NCDOT used to prepare the transportation plan where Pinehurst areas

are concerned.

Public Comments:

Jean Lucas, from the corner of Chicken Plant Road and Bowman Road, doesn't want the western connector to take her land. Mayor Nancy Fiorillo explained that the western connector is just a concept, they are not sure if or where the connector would be built. Ms. Lucas feels that is western connector will not do any good.

Earl Ingram, from Bowman Road within the ETJ of Pinehurst, feels it is a colossal mistake to construct the western connector. Stated he has been around to see all the different plans proposed by the NCDOT and doesn't like any of the plans. Feels that Highway 5 needs more turning lanes and that would reduce the traffic.

Marsh Smith, on behalf of Bruce Geddes, cited GS 136-66.2, which governs the NCDOT, that a transportation plan can't be adopted unless every municipality has a current future land use plan adopted within the last 5 years. The induced traffic effect will increase the lane miles therefore increasing the traffic. Mr. Smith stated the western connector would double the lane miles and increase the traffic.

Jane Hogeman, of 18 Lochdon Court, understands that the western connector is not meant to move traffic on Hwy 5 but to serve to move traffic between Pinehurst and Foxfire if growth were to occur. Ms. Hogeman suggested the dotted line, which represents the western connector, is removed from the map to give citizens peace of mind.

Jeff Sanborn, Village Manager, stated that NCDOT explained the line marked on the map, for the western connector, will help us plan for the corridor. The Village would be better served by working toward and recognizing a desired route and plan

Bruce Geddes, lives on Bowman Road, stated they have heard the line is a pretend line but the NCDOT is asking the Village to protect the land around that line for a reason. Mr. Geddes stated that the 2013 land use plan was not adopted, therefore if we adopted the Comprehensive Transportation Plan we are adopting a land use plan that was never adopted.

Earl Ingram, stated the transportation plan can be adopted without the western connector in it.

Jason Kavanagh, of 20 Pinecrest Plaza, explained a representative from NCDOT stated if we didn't like where the roads were going then we needed to adjust our land use plan. Mr. Kavanagh stated it's frustrating to see what happened at the last meeting when Council adopted the old land use plan to accept the transportation plan.

Scott Walston, with NCDOT, stated he wanted to clarify one item in appendix I in the report. He explained Pinehurst did adopt the land use numbers in 2013. Mayor Nancy Fiorillo asked Mr. Walston wasn't it common for some municipalities to use their zoning maps as their land use plan. Mr. Walston verified that was true, zoning maps have been used as land use plans.

Kim Geddes, stated she wanted to speak on the environment and natural resources in the area. John McCain's homestead would be taken by the Linden Rd. extension. Mrs. Geddes explained we could lose many long leaf pines and the habitat that goes with that.

Leo Santawasso, Planning and Zoning Chairman, urged the Council to adopt the Moore County Transportation Plan including the western connector. The plan is a collaborative item that can be changed. Moore County is one of two Counties in the State that doesn't have a plan adopted. We have to plan but the plan can change.

Mayor Nancy Fiorillo stated the responsible thing to do is to look at the future, but it doesn't mean plans can't change. Councilmember Davis stated she is having trouble following the data and the facts. Councilmember Davis also stated she agrees with the suggestion made by Ms. Hogeman to remove the line, for the western connector, from the map. Mayor Nancy Fiorillo stated the data is projections and projections are hard to follow and we can't irresponsibly ignore the growth happening in the County.

Councilmember Bouldry stated that it's very import that a Comprehensive Transportation Plan be adopted because there are several important projects in the plan, like the 211 improvements. Also, the Village has worked with the Moore County and NCDOT for several years to walk our way forward. Councilmember Bouldry stated that the Mayor of Foxfire suggested that an alternate route be considered west of Seven Lakes and west of Pinewild as a heavy truck route. Councilmember Bouldry explained he feels this is a good step and great collaboration which possibly could be a connector for Pinehurst using existing roads and he thinks the western connector is a long time a way.

Brandon Jones, NCDOT Division 8 Engineer, stated they would object to removing the western connector line from the map. Mr. Jones explained the line is used for land development plans. If the land use plan changes then they could adjust the line and the CTP. However, currently the line is a tool that they will use to explore options.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Cashion, Council approved Resolution 18-27, Adopting the Moore County Comprehensive Transportation Plan by a vote of 3-1, with Councilmember Davis voting no.

10. Presentation of the financial statements for the year ended June 30, 2018

Brooke Hunter, Financial Services Director, stated The Village's General Fund revenues exceeded expenditures by \$8,736, bringing the General Fund fund balance to \$10,641,838. This is positive compared to our third quarter estimate of a \$134,000 loss. At June 30, 2018 the General Fund had an unassigned fund balance of \$4,448,274, or 25%, of actual expenditures. The total fund balance of \$10,641,838 represents 55% of budgeted expenditures. The statewide average for total fund balance in the Village's population peer group is 56%. Overall, the Village ended FY 2018 as expected and is well positioned to carry out the initiatives outlined in the FY 2019 Strategic Operating Plan (SOP).

11. Consider Road Dedication for Spring Lake Hills Condominiums Roads.

Jeff Batton, Assistant Manager, explained residents of Spring Lake Hills Condominiums, located across the street from the north entrance to Pinehurst #6 neighborhood, have requested the Village consider accepting their roads as publicly dedicated right-of-ways. Road names shall be designated as Hiscott Lane for the main entry road and Spring Hill Loop for the internal road as shown on exhibit A. Mr. Batton explained Council had previously discussed this item and the draft ordinance accepting the roads including the storm water diversion across the loop road.

Upon a motion by Councilmember Davis, seconded by Councilmember Bouldry, Council unanimously approved the Ordinance 18-23, accepting the roads in Spring Lake Hills Condominiums designated as Hiscott Lane and Spring Hill Loop, and the storm water diversion on Spring Hill Loop, as a public street and right-of-way of the Village of Pinehurst by a vote of 4-0.

12. Discuss and Consider Resolution 18-28 Designating Applicant's Agent for Federal and/or State Disaster Assistance.

Brooke Hunter, Financial Services Director, explained to Council that in order for the Village to apply for funds from the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) and the North Carolina Division of Emergency Management they require the Village to adopt a "Resolution-Designation of Applicant's Agent" which designates the Village's primary and secondary agents.

Ms. Hunter stated staff recommends that Jeff Sanborn in his capacity as Village Manager and herself, Brooke Hunter, in her capacity as Financial Services Director be formally authorized to serve as the Village's agents per the attached resolution.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Davis, Council unanimously approved the Resolution 18-28 designating the Village Manager and Financial Services Director to be authorized to serve as the Village agents for Federal and/or State disaster assistance by a vote of 4-0.

13. Annual Risk Management Committee Report and Employee Health Benefit Recommendations.

Jeff Batton, Assistant Manager, presented the annual risk management report and employee health benefit recommendations for calendar year 2019. The Risk Management Committee is recommending to stay with First Carolina Care for medical insurance with no increase to premiums. Dental and Vision will stay with Principal with no increase for vision and a projected 8.5% increase on dental premiums. \$1,115,186 is the projected net estimate for calendar year 2019 health benefits. Village paid life and AD&D is also being recommended to stay the same with no premium increase.

Mr. Batton explained that business insurance runs on a fiscal year. All property and liability are with the NC League of Municipalities with the exception of the Harness Track which has their own insurance because of the nature of the business. Premiums are \$117,756 or less with a potential dividend earned by the NC League of Municipalities. Workers Compensation insurance premiums dropped 3% to \$120,435, that's without the potential dividend earned. Mr. Batton gave an overview of the wellness and safety committee that help keep the all the premiums low by promoting and educating employees.

Councilmember Davis asked if they shopped out the insurance. Mr. Batton explained they shopped the insurance with 3 other companies.

Upon a motion by Councilmember Davis, seconded by Councilmember Bouldry, Council unanimously approved the medical and dental insurance contracts for calendar year 2019 and authorized the Mayor or her designee to execute the contracts for calendar year 2019 by a vote of 4-0.

14. Discuss and Consider Contract for Construction of Cannon Park Community Center.

Mark Wagner, Parks and Recreation Director, and Brooke Hunter, Financial Services Director, presented Council with the bids from the Community Center Stated to HM Kern from Greensboro was the lowest bidder. Mr. Wagner stated staff is confident that the bids coming in high are just a reflection of the current market, for example steel prices. Mr. Wagner also went over all the alternative

options that the architects provided. Brooke Hunter, presented Council with the 5 year forecast if Council transferred the additional funds from fund balance to cover the additional cost.

Councilmember Davis stated she was disappointed that the bids came in so high. Councilmember Bouldry stated he feels the contingency fund is very important to have because with projects of this size there will be issues that come up but he too was disappointed with the bid. Councilmember Davis feels that Council and Staff need to go back and review all the options because she is concerned on the overrun. Councilmember Bouldry stated he feels they should take a look at all the numbers and wait for Councilmember Drum since this is such an important decision.

Council decided to table this item until the next meeting.

15. Other Business.

- Councilmember Bouldry stated the Boys and Girls Club would like to come present at the next Council meeting.

16. Motion to Adjourn.

Upon a motion by Councilmember Bouldry, seconded by Councilmember Davis Council unanimously approved to adjourn the Regular Meeting by a vote of 4-0 at 7:26pm.

Respectfully Submitted,

Beth Dunn,
Village Clerk

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.

Values: Service, Initiative, Teamwork, and Improvement



**DISCUSS AND CONSIDER RESOLUTION 18-30 APPOINTING PAUL
ROBERTS TO SERVE ON THE BOARD OF ADJUSTMENT AND THE
PLANNING AND ZONING BOARD.
ADDITIONAL AGENDA DETAILS:**

FROM:

Beth Dunn

CC:

Jeff Sanborn

DATE OF MEMO:

11/6/2018

MEMO DETAILS:

Council will discuss and consider appointing Paul Roberts to the Planning and Zoning Board and the Board of Adjustment for the Village of Pinehurst. His appointment being considered would be effective December 1, 2018.

ATTACHMENTS:

Description

▣ Resolution 18-30

RESOLUTION #18-30:

A RESOLUTION REGARDING AN APPOINTMENT TO THE PINEHURST PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENT.

WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance #12-10 to amend Chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, there is a need to fill a vacancy on the boards; and

WHEREAS, Mr. Paul Roberts and the Village Council of Pinehurst are desirous of Mr. Roberts serving as a member of the Board of Adjustment and the Planning and Zoning Board.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled this 13th day of November, 2018, as follows:

SECTION 1. That the following appointment is hereby made to the Board of Adjustment and the Planning and Zoning Board for the term indicated:

Mr. is appointed as a member of the Board of Adjustment and the Planning and Zoning Board, effective December 1, 2018, said term expiring on November 31, 2021.

SECTION 2. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 13th day of November, 2018.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Beth Dunn, Village Clerk

Approved as to Form:

Michael J. Newman, Village Attorney



**MOTION TO ADJOURN REGULAR MEETING AND ENTER PUBLIC
HEARING.**

ADDITIONAL AGENDA DETAILS:



PUBLIC HEARING NO.1
ADDITIONAL AGENDA DETAILS:

The purpose of the public hearing is to consider Official Zoning Map Amendment. This map amendment would rezone one parcel of land consisting of approximately 2.84 acres at the corner of McCaskill Rd. E and Rattlesnake Trail further identified as Moore County PID # 00025962. The property is currently zoned VMU-CD (Village Mixed Use – Conditional District). This proposed map amendment would change the zoning of the property to NC-CD (Neighborhood Commercial – Conditional District). The proposed use of the property is a mixed use commercial building. The property is currently vacant. The applicant is Pinehurst Medical and the current owner is Moore Investment Group, LLC.

FROM:

Alex Cameron

CC:

Jeff Sanborn, Village Manager; Natalie Hawkings, Assistant Village Manager for Administration

DATE OF MEMO:

11/8/2018

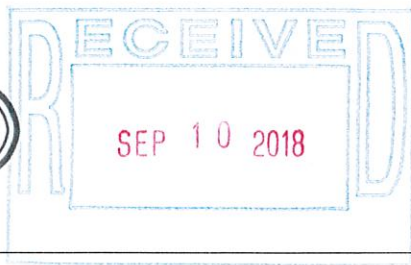
MEMO DETAILS:

Please see the attached staff report and documents for this public hearing.

ATTACHMENTS:


Description

- ☐ Application and Narrative
- ☐ General Concept Plan and Elevations
- ☐ Staff Report



Application for
Amendment to Zoning Map
(revised 3/14/17)

Applicant

Name: Brandon Enfinger Telephone: 910.295.5511
Address: 205 Page Road, Pinehurst, NC 28374 Email: BEnfinger@pinehurstmedical.com
Signature:  Date: 9/10/2018

Note: If more than one applicant, please provide a separate document listing all applicant information and their signatures.

Parcel ID #: 00025962 PIN 855200989594

(attach separate list if necessary)

Present zoning classification: VMU-CD

Requested zoning classification: NC-CD

Current Land Use: Vacant Property

Number of parcels: 1 Approximate size of area: 2.84 acres

Physical location of area: Corner of Rattlesnake Trail and McCaskill Road

Are public utilities available?: Yes

Reason for map amendment:

Amend existing VMU-CD to NC-CD to allow for medical office within the development.

Note to Applicant By signing and submitting this application you are hereby certifying that this application and submittal, including all additional items, to be complete and accurate.

September 10, 2018

Mr. Will Deaton
Planning and Inspections Director
Village of Pinehurst
395 Magnolia Road
Pinehurst, NC 28374

Mr. Deaton,

Pinehurst Medical Group and Koontz Jones Design may prepare and submit all necessary documents related to rezoning as required by the Village of Pinehurst Development Ordinance for the +/- 2.84-acre parcel described below.

Parcel ID Number: 00025962


PIN Number: 855200989594

Deed Book: 982, Page: 153

Owned by:

Moore Investment Group, LLC
Attn: John Karscig
PO Box 1823
Pinehurst, NC 28370

Sincerely,

A handwritten signature in cursive script that reads "John Karscig". The signature is written in dark ink and is positioned above a horizontal line.

John Karscig
Member/Owner

GREENS OF PINEHURST – PINEHURST MEDICAL GROUP CONDITIONAL DISTRICT NARRATIVE AND CONDITIONS

The development of the property described as the Greens of Pinehurst – Pinehurst Medical Group in the application exhibits will be a wonderful new addition to the Village of Pinehurst and continue the redevelopment within the “Village Place” area of Pinehurst. The +/- 2.84-acre property is located north of McCaskill Road between Magnolia Road and Rattlesnake Trail and is currently zoned VMU-CD (Village Mixed-Use – Conditional District). This proposal requests that the property be rezoned to NC-CD (Neighborhood Commercial – Conditional District) to permit a medical office building on the designated property. The mixed-use building approved by the VMU-CD zoning does not permit medical office. Other types of office, retail and commercial uses were all permitted through the VMU-CD. Other uses permitted under the NC district would also be permitted on the property with this rezoning. These permitted uses are consistent with the uses permitted under the approved VMU-CD. The NC-CD zoning would establish a Conditional District to permit +/- 33,000 sf medical office building. This development would be constructed in one (1) phase as indicated on the attached plans. Development will follow the VMU District Design Standards as described in Section 9.3.1 of the Pinehurst Development Ordinance (PDO), but will be zoned as NC-CD to allow for medical office.

This Conditional District request is intended to continue the promotion of a variety of uses in this area of the Village, consistent with the Village character and meet the goals of the Comprehensive Long-Range Village Plan (CLRP), the New Core Master Plan (NCMP) and the Village Place Project Implementation Report (VPPIR). The development will preserve and enhance the general character of this area of the Village and fit in with the surrounding neighborhood. The following narrative describes the many aspects of the property and the intended development.

EXISTING CONDITIONS

The Greens at the Arboretum Apartments have recently been developed as Phase 1 of the approved VMU-CD. This site has been prepared for development and a connector road has been installed, which connects to Rattlesnake Trail. The site has been graded and all utilities are readily available. Brick sidewalks were installed along McCaskill Road and will serve this development. Surrounding properties include general retail and office uses, two parcels owned by the Village, a Moore County EMS facility and the Arboretum.

PROJECT DESIGN AND CONDITIONS

- **Pedestrian Connectivity**
 - o Pedestrian connectivity will be provided throughout the development and connect to the Village sidewalk system, as well as the Greens at the Arboretum Apartment property. A sidewalk will be provided along Rattlesnake Trail to the property boundary.
 - o Sidewalks will be installed in the right-of way and meet the Village of Pinehurst standards for this area.



- **Parking Areas**

- Adequate parking will be provided on site to accommodate the proposed use as required in Section 9.4.1.1 of the PDO. The parking will be shared throughout the entire development per Section 9.4.1.3 of the PDO and approved as part of the VMU-CD. Parking tabulations have been included on the General Concept Plan.
- Most parking spaces will be located behind the building to screen from street views. This pattern of development is consistent with the standards of the NCMP.
- Access to the parking facilities will be provided from Rattlesnake Trail and McCaskill Road.

- **Streets and Access**

- Access to the site will be provided from two (2) different locations and via the surrounding streets from Rattlesnake Trail and McCaskill Road. All street and parking areas will be designed per the Village engineering standards and provide adequate access for emergency vehicles and waste collection vehicles.
- Access throughout the site will be provided through connected parking areas and shared driveways.

- **Landscaping**

- Landscaping will meet the requirements of Section 9.5.1 of the PDO. Plantings will also follow the guidelines recommended in the NCMP for streetscape plantings. The PDO will supersede the NCMP should any conflicts exist between the two documents.
- Planting buffers and screening will be provided on adjacent property boundaries where necessary and required by the Town's PDO.
- Street Trees will be provided per the PDO Section 9.5.1.4(e)(1) standards for quantity. Street trees may be planted in an informal/random fashion in order to reflect the character of the Village and descriptions contained in the NCMP.
- Parking lots will be landscaped per the requirements of Section 9.5.1.4 of the PDO to provide adequate shade and to screen parking fields from adjacent properties. To enhance screening of the parking facilities located along Rattlesnake Trail, plantings will exceed the number of shrubs required by the Pinehurst PDO. The PDO requires that evergreen shrubs be planted at the rate of one (1) 24-inch height minimum shrub per three (3) linear feet of parking lot edge abutting streets and adjoining property, less driveways, of a species expected to reach a minimum height of 36 inches and a minimum spread or 30 inches within three (3) years of planting. Plantings along Rattlesnake Trail will provide two (2) shrubs per 3 linear feet of parking lot edge. This will allow for a double row of shrubs between Rattlesnake Trail and the parking area and provide additional screening.
- Plantings will follow the recommended plantings from Manning's original list of plants as described in Section 9.5.1.2(d)(1) of the PDO.
- No state champion trees are located on the site.

- **Open Space**

- An outdoor sitting area will be provided for the staff and public at the corner of McCaskill Road and Rattlesnake Trail. This area will connect to the public sidewalks and be open to the public.
- Sidewalks will be provided and connected to Village recreation areas in close proximity of the site.

- **Buffers/Setbacks**

- The building, buffers and setbacks for the property will be provided per the PDO requirements of the VMU district standards as originally approved with the VMU-CD except along McCaskill Road. The VMU-CD setbacks are as follows:
 - Front Yard: 0'-10' max.
 - Side Yard: 0'
 - Rear yard: 5'
- An exception is sought for the building setback along McCaskill Road. It is requested that the front yard setback be increased slightly beyond the 10' maximum, due to the topography, existing utility locations, and grading issues on the site. The front yard setback would be increased to maximum of 18' along McCaskill Road to accommodate for the conditions listed above.

- **Stormwater**

- Stormwater management best practices will be applied as necessary and required to control stormwater runoff throughout the project.
- It is proposed that stormwater runoff be controlled on-site utilizing underground stormwater control devices.
- The developer will obtain permits required by state and local agencies for stormwater management on the site.
- The property falls within a WS-III-BW watershed which permits only 24% impervious surface on the site. The previously approved VMU-CD was granted additional impervious surface under the high-density option within the watershed. This portion of the site was permitted up to 72% impervious surface. The proposed NC-CD would be subject to this requirement and will be developed with impervious surface below 72%.

- **Utility Service**

- During construction of the first phase of the VMU-CD, water and sewer utilities were improved in the area and are readily available for the property. Moore County Public Utilities will serve this development. All new utilities on the site will be located underground.
- Power is readily available for the property.

- **Architectural Character**

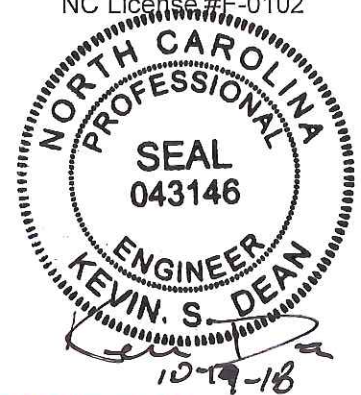
- The project site is located in the "New Core Area" at the corner of McCaskill and Rattlesnake Roads. Due to this important corner lot location, the building geometry is shaped by the existing streets, creating a strong urban edge.
- The architectural design is inspired by the immediate neighborhood and the nearby Pinehurst Village Center. The building massing was held to two stories to maintain the pedestrian scale of the area and a hipped roof with deep overhangs, was utilized to introduce architectural detail and reduce the overall building height. Lower scale shed roof bays, awnings and porches, which are typical in the Sandhills, provide much needed shade and also break down the scale of the building at the pedestrian level. Standing seam metal shed roof dormers, common in the surrounding residential neighborhood, break up the roof. An outdoor public space, covered in part by a porch at the corner of McCaskill and Rattlesnake Roads will encourage PMG employees and citizens to gather and further activate the street.

- In keeping with the Village architecture and surrounding homes, the selected exterior material palette is simple but made of high quality materials. The majority of the building will be made of a warm grey brick blend. The bricks will be a modular size, common in residential construction, and will appear slightly tumbled for added texture. The upper third of the building will be clad in horizontal lap siding and painted an off-white or light color. Large, dark bronze or black windows provide natural light into the offices and public spaces. Dark grey architectural roofing shingles with color variety and dark bronze colored gutters and downspouts are proposed. A dark bronze colored standing seam roof is proposed for the porches, awnings and bays to add texture and architectural variety.
- The maximum building height, measured to the peak of the roof is 40'-0".
- **Signage**
 - Signage for the medical office building will be located at the corner of Rattlesnake Trail and McCaskill Road. This sign will be incorporated into a site wall, defining the outdoor space on the corner.
 - Entrance signage indicating the practices within the medical building will be located at the entrances to the parking areas and in front of the building entrance.
 - Building mounted and hanging signs may be located on the medical building on the parking lot side.
 - All signage will meet the requirements of Section 9.7 of the PDO.
- **Lighting**
 - All street lighting and parking lot lighting will meet the standards of Section 9.8 of the PDO.
- **Soil Erosion and Sediment Control**
 - Soil erosion and sediment control during construction will be provided per Section 9.12 of the PDO and all state standards.
 - The developer will obtain an erosion control permit from NCDWQ for the project as required.
- **Fences, Walls and Columns**
 - All fences, walls and columns will meet the requirements of Section 9.13 of the PDO.

The descriptions and conditions described above will apply to the entire project as indicated in the Conditional District General Concept Plan document.

October 19, 2018

To: Brandon Enfinger
Pinehurst Medical Clinic, Inc.
205 Page Road
Pinehurst, NC 28374



RE: *Updated Greens of Pinehurst Trip Generation and Site Distribution, Pinehurst, NC*

Trip Generation:

Kimley-Horn has prepared an updated analysis of the trip generation potential of the proposed Greens of Pinehurst mixed-use development in Pinehurst, NC. As currently envisioned, the development will include approximately 72 apartments and 32,400 square feet of medical office space. The previous trip generation analysis memorandum prepared for the site (Kimley-Horn, May 2016) evaluated the trip generation impact of 72 apartments and approximately 35,000 square feet of commercial space (assumed to be evenly divided between general office space and specialty retail space).

Traffic for the development has been generated using ITE rates from the 10th Edition of the ITE Trip Generation Manual and is shown in Table 1 (attached). Internal capture was applied consistent with current ITE methodology and is shown on the attached table. It should be noted that the previous trip generation calculations performed for the site used the 9th Edition of the Trip Generation Manual (which was the most-current edition at that time), but updated data from the 10th Edition was used for this study. The attached Table 1 also details the difference in trip generation potentials between the current proposal and the previous site plan.

The proposed 72 apartments would be expected to generate a daily total of approximately 392 trips, with 25 trips occurring during the AM peak hour and 32 occurring during the PM peak hour. The medical office land use would be projected to generate a daily total of 1,158 trips, with 82 trips occurring during the AM peak hour and 112 trips occurring during the PM peak hour. The total number of daily trips generated by the development as separate land uses (without accounting for internally captured trips) is 1,550 trips, with 107 occurring in the AM peak hour and 144 occurring in the PM peak hour.

Due to expected internal capture between land uses, which is applied to account for having multiple land uses within the same development, there is a percent reduction in the number of trips generated by each land use. However, compared to the previous combination of land uses, these proposed uses are found to generate only a small amount of internally captured traffic. Per current ITE methodology, internal capture reductions are expected to be less than 2%. Thus, the proposed development is projected to generate a daily total of 1,530 net new external trips, with 107 of these trips occurring during the AM peak hour and 142 of these trips occurring during the PM peak hour.

Based on these findings, the currently-proposed land uses are expected to generate approximately 328 more trips on a typical weekday, with 29 additional trips occurring during the AM peak hour and 28 additional trips occurring during the PM peak hour.

Site Distribution:

Based on the existing population densities and surrounding land uses and consistent with the previous analysis, the following distribution is proposed for net new external site traffic:

- 55% to/from the north along Rattlesnake Trail
- 15% to/from the south along Magnolia Road
- 15% to/from the west along McCaskill Road
- 10% to/from the east along McCaskill Road
- 5% to/from the north along Magnolia Road

Although traffic volume data for the surrounding road network is unavailable, none of the roads in the vicinity of the development are expected to be significantly impacted based on the proposed site distribution and trip generation. Based on this analysis, the increase in site traffic volumes would be less than 15 trips for movements on analyzed public streets in the study area (not including site driveways) above the previous analysis, with increases typically less than 10 trips.

According to guidelines published by Florida Department of Transportation (FDOT), which are a nationally recognized reference for street and roadway capacity, the capacity of a 2-lane low speed undivided road with no turn lanes in an urbanized area is 1,064 vehicles per hour (vph). The roads being analyzed for this development are all expected to experience an increase in traffic of less than 15% of that capacity threshold.

Due to the close proximity of many destinations to the proposed development, the impact to the roadway network may actually be lower than what is projected by these analyses. Non-vehicular modes of travel may be utilized for some trips. Existing sidewalks along Magnolia Road provide multimodal access to Downtown Pinehurst, Village of Pinehurst Town Hall, Rassie Wicker Park, and Pinehurst Greenways. Additionally, Pinehurst Elementary School, Cannon Park, and multiple retail establishments are within walking distance of the proposed site.

Please let me know if you have any questions or require any further information. We appreciate the opportunity to provide these services to you.

Sincerely,



Kevin Dean, P.E.
Project Manager

Greens of Pinehurst

Table 1 - Trip Generation - 2018 Update

Land Use	Intensity	Daily			AM Peak Hour			PM Peak Hour		
		Total	In	Out	Total	In	Out	Total	In	Out
221 Multifamily Housing (Mid-Rise)	72 d.u.	392	196	196	25	7	18	32	20	12
720 Medical Office Building	32,400 s.f.	1,158	579	579	82	64	18	112	31	81
Subtotal		1,550	775	775	107	71	36	144	51	93
<i>Internal Capture</i>										
221 Multifamily Housing (Mid-Rise)		10	4	6	0	0	0	1	1	0
720 Medical Office Building		10	6	4	0	0	0	1	0	1
Internal Capture Total	1.39%	20	10	10	0	0	0	2	1	1
Total External Trips - Current Plan		1,530	765	765	107	71	36	142	50	92
Total External Trips - Original Plan		1,202	601	601	78	40	38	114	53	61
Difference in External Trips - Updated minus Original		328	164	164	29	31	(2)	28	(3)	31

Internal Capture Reduction Calculations

Methodology for A.M. Peak Hour and P.M. Peak Hour
based on the *Trip Generation Handbook*, 3rd Edition, published by the Institute of Transportation Engineers

Methodology for Daily
based on the average of the Unconstrained Rates for the A.M. Peak Hour and P.M. Peak Hour

SUMMARY

GROSS TRIP GENERATION

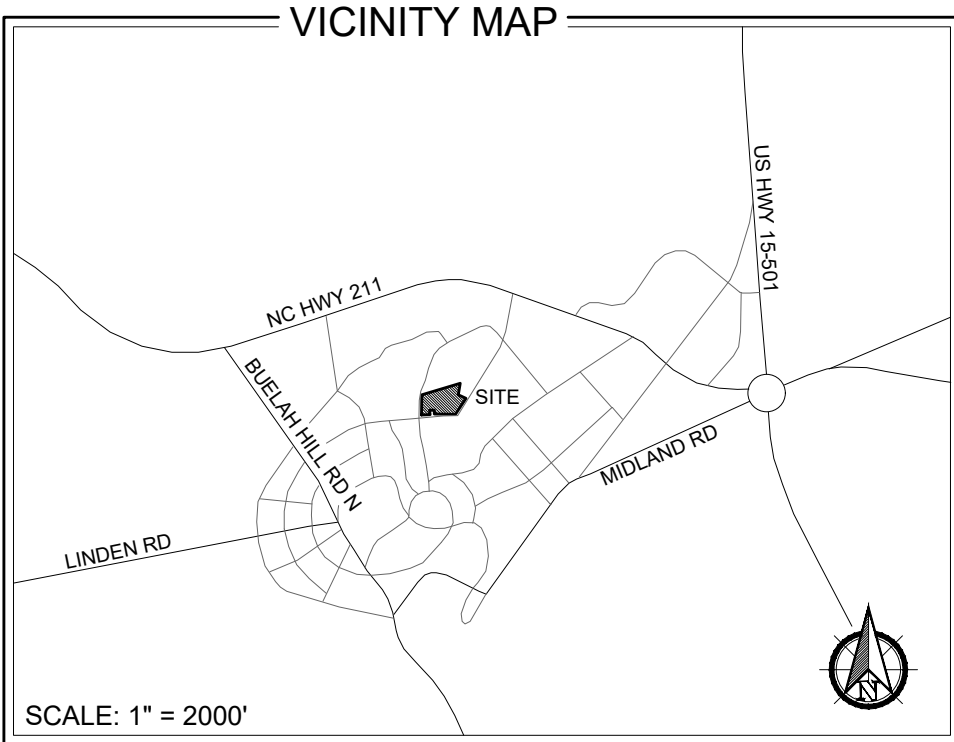
INPUT	Land Use	Daily		A.M. Peak Hour		P.M. Peak Hour	
		Enter	Exit	Enter	Exit	Enter	Exit
	Office	579	579	64	18	31	81
	Retail	0	0	0	0	0	0
	Restaurant	0	0	0	0	0	0
	Cinema/Entertainment	0	0	0	0	0	0
	Residential	196	196	7	18	20	12
	Hotel	0	0	0	0	0	0
		775	775	71	36	51	93

INTERNAL TRIPS

OUTPUT	Land Use	Daily		A.M. Peak Hour		P.M. Peak Hour	
		Enter	Exit	Enter	Exit	Enter	Exit
	Office	6	4	0	0	0	1
	Retail	0	0	0	0	0	0
	Restaurant	0	0	0	0	0	0
	Cinema/Entertainment	0	0	0	0	0	0
	Residential	4	6	0	0	1	0
	Hotel	0	0	0	0	0	0
		10	10	0	0	1	1
	% Reduction	1.3%		0.0%		1.4%	

EXTERNAL TRIPS

OUTPUT	Land Use	Daily		A.M. Peak Hour		P.M. Peak Hour	
		Enter	Exit	Enter	Exit	Enter	Exit
	Office	573	575	64	18	31	80
	Retail	0	0	0	0	0	0
	Restaurant	0	0	0	0	0	0
	Cinema/Entertainment	0	0	0	0	0	0
	Residential	192	190	7	18	19	12
	Hotel	0	0	0	0	0	0
		765	765	71	36	50	92



GENERAL NOTES:

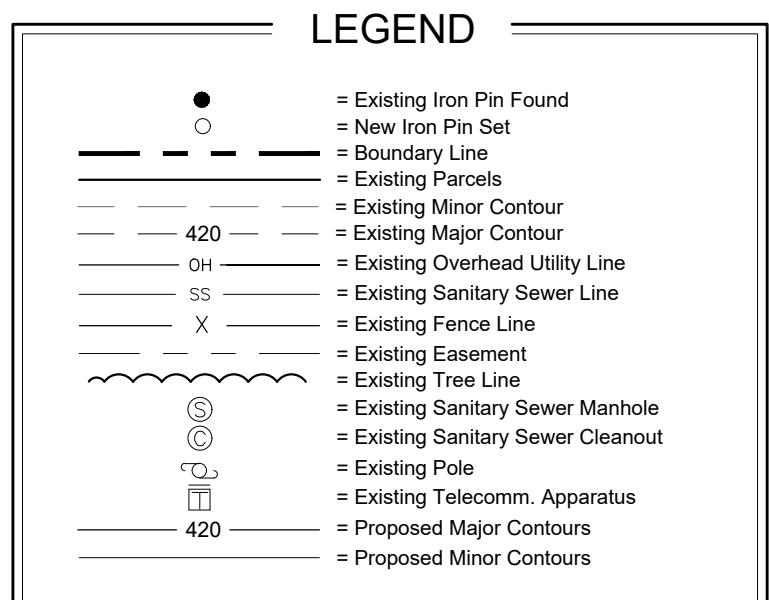
1. BASIS OF NORTH : NC GRID-NAD '83
2. AREA CALCULATIONS ARE BASED ON COORDINATE CALCULATION
3. ALL DISTANCES ARE ADJUSTED GRID DISTANCES
4. SURVEY IS OF AN EXISTING PARCEL OR LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING ONE
5. A COMPLETE TITLE SEARCH WAS NOT PROVIDED TO OR PREPARED BY THE SURVEYOR. PROPERTY IS SUBJECT TO ALL EASEMENTS AND RIGHT-OF-WAYS OF RECORD
6. NO DETERMINATION HAS BEEN MADE BY THE SURVEYOR AS TO THE EXISTENCE OF THE FOLLOWING: FLOOD HAZARD SOILS, WETLANDS, UNDERGROUND UTILITIES, UNDERGROUND STORAGE FACILITIES, CEMETERIES OR BURIAL GROUNDS
7. LOCATION OF UNDERGROUND UTILITIES, IF SHOWN, ARE BASED ON VISIBLE EVIDENCE AND DRAWINGS PROVIDED TO THE SURVEYOR. LOCATION OF UNDERGROUND UTILITIES AND STRUCTURES MAY VARY FROM LOCATIONS SHOWN. ADDITIONAL UTILITIES MAY EXIST. LOCAL UTILITY COMPANIES SHOULD BE CONSULTED FOR FURTHER INFORMATION PRIOR TO CONSTRUCTION.
8. EXISTING PARCEL INFORMATION OBTAINED FROM MOORE COUNTY GIS
9. THE SUBJECT PROPERTY IS NOT SHOWN IN A WETLAND AREA PER THE NATIONAL WETLANDS INVENTORY MAP

NOT FOR RECORDATION

FLOODPLAIN DATA

THIS PROPERTY IS LOCATED IN FLOOD ZONE 'X'
(AREAS OF MINIMAL FLOODING)

THE LOCATION OF THE 100-YEAR FLOODPLAIN PER
NFIP FIRM COMMUNITY
PANEL(S) NO: 8582
MAP(S): 3710854200J
DATE: OCTOBER 17, 2006



EXISTING PROPERTY INFORMATION
(INCLUDES PARCEL 1 AND PARCEL 2)

EXISTING ZONING: VMU-CD (VILLAGE MIXED-USE - CONDITIONAL DISTRICT)

TOTAL ACREAGE: 6.495 AC

TOTAL UNITS (MULTI-FAMILY): 72

MIXED-USE (2-STORY): ± 30,000 - 35,000SF
* FINAL MIXED-USE BUILDING SIZE WILL BE DEPENDENT UPON THE AMOUNT OF PARKING THAT CAN BE PROVIDED AS USES ARE DETERMINED.

TOTAL OPEN SPACE: 89,403.42 SF (31.6%)

TOTAL IMPERVIOUS SURFACE: ± 4.27 AC (65.7%)
(PHASE 2 PERMITTED 72%)

PARKING SUMMARY
APARTMENTS:

TOTAL SPACES REQUIRED = 128 SPACES
TOTAL SPACES PROVIDED = 132 SPACES
(25 PROVIDED IN GARAGES)

MIXED-USE (2-STORY):
145 SPACES

@30,000 SF = 4.7 SPACES/1000 SF
@35,000 SF = 4.1 SPACES/1000 SF

PROPOSED PROPERTY INFORMATION

PROPERTY OWNER:
MOORE INVESTMENT GROUP, LLC
PO BOX 1823
PINEHURST, NC 28370

APPLICANT:
PINEHURST MEDICAL GROUP
205 PAGE ROAD
PINEHURST, NC 28374

PARCEL 1

PROPOSED ZONING: NC-CD (NEIGHBORHOOD COMMERCIAL - CONDITIONAL DISTRICT)

TOTAL ACREAGE: ±/± 2.84 AC

MIXED-USE (2-STORY): ± 32,400 SF

PARKING SUMMARY
MEDICAL OFFICE BUILDING (2-STORY):
OFFICE SF = ±/± 32,400 SF
SPACES REQUIRED = 162 SPACES (1 SPACE/200 SF)
SPACES PROVIDED = 162 SPACES

PARCEL 1 AND 2

TOTAL OPEN SPACE: 89,403.42 SF (31.6%)

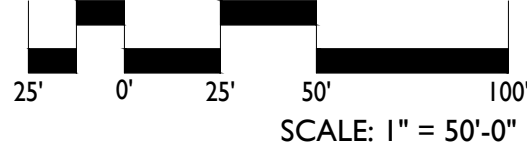
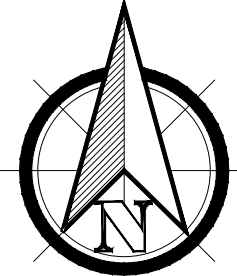
TOTAL IMPERVIOUS SURFACE: ± 4.32 AC (66.5%)
(PHASE 2: ± 87,463 SF (70.7%))

SURVEY PROVIDED BY:
ROBERT MURPHY PLLC
PO BOX 99783
RALEIGH, NC 27624
P: (919) 302-1740

MINERAL SPRINGS TOWNSHIP, MOORE COUNTY
PINEHURST, NORTH CAROLINA
FEBRUARY 2016

CAUTION

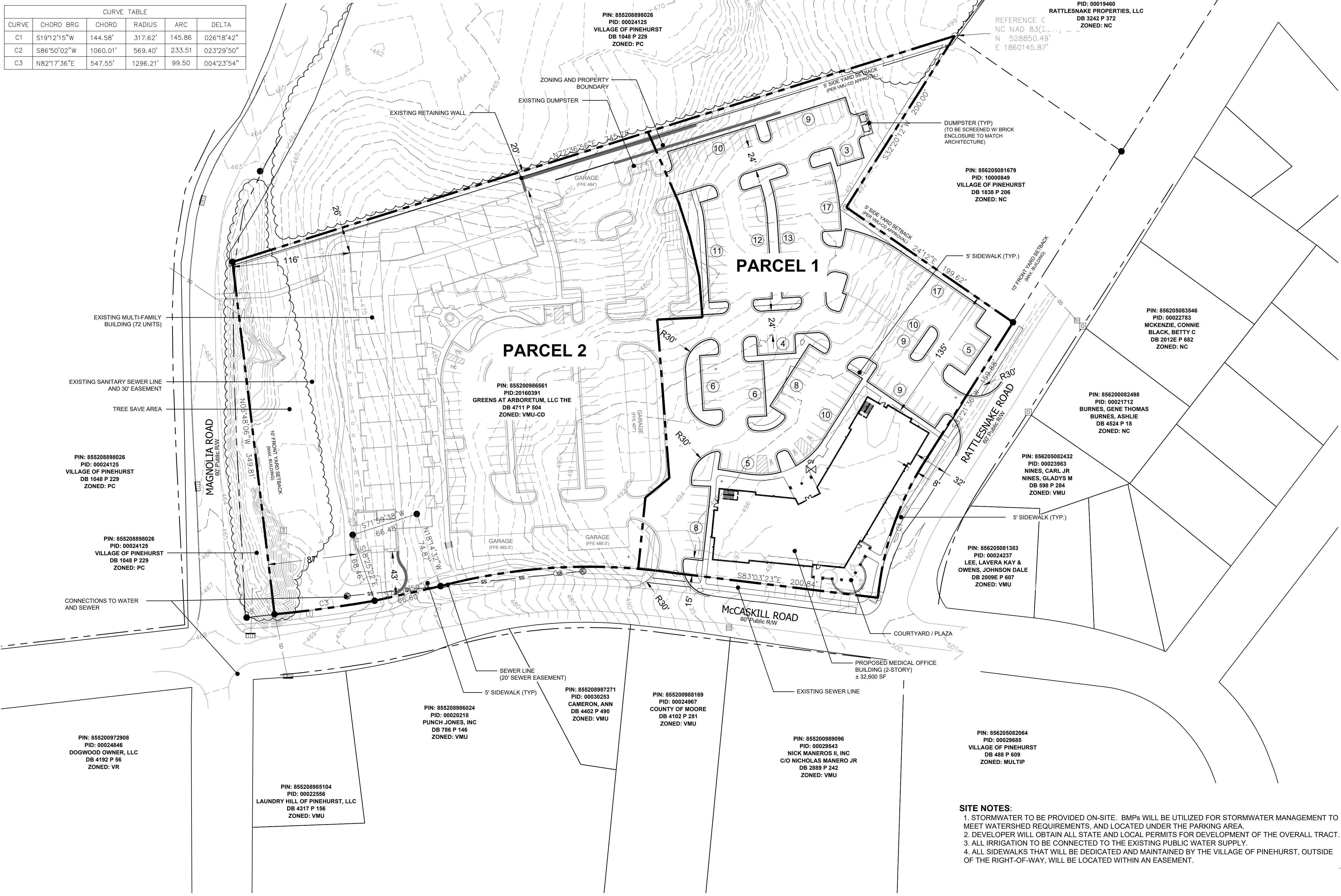
THE UTILITIES SHOWN HEREON ARE FOR THE CONTRACTOR'S CONVENIENCE ONLY. THERE MAY BE OTHER UTILITIES NOT DEPICTED ON THESE PLANS. THE LANDSCAPE ARCHITECT AND ENGINEER ASSUMES NO RESPONSIBILITY FOR THE LOCATIONS SHOWN AND IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATIONS OF ALL UTILITIES WITHIN THE PROJECT LIMITS. ALL DAMAGE MADE TO THE EXISTING UTILITIES BY THE CONTRACTOR SHALL BE THE SOLE RESPONSIBILITY BY THE CONTRACTOR.



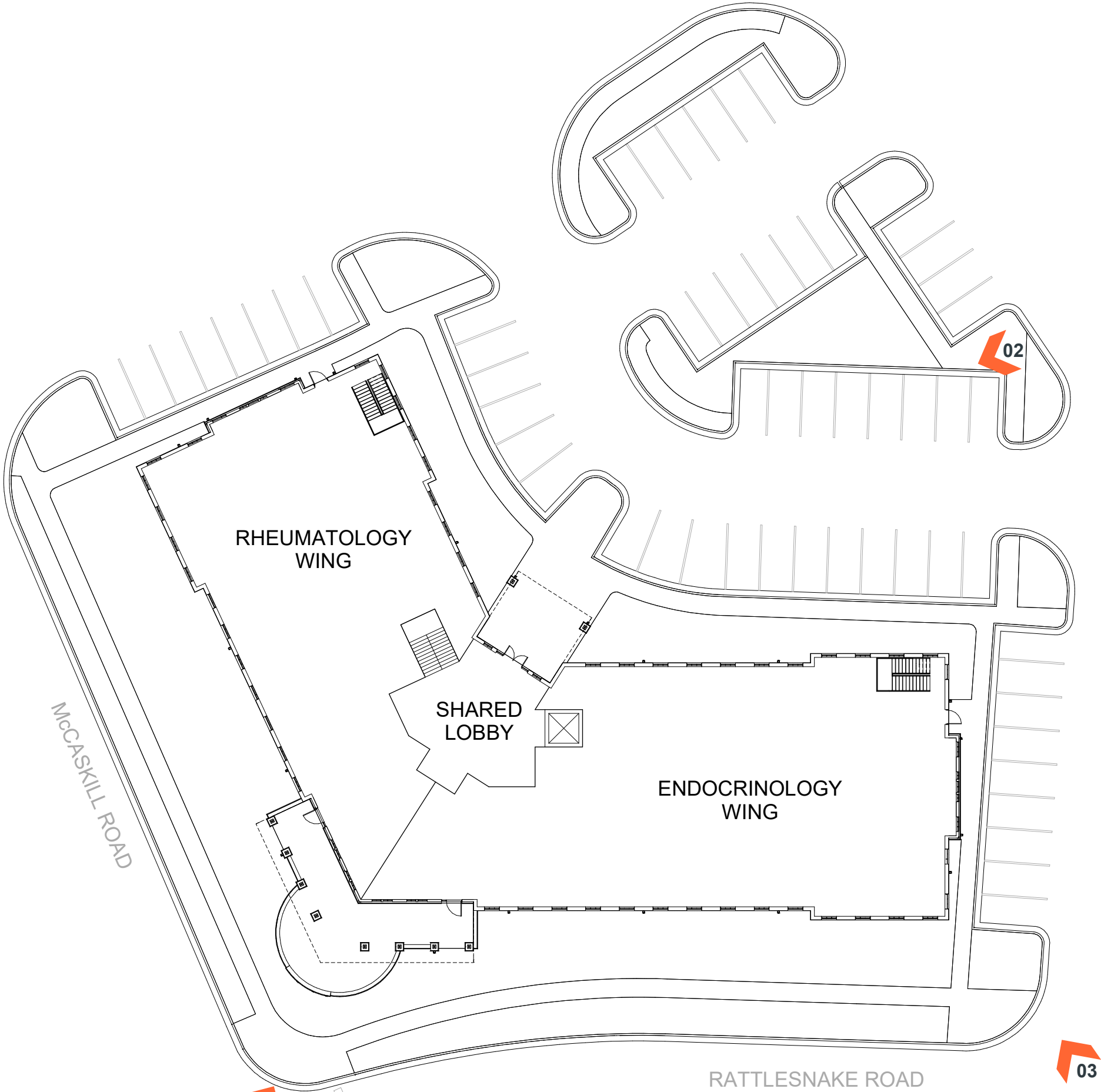
SITE NOTES:

1. STORMWATER TO BE PROVIDED ON-SITE. BMPs WILL BE UTILIZED FOR STORMWATER MANAGEMENT TO MEET WATERSHED REQUIREMENTS, AND LOCATED UNDER THE PARKING AREA.
2. DEVELOPER WILL OBTAIN ALL STATE AND LOCAL PERMITS FOR DEVELOPMENT OF THE OVERALL TRACT.
3. ALL IRRIGATION TO BE CONNECTED TO THE EXISTING PUBLIC WATER SUPPLY.
4. ALL SIDEWALKS THAT WILL BE DEDICATED AND MAINTAINED BY THE VILLAGE OF PINEHURST, OUTSIDE OF THE RIGHT-OF-WAY, WILL BE LOCATED WITHIN AN EASEMENT.

CURVE TABLE					
CURVE	CHORD BRG	CHORD	RADIUS	ARC	DELTA
C1	S19°12'15"W	144.58'	317.62'	145.86'	026°18'42"
C2	S86°50'02"W	1060.01'	569.40'	233.51'	023°29'50"
C3	N82°17'36"E	547.55'	1296.21'	99.50'	004°23'54"



REVISIONS:



PINEHURST MEDICAL OFFICE BUILDING
SEPTEMBER 17, 2018

01 - VIEW FROM CORNER



04

08

06

08

02

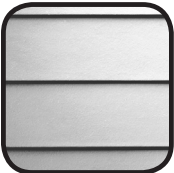
05

02

01



01 WALLS
BRICK
-GRAY



02 WALLS
LAP SIDING
-LIGHT FINISH



03 WALLS
FIBER CEMENT PANEL
-DARK FINISH



04 COLUMNS
WOOD TIMBERS



05 ROOFING
ARCHITECTURAL
SHINGLES



06 ROOFING
STANDING SEAM
METAL ROOFING



07 FENESTRATION
ALUMINUM
STOREFRONT SYSTEM



08 FENESTRATION
DARK FRAMED
WINDOWS

02 - VIEW TO ENTRANCE



01

06

07

04

05

02

08



01 WALLS
BRICK
-GRAY



02 WALLS
LAP SIDING
-LIGHT FINISH



03 WALLS
FIBER CEMENT PANEL
-DARK FINISH



04 COLUMNS
WOOD TIMBERS



05 ROOFING
ARCHITECTURAL
SHINGLES



06 ROOFING
STANDING SEAM
METAL ROOFING



07 FENESTRATION
ALUMINUM
STOREFRONT SYSTEM



08 FENESTRATION
DARK FRAMED
WINDOWS

03 - VIEW FROM RATTLESNAKE ROAD



01 WALLS
BRICK
-GRAY



02 WALLS
LAP SIDING
-LIGHT FINISH



03 WALLS
FIBER CEMENT PANEL
-DARK FINISH



04 COLUMNS
WOOD TIMBERS



05 ROOFING
ARCHITECTURAL
SHINGLES



06 ROOFING
STANDING SEAM
METAL ROOFING



07 FENESTRATION
ALUMINUM
STOREFRONT SYSTEM



08 FENESTRATION
DARK FRAMED
WINDOWS



PLANNING AND INSPECTIONS DEPARTMENT STAFF REPORT

To: Mayor Fiorillo and Village Council
From: Alex Cameron, Senior Planner
Cc: Jeff Sanborn, Village Manager
Natalie Hawkins, Assistant Village Manager
Beth Dunn, Village Clerk
Date: November 8, 2018
Subject: Staff Report for Proposed Rezoning at 275 & 295 McCaskill Rd. E and 35 Rattlesnake Trail

Applicant:	Pinehurst Medical
Owners:	Moore Investment Group LLC
Property Location:	275 & 295 McCaskill Rd. E and 35 Rattlesnake Trail/Corner of Rattlesnake Trail and McCaskill Rd. E
Rezoning:	<p>Current Zoning Districts: VMU-CD (Village Mixed-Use – Conditional District) is established as a pedestrian scaled district which caters to the everyday needs of the nearby neighborhood. The district allows a mixture of primary land uses within the same building and development site and emphasizes accessibility by automobiles, bicycles, and pedestrians.</p> <p>Proposed Zoning District: NC-CD (Neighborhood Commercial – Conditional District) is established as a district in which the principal use of land is for small scale commercial, retail, office and service uses to service the surrounding residential districts.</p>
Current Land Use:	Vacant
Proposed Land Use:	Non-residential – Medical Office.



Existing Zoning Map

Analysis:

The property is currently located within the corporate limits of Pinehurst and defined as being Moore County PID # 00025962. The applicant is Pinehurst Medical and property owner is Moore Investment Group LLC.

The surrounding properties contain multiple zoning designations and land uses. (see the zoning map above)

The property to the north is zoned PC and is part of the Village of Pinehurst park and governmental complex.

The property to the west is zoned VMU-CD and is a 72 unit apartment complex that was part of the first phase associated with the previous rezoning of the subject property.

The properties to the north east include a vacant parcel owned by the Village of Pinehurst. This property is zoned NC.

The properties to the east across Rattlesnake Trail are zoned NC and VMU. They are currently occupied by a car wash and a retail building separated by a vacant lot.

The properties to the south across McCaskill Rd. are all zoned VMU and consist of a plumbing supply business, Moore County EMS substation, a retail/personal service occupancy and an office building. This area also consists of a vacant tract that was once the Pinehurst laundry facility.

Existing utilities are in place to serve this proposed rezoning and the subsequent development.

This site contains no floodplains, wetlands or other environmental constraints that are known.

The applicant requests a rezoning of +/- 2.84 acres currently zoned VMU-CD (Village Mixed-Use – Conditional District) to NC-CD (Neighborhood Commercial – Conditional District) with the following conditions:

1. The parking lot shrub buffer to be doubled.
2. The building setbacks to be as follows:
 - a. Front – 0’-18’
 - b. Side – 0’
 - c. Rear – 5’
3. The maximum roof height be 40’.

See the table below for reference on the dimensional requirements for the VMU and NC Zoning Districts and the proposed Conditions.

Requirement	Conditions	VMU	NC
Front Setback	0’ Min – 18’ Max	0’ Min – 10’ Max	25’
Side Setback	0’	0’ (5’ minimum if detached)	10’
Rear Setback	5’	5’	20’
Max Roof Height	35’	50’	35’

The applicant states that this development would be constructed in one (1) phase as indicated on the attached plans and the development will follow the VMU District Design Standards as described in Section 9.3.1 of the Pinehurst Development Ordinance (PDO), but will be zoned as NC-CD to allow for medical office. (see below)

Special Requirements for the VMU District and Parking Structures in the VMU District:

9.3.1 Village Mixed Use District Design Standards

The Village Mixed Use District shall be developed in a way that it is functionally and structurally compatible with the existing Village Center and a pedestrian friendly area. All development shall comply with the design standards set forth below. In addition, reference should be made to the design guidelines and content found in the NewCore Master Plan, as well as the Local Historic District Standards and Guidelines.

1. Façade materials shall consist of brick, shake, wood clapboard, or a similar synthetic material. No more than 15 percent of exterior materials along a given block front shall be shake.
2. Upper and lower floors shall be distinguished through a change in material and/or color or the addition of balconies, bays, awnings, or other accent features.

3. Special attention shall be given to entrances; they may be set back from the primary façade as long as they are clearly visible from the street. Building entrances and exits shall be well lit to provide visibility and promote safety. Buildings that occur at the intersection of roadways should angle the entrance toward the corner of the street whenever possible.
4. Windows are required, where they allow views to interior activity areas or displays. However, glass curtain walls, reflective glass, and painted or darkly tinted glass shall not be used.
5. Exterior building colors shall be consistent with the Village Center.
6. When used, façade lighting shall provide a sense of safety without excessive light and glare.
7. All roof and wall-mounted mechanical, electrical, communications, and service equipment, including satellite dishes and vent pipes, shall be screened from public view by parapets, walls, fences, dense evergreen foliage, or by other suitable means.
8. Architectural ornaments along the roof line, such as molding entablature or friezes, are required.
9. Sidewalks, streets, and plantings (streetscapes) shall be designed in accordance with the guidelines and principles of the NewCore Master Plan.
10. Mid-Block Pedestrian Pathways are required. Pathways should be brick and must clearly delineate the pathway separate from any driving surfaces. The pathways shall be highly visible with proper lighting. They shall be designed to link the sidewalk at the street side of the building to parking areas in the rear.
11. Public spaces and plazas shall be incorporated to create a pedestrian friendly environment.
12. Street furniture, outdoor eating areas, and sitting areas shall be incorporated at the ground floor.

SR-27 Parking Structure

- (1) Building Design in VC and VMU Districts: When an above-ground parking structure fronts a public street, where feasible, parking structures should be wrapped on their exterior with other uses to conceal the parking structure and create an active streetscape, such as retail, restaurants, etc. If concealing the structure is not feasible due to lot size, required or needed deck size, topography, or other conditions as determined by the Village Planner, then the building wall or walls facing the public street shall be designed so as to resemble a building in (active) use with elements such as window indentions, brick patterns and articulated surfaces.

Planning and Zoning Board Action

The Planning and Zoning Board first considered this request and conducted a duly advertised public hearing on October 4th. Following the public hearing and subsequent discussion, The Planning & Zoning Board voted 3 to 1 to recommend to Village Council that the rezoning be approved with the following mutually agreed upon conditions:

1. The parking lot shrub buffer to be doubled.
2. The building setbacks to be as follows:
 - a. Front – 0’-18’
 - b. Side – 0’
 - c. Rear – 5’
3. The maximum roof height be 40’.

Recommendation:

The Planning Staff recommends approval of the rezoning request NC-CD (Neighborhood Commercial – Conditional District) as submitted.

Based on the surrounding zoning and environment the proposed use would be consistent with the existing adjacent uses and zoning.

The proposed use will meet all the requirements of the NC (Neighborhood Commercial) Zoning and the PDO. This staff recommendation is based on the submitted exhibits attached.

Comprehensive Plan Consistency Statement/Conclusion:

The Village of Pinehurst 2010 Comprehensive Long Range Plan was amended in 2011. The intent of these amendments was to allow more flexibility in business development and to better support the needs of local business endeavors.

The Business/Institutional Development Section of the revised 2010 Comprehensive Long Range Plan indicates that the Village should be sensitive to the needs of businesses as a result of the economic downturn and should promote and assist business vitality not only in the Village Core, but all the commercial districts.

Page 62 of the 2008 NewCore Master Plan states that mixed-use development (residential with commercial) in the NewCore area may enliven the area as a pedestrian oriented district and create synergies that will attract more shoppers from within Pinehurst and Moore County as well as diversify the mix away from a visitor dependence market.

Page 69 of the 2008 NewCore Master Plan states that medical offices could be developed in the NewCore area within a mixed-use commercial/residential area that would be complemented and integrated by walkable streets and pathways, including direct linkages with the existing core area.

Staff concludes this amendment is consistent with the above mentioned goal and strategies detailed in the Comprehensive Long Range Plan and the NewCore Master Plan. Achieving goals in accordance

with the Comprehensive Plan and other planning documents of the Village is considered reasonable and in the best interest of the public.



**MOTION TO ADJOURN PUBLIC HEARING AND RE-ENTER REGULAR
MEETING.**

ADDITIONAL AGENDA DETAILS:



**DISCUSS AND CONSIDER OFFICIAL ZONING MAP AMENDMENT FOR
PINEHURST MEDICAL.
ADDITIONAL AGENDA DETAILS:**

FROM:

Natalie Hawkins

CC:

Jeff Sanborn

DATE OF MEMO:

11/6/2017

MEMO DETAILS:

Discuss and consider the Official Zoning Map Amendment requested in Public Hearing No. 1 by Pinehurst Medical. This map amendment would rezone one parcel of land consisting of approximately 2.84 acres at the corner of McCaskill Rd. E and Rattlesnake Trail further identified as Moore County PID # 00025962. The property is currently zoned VMU-CD (Village Mixed Use – Conditional District). This proposed map amendment would change the zoning of the property to NC-CD (Neighborhood Commercial – Conditional District). The proposed use of the property is a mixed use commercial building. The property is currently vacant.

ATTACHMENTS:

Description

▣ Ordinance 18-26

ORDINANCE #18-26:

AN ORDINANCE AMENDING THE OFFICIAL PINEHURST ZONING MAP AS IT PERTAINS TO THE REZONING OF ONE PARCEL OF LAND CONSISTING OF APPROXIMATELY 2.84 ACRES LOCATED AT 275 & 295 MCCASKILL RD. E, AT THE CORNER OF MCCASKILL RD. E AND RATTLESNAKE TRAIL AND FURTHER IDENTIFIED AS MOORE COUNTY PID # 00025962.

WHEREAS, the Village Council of the Village of Pinehurst adopted a new Pinehurst Development Ordinance and Map on the 8th day of October, 2014, for the purpose of regulating planning and development in the Village of Pinehurst and the extraterritorial area over which it has jurisdiction; and

WHEREAS, said Ordinance and Map may be amended from time to time as circumstances and the best interests of the community have required; and

WHEREAS, a public hearing was held at 4:30 p.m. on November 13, 2018 in the Assembly Hall of the Pinehurst Village Hall, Pinehurst, North Carolina after due notice in the Pilot, a newspaper in Southern Pines, North Carolina, with general circulation in the Village of Pinehurst, and its extraterritorial jurisdiction, for the purpose of considering rezoning of approximately 2.84 acres located at 275 & 295 McCaskill Rd. E, at the corner of McCaskill Rd. E and Rattlesnake Trail and further identified as Moore County PID # 00025962, from VMU-CD (Village Mixed Use-Conditional District) to NC-CD (Neighborhood Commercial – Conditional District) at which time all interested citizens, residents and property owners in the Village of Pinehurst and its extraterritorial jurisdiction were given an opportunity to be heard as to whether they favored or opposed the proposed rezoning; and

WHEREAS, the Planning and Zoning Board has recommended the zoning map be amended and the general concept plan be approved; and

WHEREAS, the applicant has agreed upon the following condition(s):

- 1. The parking lot shrub buffer to be doubled.**
- 2. The building setbacks to be as follows:**
 - a. Front – 0'-18'**
 - b. Side – 0'**
 - c. Rear – 5'**
- 3. The maximum roof height be 40'.**

WHEREAS, the Village Council, after considering all of the facts and circumstances surrounding the proposed rezoning, have determined that it is in the best interests of the Village of Pinehurst and the extraterritorial jurisdiction that the Development Ordinance and Zoning Map be amended.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled on this 13th day of November, 2018 as follows:

SECTION 1. That the Pinehurst Zoning Map of the Village of Pinehurst and its extraterritorial zoning jurisdiction hereby is amended by rezoning of approximately 2.84 acres located at 275 & 295 McCaskill Rd. E, at the corner of McCaskill Rd. E and Rattlesnake Trail and further identified as Moore County PID # 00025962, from VMU-CD (Village Mixed Use-Conditional District) to NC-CD (Neighborhood Commercial – Conditional District).

SECTION 2. This Ordinance shall be and remain in full force and effect from and after the date of its adoption.

Adopted this 13th day of November, 2018.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Beth Dunn, Village Clerk

Michael J. Newman, Village Attorney



**Q1 UPDATE ON THE STATUS OF THE FY 2019 STRATEGIC OPERATING
PLAN IMPLEMENTATION.
ADDITIONAL AGENDA DETAILS:**

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

11/7/2018

MEMO DETAILS:

This agenda item is to review the update on the status of implementing the FY 2019 Strategic Operating Plan. Staff will provide the Council with an update on the implementation of this year's Initiative Action Plans (IAPs) through the end of September 30, 2018.

ATTACHMENTS:

Description

▣ Q1 FY 2019 SOP Update

Village of Pinehurst Strategic Operating Plan Update Q1 - FY 2019



VILLAGE OF PINEHURST | www.vopnc.org



FY 2019 Strategic Operating Plan Overview

Village Council

Each year, the Pinehurst Village Council adopts a Strategic Operating Plan which indicates the Village's plans to achieve our vision and mission. The Strategic Operating Plan covers the fiscal year that begins on July 1 and also includes a five-year financial plan.

Vision, Mission, and Values

The vision is what the Village intends to be and the mission is what the Village must do to achieve that vision. The Village's core values are the guiding principles and behaviors that embody how Village employees and volunteers are expected to operate as they provide services.



Balanced Scorecard

The Village uses a Balanced Scorecard (BSC) to integrate strategic planning and resource allocation. The BSC contains goals, objectives, and key performance indicators in four perspectives to ensure a balanced approach to evaluating the achievement of organizational strategy:

1. Customer
2. Internal
3. Workforce
4. Financial

FY 2019 Balanced Scorecard

FY 2019 Goals

The FY 2019 Balanced Scorecard contains 9 strategic goals in the four perspectives.



FY 2019 Areas of Focus

Each balanced scorecard goal has one or more strategic objectives. Strategic objectives indicate how we will achieve the Village goals. In FY 2019, the Village Council identified four strategic objectives as Areas of Focus AOF:

1. Ensure quality residential development,
2. Ensure quality business development,
3. Maintain high quality streets, and
4. Provide recreation programs and events for all ages.

FY 2019 Initiative Action Plans (IAPs)

Status of FY 2019 Initiative Action Plans at September 30, 2018

The FY 2019 Strategic Operating Plan includes 11 Initiative Action Plans (IAPs), with 9 scheduled for FY 2019. IAPs are those defined and measurable activities needed to accomplish our strategic objectives that involve a significant amount of financial and/or staff resources or have a significant community impact over the five-year period. Of the 9 IAPs scheduled to begin in FY 2019, 6 are in progress and on schedule and 3 are in progress but not on schedule at the end of September 30, 2018.

IAP Status at 09/30/18		# of IAPs	% of IAPs
In progress; NOT on schedule		3	33 %
In progress; on schedule		6	67 %
Completed		0	0 %
TOTAL		9	100%
Future IAPs		2	

Status of FY 2019 Initiative Action Plan Metrics at September 30, 2018

The IAPs include a total of 11 metrics, 2 of which will be tracked in the future. As of September 30, 2018, the Village achieved metrics goals for 8, or 89%, of the 9 IAPs scheduled to begin in FY 2019.

Metrics Projections Met at 09/30/18		# of IAPs	% of IAPs
Achieved projected performance		8	89%
Did not achieve projected performance		1	11%
TOTAL		9	100%
Metrics will be tracked in the future		2	

The complete status of FY 2019 IAPs and an indication if metrics projections were achieved in Q1 are indicated in the table attached to this report.

Village of Pinehurst
Initiative Action Plans (IAPs) Quarterly Report
FY 2019 (Q1)



	Goal	IAP Name	IAP Description	FY	FY 2019 IAP Status				
					IAP Status	Q1 Comments	IAP Metrics	Q1 Actual	Q1 Goal
Customer	Safeguard the community	Police Department Accreditation	Implement accreditation standards for law enforcement and achieve Law Enforcement Accreditation through CALEA	FY19-FY20		Staff enrolled the Police Department in the CALEA accreditation process on July 11. The team is receiving training and starting the self-assessment process. The timeline was amended to complete the process in FY 20.	Cumulative % of policies/standards required for accreditation reviewed	12%	0%
		Emergency Medical Services (EMS) Facility Relocation	Relocate the EMS base to Fire Station 91. This includes constructing an addition on the East end of the Station 91 to house vehicles currently located at the "Pinehurst Rescue" building on McCaskill Road.	FY19-FY20		The project anticipated securing an architectural firm for design by 9/30/18, but Moore County and VOP management are working to solidify terms of the agreement prior to moving forward.	Village and County approval of interlocal agreement	No	No
	Ensure an attractive residential community	Long-Range Comprehensive Plan Update <small>AOF</small>	Develop a Long-Range Comprehensive Plan to identify future land uses and community amenities needed to achieve the community's long term vision to retain and enhance the character of the community.	FY19-FY20		The Long-Range Comprehensive Plan Update project is underway and held its kickoff event on 6/29, Visioning Workshops on 8/29, and Planapalooza from 9/19-9/24.	# of residents who provide input into the Comp Plan (online and in-person)	3,736	3,000
	Ensure a thriving business community	Commercial Streetscape Enhancements <small>AOF</small>	Expand brick sidewalks; decorative street lamps, street signs, and receptacles; benches; on street parking; and other related infrastructure to the redevelopment area north of the Village Center. The area includes Community Road, McIntyre Road, McCaskill Road, and Magnolia Road.	FY20-FY23		<i>Scheduled to begin this IAP in FY 2020</i>	<i>Metrics will be determined before IAP begins in FY 2020</i>		
	Provide multi-modal transportation systems	Pedestrian Connectivity	Increase pedestrian connectivity between neighborhoods and other communities to promote alternative transportation opportunities and promotes healthy lifestyles.	FY21-FY23		<i>Scheduled to begin this IAP in FY 2021</i>	% of lane miles with walkways	8.40%	8.40%
		Street Lighting <small>AOF</small>	Install street lights in neighborhoods, per the Village's street light policy to address resident dissatisfaction with the availability of streetlights.	FY19-FY23		Staff will seek direction from the Village Council in Q2 on how to proceed.	# of streetlights per mile	3.21	3.21
	Maintain an active, healthy community	Recreation & Cultural Facilities <small>AOF</small>	Construct and plan for additional recreation facilities, including a playground renovation in Rassie Wicker Park; a master plan for West Pinehurst Community Park; and a Community Center and parking lot improvements in Cannon Park.	FY19-FY21		Staff selected the design firm for the Cannon Park project; surveys and the concept plan were completed. The playground project at Wicker Park did not start pending status of Moore County Schools participation.	Total # of participants in athletic and recreation programs	1192	1200

	Goal	IAP Name	IAP Description	FY	FY 2019 IAP Status				
					IAP Status	Q1 Comments	IAP Metrics	Q1 Actual	Q1 Goal
Internal	Professionally manage a high performing organization	Transparent Operations (carryforward)	Publish online dashboards of performance information on the Village website for greater transparency to the public.	FY18-FY19		Staff is setting up the dashboards on the website and intergrating it with QuickScore to go live in early 2019.	# of website hits for dashboard information <i>(begin tracking after implementation)</i>		
		P&I Process Improvements	Implement software to process permits and inspections with an online portal and implement other recommendations to improve permit and inspection processes as identified, recommended, and approved as a result of the BIRDIE evaluation.	FY19		Staff has been working diligently to configure the P&I software and hardware. File organization in the P&I department was 80% completed at the end of Q1.	Average # of days to issue single family permits for new construction and additions/alterations	5.9	8
		Baldrige Excellence Framework	Continue to use the leading business model, the Baldrige Framework for Performance Excellence, to ensure systematic processes that deliver exceptional results and submit an application for the National Malcolm Baldrige Quality award in FY 2020.	FY19-FY21		Staff is working on an outline to map out the process categories in preparation for writing the application and starting quarterly leadership retreats in calendar year 2019.	% of sections of the application drafted	0%	0%
							% of Quarterly Leadership Retreats held according to schedule	0%	0%
Workforce	Attract & retain an engaged workforce	Workforce Learning and Development	Continue to assess workforce capabilities, succession planning, and the development of workforce skills and abilities through TOPS training and other external training.	FY19-FY20		Department Heads met with staff to set development goals and HR is incorporating training needs into the next TOPS calendar.	% of vacancies filled with internal candidates	50%	35%
IAPs listed in red are FY 2019 Village Council Areas of Focus.									

Key for IAP Status	
	Begins in the future
	In progress; NOT on schedule
	In progress; on schedule
	Completed
Key for Metrics	
	Metrics will be tracked in the future
	Did not achieve projected performance
	Achieved projected performance



**PRESENTATION OF FINANCIAL STATEMENTS FOR THE QUARTER
ENDED SEPTEMBER 30, 2018.
ADDITIONAL AGENDA DETAILS:**

FROM:

Brooke Hunter

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

11/2/2018

MEMO DETAILS:

The financial statements for the quarter ended September 30, 2018 are presented for your information and review.

Highlights and commentary are provided in the accompanying memo.

ATTACHMENTS:

Description

- ▢ Financial Statements Comments Memo 09-30-18
- ▢ Quarterly Financial Statements 09-30-18

Brooke Hunter, CPA
395 Magnolia Road
Pinehurst, NC 28374
Phone: 910-295-8646
Fax: 910-295-4434
e-mail: bhunter@vopnc.org

Village of Pinehurst

Memo

To: Village Council
From: Brooke Hunter
CC: Jeff Sanborn & Senior Leadership
Date: November 6, 2018
Re: Financial Statements for the Quarter Ended September 30, 2018

Financially, the Village is off to a good start for FY 2019. At the end of the first quarter, revenues exceeded expenditures by a larger margin than anticipated in our forecast. In addition, our operating expenditures are below expected levels. These results should position us well to carry out the objectives outlined in the FY 2019 Strategic Operating Plan.

Financial Position:

The Village's General Fund is showing \$5.1 million in income for the first three months of the year compared to \$4.9 million the prior year. The Village's General Fund fund balance is currently 83% of expenditures, which is higher than the 79% level seen the previous year at September 30.

The Village's total cash and investment balances increased by \$316,000, or 2%, compared with the previous year. Of the \$14.6 million in cash and investments at September 30, 2018, \$12.0 million was held in the North Carolina Capital Management Trust Term Portfolio and \$2.4 million was held in the Government Portfolio. Upon maturity during the first quarter, the Village's certificates of deposit were moved to the Term Portfolio due to rising interest rates. Our long-term debt balances also continue to remain relatively low. The Village currently owes a total of \$589,000 in installment financing agreements.

Revenues & Expenditures:

General fund revenues were \$707,000, or 8%, above the quarterly budget projections. Almost all of this positive variance was due to property tax revenues, which were \$700,000 above the quarterly revenue estimate. Most of this variance was due to the timing of the Village's real and personal property tax collections. The collection rate of 77% through the first quarter was the same as last year. It is also worth noting that the valuation of real and personal taxable property increased by approximately 1%, which is slightly lower than our projection of 1.5%.

Local option sales tax revenues were 2.0% higher than the quarterly budget. This should be viewed cautiously, however, since most of the revenue for the quarter is based upon estimated revenues.

General fund operating expenditures were \$614,000, or 13%, below the quarterly budget overall. This variance is well outside the expected expenditure variance of 5%. Operating expenditures were, however, comparable to the previous year.

For capital outlay, approximately 53% of the capital outlay budgeted in the first quarter was expended. Several projects planned for the first quarter have not been completed but are still expected to be performed during the fiscal year. Variances of this type are common in the first quarter and will level out as the fiscal year progresses.

Financial Outlook:

Growth in the Village's property tax base remains steady. The total tax base increased by 1.08% this quarter, compared to 1.84% the previous year. This calculation is important to monitor since property taxes comprise 56% of operating revenues. So far this year, the Village has issued 32 residential building permits valued at \$8,495,000. This is \$1,469,000, or 21%, higher than the same period last year.

Sales tax revenues should also be monitored closely as the fiscal year progresses. The country has reached 10 years of economic expansion since the Great Recession of 2008. Eventually, there will be another downturn in the national economy, which will affect our economically sensitive revenues. We should be vigilant to stay prepared with adequate reserves to support operations when that time comes.

Other Items:

During the quarter, the Fair Barn covered 85% of operating expenditures with operating revenues. This is less than the 97% achieved at this point the previous year and below the balanced scorecard target of 95%. Fair Barn revenue increased from the prior year, however, expenditures also increased mainly in Buildings & Grounds maintenance charges, as well as salaries with the increased use of Fair Barn assistants and training of new employees.

The Harness Track covered 16% of its operating expenditures compared to 11% the previous year. Variances of this type are typical due to the timing of stall rental revenues at the start of the training season. By the end of the second quarter, we should have a better idea of where they stand for the season. Their performance target for expenditure coverage for the year is 60%, up from 53% the previous year.

Conclusion:

At this point in the fiscal year, our financial results are in line with expectations. Our financial position is solid with higher levels of fund balance and cash due to the positive results over the past several fiscal years. Revenues, particularly property taxes, are also running ahead of our forecast. However, with only one quarter completed, I am cautious to predict how the year will end. There are still many variables at play and most of the variances in revenues, expenditures, and capital outlay will be resolved as the fiscal year progresses.

Should you have any questions about these quarterly statements, please feel free to contact me.

VILLAGE OF PINEHURST



FINANCIAL STATEMENTS
FOR THE THREE MONTHS ENDED
SEPTEMBER 30, 2018

**Village of Pinehurst
Financial Statements
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Village of Pinehurst
Combined Balance Sheet - All Fund Types
September 30, 2018

	Governmental Fund Types		Account Groups			
	General Fund	Capital Project Fund	General Capital Assets	General Long - Term Debt	Totals September 30, 2018	Totals September 30, 2017
ASSETS						
Cash & investments	\$ 14,530,419	\$ 98,069	\$ -	\$ -	\$ 14,628,488	\$ 14,312,660
Taxes receivable	2,197,551	-	-	-	2,197,551	2,252,671
Assessments receivable	60,653	-	-	-	60,653	90,255
Due from other governmental agencies	1,785,803	-	-	-	1,785,803	1,717,952
Other receivables	164,629	-	-	-	164,629	189,576
Inventory	43,780	-	-	-	43,780	42,294
Capital assets	-	-	44,414,148	-	44,414,148	41,787,581
Amounts to be provided for retirement of general long-term debt	-	-	-	3,893,927	3,893,927	4,760,691
TOTAL ASSETS	\$ 18,782,835	\$ 98,069	\$ 44,414,148	\$ 3,893,927	\$ 67,188,979	\$ 65,153,680
LIABILITIES AND FUND EQUITY						
Accounts payable	\$ 6,077	\$ -	\$ -	\$ -	\$ 6,077	\$ 5,227
Withholdings & accrued expenses	186,656	-	-	-	186,656	68,011
Accrued vacation	-	-	-	648,771	648,771	635,908
Total pension liability (LEO)	-	-	-	1,034,234	1,034,234	943,908
Net pension liability (LGERS)	-	-	-	1,621,831	1,621,831	2,278,540
Deposits	233,833	-	-	-	233,833	218,147
Unavailable revenues	2,652,391	-	-	-	2,652,391	2,736,429
Long-term debt	-	-	-	589,091	589,091	902,335
Total Liabilities	3,078,957	-	-	3,893,927	6,972,884	7,788,505
EQUITY						
Investment in general capital assets	-	-	44,414,148	-	44,414,148	41,787,581
Fund Balance:						
Nonspendable:						
Inventory	43,780	-	-	-	43,780	42,294
Restricted:						
Stabilization by state statute	3,543,925	-	-	-	3,543,925	5,134,948
Public safety	2,684	-	-	-	2,684	1,779
Transportation	68,193	-	-	-	68,193	178,699
Committed:						
Cultural and recreation	-	98,069	-	-	98,069	-
Assigned:						
Designated for expenditures	4,608,420	-	-	-	4,608,420	2,155,054
Unassigned	7,436,876	-	-	-	7,436,876	8,064,820
Total equity	15,703,878	98,069	44,414,148	-	60,216,095	57,365,175
TOTAL LIABILITIES & EQUITY	\$ 18,782,835	\$ 98,069	\$ 44,414,148	\$ 3,893,927	\$ 67,188,979	\$ 65,153,680

**Village of Pinehurst
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Period Ended September 30, 2018**

	Annual Budget as of 9/30/2018	Quarterly Budget as of 9/30/2018	YTD as of 9/30/2018	YTD as of 9/30/2017	Current Year Over (Under) Prior Year	% of 2019 Budget Spent / Received YTD
Revenues						
Ad valorem taxes & penalties	\$ 10,250,000	\$ 6,903,650	\$ 7,603,686	\$ 7,445,696	\$ 157,990	74.18%
Assessments	25,900	-	-	2,005	(2,005)	0.00%
Other taxes and licenses	1,000	250	925	565	360	92.50%
Intergovernmental revenues:						
Unrestricted	5,711,000	1,076,500	1,100,030	1,047,947	52,083	19.26%
Restricted	545,100	260,886	249,450	251,293	(1,843)	45.76%
Permits & fees	717,500	179,375	187,882	178,489	9,393	26.19%
Sales & service	719,600	124,475	124,371	106,014	18,357	17.28%
Other revenues	206,580	66,427	14,226	32,655	(18,429)	6.89%
Interest earned on investments	96,000	6,710	44,442	19,210	25,232	46.29%
TOTAL REVENUES	18,272,680	8,618,273	9,325,012	9,083,874	241,138	51.03%
Operating Expenditures						
Governing Body	150,100	47,900	35,520	35,330	190	23.66%
Administration	1,268,610	362,733	288,904	278,910	9,994	22.77%
Financial Services	673,400	257,542	218,896	229,240	(10,344)	32.51%
Human Resources	523,003	164,474	78,365	66,644	11,721	14.98%
Police	3,236,216	847,382	692,909	682,084	10,825	21.41%
Fire	2,812,475	757,811	592,378	567,867	24,511	21.06%
Inspections	227,570	59,493	49,888	44,829	5,059	21.92%
Public Services Administration	440,530	113,496	92,717	104,244	(11,527)	21.05%
Streets & Grounds	1,539,205	467,836	475,172	391,872	83,300	30.87%
Powell Bill Funds	1,100,000	-	181,133	70,868	110,265	16.47%
Solid Waste	1,447,180	336,371	311,140	284,561	26,579	21.50%
Recreation	1,588,969	421,540	410,529	343,532	66,997	25.84%
Library	100,000	25,000	25,000	125,000	(100,000)	25.00%
Harness Track	530,100	148,703	118,714	100,743	17,971	22.39%
Fair Barn	346,450	88,063	64,815	52,493	12,322	18.71%
Planning	930,075	318,739	169,580	108,164	61,416	18.23%
Community Development	234,740	70,135	50,958	47,673	3,285	21.71%
Debt Service	320,160	118,666	160,511	181,865	(21,354)	50.13%
Contingency	100,000	25,000	-	-	-	0.00%
Total Operating Expenditures	17,568,783	4,630,884	4,017,129	3,715,919	301,210	22.87%
Capital Outlay Expenditures						
Administration	64,776	50,776	5,293	3,188	2,105	8.17%
Financial Services	1,680	1,680	1,680	1,104	576	100.00%
Human Resources	2,940	2,940	2,940	883	2,057	100.00%
Police	159,281	34,781	19,133	5,771	13,362	12.01%
Fire	52,134	23,834	8,351	35,830	(27,479)	16.02%
Inspections	1,087	1,087	904	335	569	83.16%
Public Services Administration	61,731	36,731	2,770	43,257	(40,487)	4.49%
Streets & Grounds	418,939	113,789	124,186	249,666	(125,480)	29.64%
Solid Waste	8,073	8,073	4,489	733	3,756	55.61%
Recreation	288,179	68,179	24,256	63,119	(38,863)	8.42%
Harness Track	146,302	91,302	37,004	18,032	18,972	25.29%
Fair Barn	65,532	28,032	12,147	1,592	10,555	18.54%
Planning	2,343	2,343	2,270	994	1,276	96.88%
Community Development	420	420	420	221	199	100.00%
Total Capital Outlay Expenditures	1,273,417	463,967	245,843	424,725	(178,882)	19.31%
TOTAL EXPENDITURES	18,842,200	5,094,851	4,262,972	4,140,644	122,328	22.62%
REVENUES OVER (UNDER) EXPENDITURES	(569,520)	3,523,422	5,062,040	4,943,230	118,810	

**Village of Pinehurst
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Fiscal Period Ended September 30, 2018**

	Annual Budget as of 9/30/2018	Quarterly Budget as of 9/30/2018	YTD as of 9/30/2018	YTD as of 9/30/2017	Current Year Over (Under) Prior Year	% of 2019 Budget Spent / Received YTD
Other Financing Sources (Uses)						
Operating transfers out	\$ (4,068,900)	\$ (500,000)	\$ -	\$ -	\$ -	0.00%
Sales of capital assets	30,000	7,500	-	1,262	(1,262)	0.00%
Total Other Fin. Sources (Uses)	<u>(4,038,900)</u>	<u>(492,500)</u>	<u>-</u>	<u>1,262</u>	<u>(1,262)</u>	<u>0.00%</u>
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXP AND OTHER FINANCING USES	(4,608,420)	3,030,922	5,062,040	4,944,492	117,548	
Appropriated Fund Balance	<u>4,608,420</u>	<u>359,040</u>	<u>-</u>	<u>-</u>	<u>-</u>	
EXCESS OF REVENUES, OTHER FINANCING SOURCES AND FUND BALANCE APP. OVER (UNDER) EXP AND OTHER FIN. USES	<u>\$ -</u>	<u>\$ 3,389,962</u>	5,062,040	<u>\$ 4,944,492</u>	<u>\$ 117,548</u>	
FUND BALANCE, JULY 1			<u>10,641,838</u>			
FUND BALANCE, JUNE 30			<u>\$ 15,703,878</u>			

Village of Pinehurst
Community Center Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
From Inception and for the Fiscal Period Ended September 30, 2018

	Project Budget	Prior Years	Actual Current Year	Total To Date
REVENUES				
Interest earned on investments	\$ -	\$ 619	\$ 557	1,176
	-	619	557	1,176
EXPENDITURES				
Design costs	344,000	157,742	89,365	247,107
Construction costs	4,068,900	-	-	-
	4,412,900	157,742	89,365	247,107
REVENUES OVER (UNDER) EXPENDITURES	<u>(4,412,900)</u>	<u>(157,123)</u>	<u>(88,808)</u>	<u>(245,931)</u>
OTHER FINANCING SOURCES (USES)				
Transfer from General Fund	4,412,900	344,000	-	344,000
	4,412,900	344,000	-	344,000
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	<u>\$ -</u>	<u>\$ 186,877</u>	<u>(88,808)</u>	<u>\$ 98,069</u>
FUND BALANCE, JULY 1			<u>186,877</u>	
FUND BALANCE, JUNE 30			<u>\$ 98,069</u>	

**Village of Pinehurst
Schedule of Interfund Transfers
For the Fiscal Period Ended September 30, 2018**

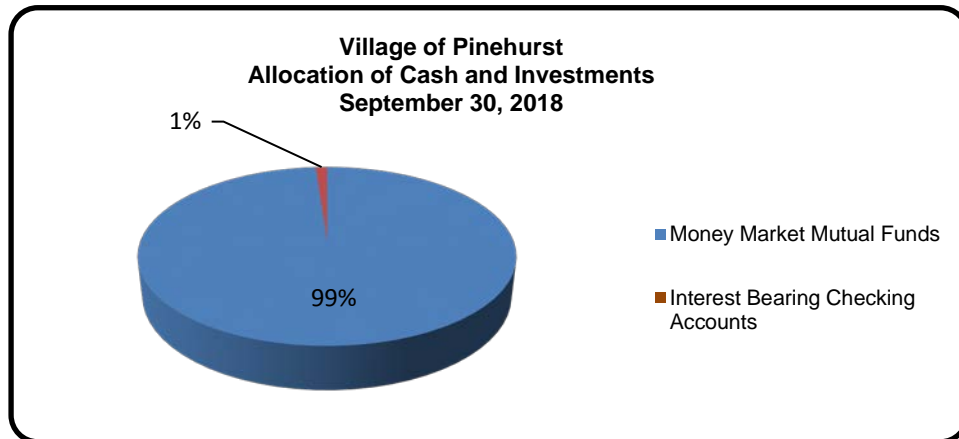
	Budgeted		Actual	
	Transfers In	Transfers Out	Transfers In	Transfers Out
General Fund Transfers:				
Community Center Capital Project Fund	\$ -	\$ 4,068,900	\$ -	\$ -
Community Center Capital Project Fund	4,068,900	-	-	-
	<u>\$ 4,068,900</u>	<u>\$ 4,068,900</u>	<u>\$ -</u>	<u>\$ -</u>

**Village of Pinehurst
Schedule of Cash and Investments
September 30, 2018**

Investment	Bond/Bank Ratings	Purchase Date	Maturity Date	Cost
Money Market Mutual Funds				
North Carolina Capital Management Trust - Term Portfolio	Unrated			\$ 12,033,406
North Carolina Capital Management Trust - Government Portfolio	AAAm (S&P)			2,428,073
Interest Bearing Checking Accounts				
PNC Bank Operating				165,909
Petty Cash				
				<u>1,100</u>
Total Cash and Investments				<u><u>\$ 14,628,488</u></u>
Total Cash and Investments (same quarter previous year)				<u><u>\$ 14,312,660</u></u>

Summary of Cash and Investments

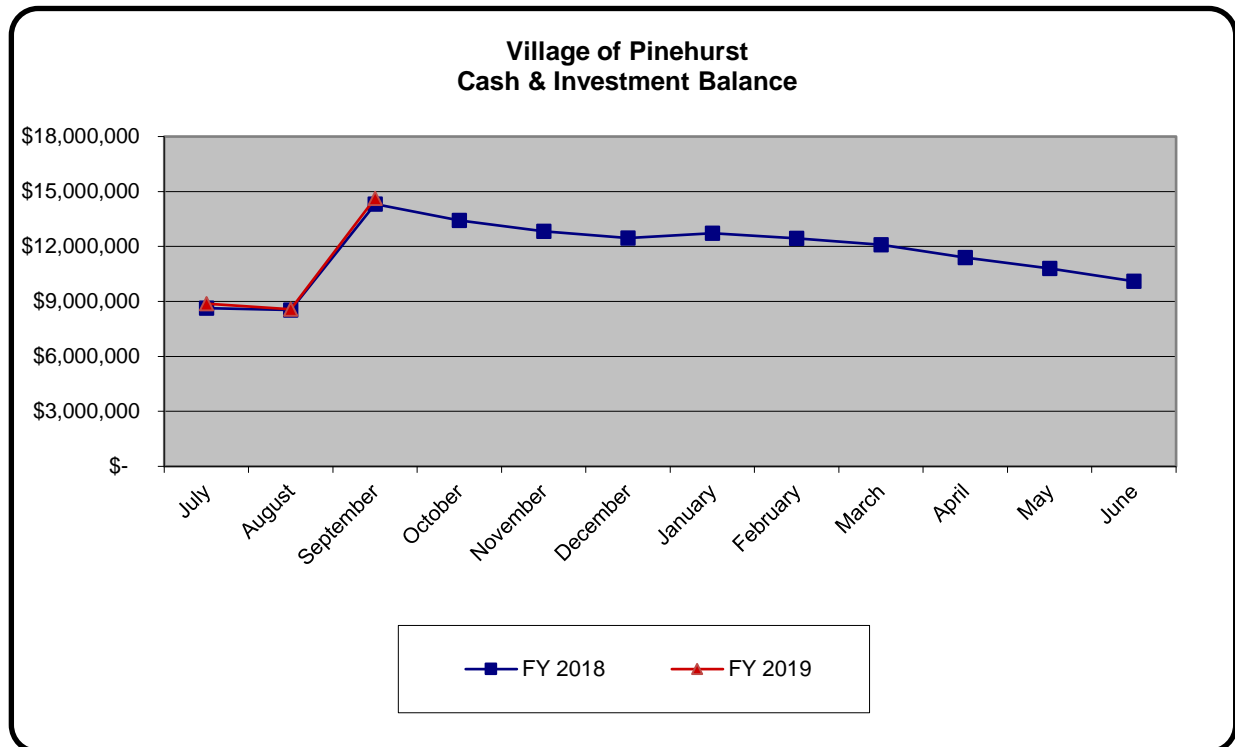
Money Market Mutual Funds	\$ 14,461,479
Interest Bearing Checking Accounts	165,909
Petty Cash	<u>1,100</u>
	<u><u>\$ 14,628,488</u></u>



Village of Pinehurst Investment Yield Summary

	FY 2018			FY 2019		
	Cash Balance	Investment Earnings	Investment Yield*	Cash Balance	Investment Earnings	Investment Yield*
July	\$ 8,640,436	\$ 6,416	0.85%	\$ 8,882,648	\$ 11,854	1.52%
August	8,533,653	5,740	0.81%	8,573,791	15,605	2.18%
September	14,312,660	7,054	0.75%	14,628,488	17,540	1.84%
October	13,423,626	10,512	0.92%			
November	12,835,641	9,637	0.89%			
December	12,456,454	10,628	1.02%			
January	12,729,139	11,696	1.13%			
February	12,448,165	10,752	1.04%			
March	12,089,266	13,250	1.31%			
April	11,388,653	13,642	1.41%			
May	10,803,099	13,363	1.47%			
June	10,107,104	33,586	3.91%			
Average	<u>\$ 11,647,325</u>	<u>\$ 146,276</u>	1.26%	<u>\$ 10,694,976</u>	<u>\$ 44,999</u>	1.84%

* Investment yield is presented on an accrual basis.



**Village of Pinehurst
Schedule of Fund Balance - General Fund
September 30, 2018**

	Fund Balance at 9/30/2018	Fund Balance at 9/30/2017
General Fund		
Nonspendable:		
Inventory	\$ 43,780	\$ 42,294
Prepaid Items	-	-
Restricted:		
Stabilization by State Statute	3,543,925	5,134,948
Transportation	68,193	178,699
Public Safety	2,684	1,779
Assigned		
Subsequent year's expenditures	4,608,420	2,155,054
Unassigned	7,436,876	8,064,820
	<u>\$ 15,703,878</u>	<u>\$ 15,577,594</u>

Village of Pinehurst
Schedule of Capital Outlay by Function and Activity - General Fund
For the Fiscal Period Ended September 30, 2018

	Annual Budget	YTD Budget	YTD Expenditures	Remaining Balance
<u>Land</u>				
Streets & Grounds	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
Recreation	248,850	28,850	-	248,850
Harness Track	80,000	25,000	-	80,000
	<u>353,850</u>	<u>78,850</u>	<u>-</u>	<u>353,850</u>
<u>Buildings and Grounds</u>				
Police	5,500	-	-	5,500
Public Services Administration	55,800	30,800	-	55,800
Recreation	21,040	21,040	21,151	(111)
Harness Track	57,000	57,000	34,752	22,248
Fair Barn	37,500	-	11,120	26,380
	<u>176,840</u>	<u>108,840</u>	<u>67,023</u>	<u>109,817</u>
<u>Equipment and Furniture</u>				
Administration	58,054	44,054	5,293	52,761
Financial Services	1,680	1,680	1,680	-
Human Resources	2,940	2,940	2,940	-
Police	44,368	30,368	19,133	25,235
Fire	49,837	21,537	8,351	41,486
Inspections	1,087	1,087	904	183
Public Services Administration	3,830	3,830	2,770	1,060
Streets & Grounds	203,939	10,039	124,186	79,753
Solid Waste	8,073	8,073	4,489	3,584
Recreation	12,794	12,794	3,105	9,689
Harness Track	5,296	5,296	2,252	3,044
Fair Barn	23,066	23,066	1,027	22,039
Planning	2,343	2,343	2,270	73
Community Development	420	420	420	-
	<u>417,727</u>	<u>167,527</u>	<u>178,820</u>	<u>238,907</u>
<u>Vehicles</u>				
Administration	6,722	6,722	-	6,722
Police	109,413	4,413	-	109,413
Fire	2,297	2,297	-	2,297
Public Services Administration	2,101	2,101	-	2,101
Recreation	5,495	5,495	-	5,495
Harness Track	4,006	4,006	-	4,006
Fair Barn	4,966	4,966	-	4,966
	<u>135,000</u>	<u>30,000</u>	<u>-</u>	<u>135,000</u>
<u>Infrastructure</u>				
Streets & Grounds	190,000	78,750	-	190,000
	<u>190,000</u>	<u>78,750</u>	<u>-</u>	<u>190,000</u>
Total	<u>\$ 1,273,417</u>	<u>\$ 463,967</u>	<u>\$ 245,843</u>	<u>\$ 1,027,574</u>

% of Capital Outlay Budget Expended

19.31%

Note: This Schedule includes Fleet Maintenance, Buildings & Grounds and Information Technology Capital Outlay.

**Village of Pinehurst
Schedule of General Long Term Debt
September 30, 2018**

	Balance at 9/30/2018	Balance at 9/30/2017	Increase (Decrease)
Fire Station			
\$2,500,000; due in 30 semi-annual payments of fixed principal of \$83,334 plus interest @ 3.44%; collateralized by Fire Station bldg; final payment due on 3/15/20.	\$ 250,000	\$ 416,667	\$ (166,667)
Fair Barn			
\$1,000,000; due in 40 semi-annual payments consisting of fixed principal of \$25,000 plus interest @ 4.60%; collateralized by Fair Barn bldg; final payment due on 3/11/22.	175,000	225,000	(50,000)
67.04 Acres (Chicken Plant Road)			
\$500,000; due in 30 semi-annual payments consisting of fixed principal of \$16,667 plus interest @ 3.98%; collateralized by 67.04 acres of land; final payment due 4/17/18.	-	16,667	(16,667)
2013 Firetruck			
\$550,000; due in 14 semi-annual payments of \$41,917 beginning on 2/1/14; final payment due on 8/1/20; interest @ 1.75%; collateralized by firetruck.	164,091	244,001	(79,910)
	589,091	902,335	(313,244)
Total Pension Liability (LEO) *	1,034,234	943,908	90,326
Net Pension Liability (LGERS) *	1,621,831	2,278,540	(656,709)
Accumulated Vacation	648,771	635,908	12,863
	3,304,836	3,858,356	(553,520)
	<u>\$ 3,893,927</u>	<u>\$ 4,760,691</u>	<u>\$ (866,764)</u>

* Based on an independent annual actuarial valuation

Village of Pinehurst
Schedule of Budget Amendments - General Fund
For the Fiscal Period Ended September 30, 2018

	ORIGINAL FY 2019 BUDGET	Amended * Qtr Ended 09/30/18	Amended Qtr Ended 12/31/18	Amended Qtr Ended 03/31/19	Amended Qtr Ended 06/30/19	Total Amendments	Amended FY 2019 Budget
REVENUES							
Ad valorem taxes	\$ 10,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,250,000
Unrestricted Intergov't Revenues	5,712,000	-	-	-	-	-	5,712,000
Restricted Intergov't Revenues	545,100	-	-	-	-	-	545,100
Permits & Fees	717,500	-	-	-	-	-	717,500
Sales & Services	719,600	-	-	-	-	-	719,600
Assessments	25,900	-	-	-	-	-	25,900
Other Revenues	236,580	-	-	-	-	-	236,580
Investment Income	96,000	-	-	-	-	-	96,000
Appropriated Fund Balance	4,249,380	359,040	-	-	-	359,040	4,608,420
TOTAL REVENUES	\$ 22,552,060	\$ 359,040	\$ -	\$ -	\$ -	\$ 359,040	\$ 22,911,100
OPERATING EXPENDITURES							
Governing Body	150,100	-	-	-	-	-	150,100
Administration	1,264,710	3,900	-	-	-	3,900	1,268,610
Financial Services	673,400	-	-	-	-	-	673,400
Human Resources	514,840	8,163	-	-	-	8,163	523,003
Police	3,225,280	10,936	-	-	-	10,936	3,236,216
Fire	2,757,020	55,455	-	-	-	55,455	2,812,475
Inspections	227,570	-	-	-	-	-	227,570
Public Services Administration	440,280	250	-	-	-	250	440,530
Streets & Grounds	1,536,460	2,745	-	-	-	2,745	1,539,205
Powell Bill	1,100,000	-	-	-	-	-	1,100,000
Solid Waste	1,447,180	-	-	-	-	-	1,447,180
Planning	833,450	96,625	-	-	-	96,625	930,075
Community Development	234,740	-	-	-	-	-	234,740
Recreation	1,565,240	23,729	-	-	-	23,729	1,588,969
Library	100,000	-	-	-	-	-	100,000
Harness Track	527,780	2,320	-	-	-	2,320	530,100
Fair Barn	346,450	-	-	-	-	-	346,450
Contingency	100,000	-	-	-	-	-	100,000
Debt Service	320,160	-	-	-	-	-	320,160
Other Financing Uses	4,068,900	-	-	-	-	-	4,068,900
Total Operating Expenditures	21,433,560	204,123	-	-	-	204,123	21,637,683
CAPITAL EXPENDITURES							
Administration	28,776	36,000	-	-	-	36,000	64,776
Financial Services	1,680	-	-	-	-	-	1,680
Human Resources	2,940	-	-	-	-	-	2,940
Police	159,281	-	-	-	-	-	159,281
Fire	41,607	10,527	-	-	-	10,527	52,134
Inspections	1,087	-	-	-	-	-	1,087
Public Services Administration	61,731	-	-	-	-	-	61,731
Streets & Grounds	388,939	30,000	-	-	-	30,000	418,939
Solid Waste	8,073	-	-	-	-	-	8,073
Planning	2,343	-	-	-	-	-	2,343
Community Development	420	-	-	-	-	-	420
Recreation	238,289	49,890	-	-	-	49,890	288,179
Harness Track	117,802	28,500	-	-	-	28,500	146,302
Fair Barn	65,532	-	-	-	-	-	65,532
Total Capital Expenditures	\$ 1,118,500	\$ 154,917	\$ -	\$ -	\$ -	\$ 154,917	\$ 1,273,417
TOTAL EXPENDITURES	\$ 22,552,060	\$ 359,040	\$ -	\$ -	\$ -	\$ 359,040	\$ 22,911,100

* Includes \$332,040 that was reappropriated from FY 2018.

**Village of Pinehurst
Schedule of Encumbrances
For the Fiscal Period Ended September 30, 2018**

	Annual Budget as of 9/30/2018	YTD as of 9/30/2018	Encumbered Amount	Unencumbered Balance
GENERAL FUND				
Operating Expenditures				
Governing Body	\$ 150,100	\$ 35,520	\$ 41,112	\$ 73,468
Administration	1,268,610	288,904	43,816	935,890
Financial Services	673,400	218,896	20,172	434,332
Human Resources	523,003	78,365	8,999	435,639
Police	3,236,216	692,909	23,367	2,519,940
Fire	2,812,475	592,378	30,240	2,189,857
Inspections	227,570	49,888	2,544	175,138
Public Services Administration	440,530	92,717	12,225	335,588
Streets & Grounds	1,539,205	475,172	186,726	877,307
Powell Bill Funds	1,100,000	181,133	146,205	772,662
Solid Waste	1,447,180	311,140	472,868	663,172
Recreation	1,588,969	410,529	104,612	1,073,828
Library	100,000	25,000	-	75,000
Harness Track	530,100	118,714	47,897	363,489
Fair Barn	346,450	64,815	29,195	252,440
Planning	930,075	169,580	174,627	585,868
Community Development	234,740	50,958	93,008	90,774
Fleet Maintenance	714,970	173,208	14,789	526,973
B&G Maintenance	1,171,930	278,266	143,339	750,325
Information Technology	1,080,620	288,538	115,957	676,125
Debt Service	320,160	160,511	-	159,649
Total Operating Expenditures *	20,536,303	4,757,141	1,711,698	14,067,464
Capital Outlay Expenditures				
Administration	64,776	5,293	-	59,483
Financial Services	1,680	1,680	-	-
Human Resources	2,940	2,940	-	-
Police	159,281	19,133	-	140,148
Fire	52,134	8,351	-	43,783
Inspections	1,087	904	-	183
Public Services Administration	61,731	2,770	-	58,961
Streets & Grounds	418,939	124,186	12,755	281,998
Solid Waste	8,073	4,489	-	3,584
Recreation	288,179	24,256	-	263,923
Harness Track	146,302	37,004	-	109,298
Fair Barn	65,532	12,147	11,452	41,933
Planning	2,343	2,270	-	73
Community Development	420	420	-	-
Fleet Maintenance	381,740	137,660	123,202	120,878
B&G Maintenance	565,340	68,152	131,257	365,931
Information Technology	42,000	42,000	-	-
Total Capital Outlay Expenditures *	2,262,497	493,655	278,666	1,490,176
Transfer to Community Center CPF	4,068,900	-	-	4,068,900
Charges to Other Departments *	(3,956,600)	(987,824)	-	(2,968,776)
TOTAL GENERAL FUND EXPENDITURES	\$ 22,911,100	\$ 4,262,972	\$ 1,990,364	\$ 16,657,764
COMMUNITY CENTER CAPITAL PROJECT FUND				
Capital Expenditures				
Design & Engineering Costs	\$ 344,000	\$ 247,107	\$ 50,633	\$ 46,260
Construction Costs	4,068,900	-	-	4,068,900
TOTAL CAPITAL PROJECT FUND EXPENDITURES	\$ 4,412,900	\$ 247,107	\$ 50,633	\$ 4,115,160

* In this schedule, General Fund operating and capital expenditures are overstated due to internal service allocation budgets appearing in both the internal service departments (Fleet, B&G, & IT) and the department to which the expenditure is eventually allocated. Total expenditures, however, reflect the actual General Fund budget.

Village of Pinehurst
Schedule of Ad Valorem Property Tax Collections
For the Fiscal Period Ended September 30, 2018

Real and Personal

Tax Year	For the Fiscal Period Ended September 30, 2018			For the Fiscal Period Ended September 30, 2017		
	Budgeted Collections	Gross Collections	% Collected Through 6/30/2018	Budgeted Collections	Gross Collections	% Collected Through 6/30/2017
Third Prior Year	\$ -	\$ 2,089	100.00%	\$ -	\$ 8	100.00%
Second Prior Year	-	4,725	100.00%	-	-	0.00%
First Prior Year	5,000	1,980	39.60%	5,000	2,218	44.36%
Current Year	9,642,000	7,427,424	77.03%	9,450,000	7,284,807	77.09%
	<u>\$ 9,647,000</u>	<u>\$ 7,436,218</u>	<u>77.08%</u>	<u>\$ 9,455,000</u>	<u>\$ 7,287,033</u>	<u>77.07%</u>

Motor Vehicles

Tax Year	For the Fiscal Period Ended September 30, 2018			For the Fiscal Period Ended September 30, 2017		
	Budgeted Collections	Gross Collections	% Collected Through 6/30/2018	Budgeted Collections	Gross Collections	% Collected Through 6/30/2017
Third Prior Year	\$ -	\$ 125	100.00%	\$ -	\$ 83	100.00%
Second Prior Year	-	-	0.00%	-	-	0.00%
First Prior Year	2,000	-	0.00%	2,000	-	0.00%
Current Year	601,000	165,843	27.59%	595,000	158,009	26.56%
	<u>\$ 603,000</u>	<u>\$ 165,968</u>	<u>27.52%</u>	<u>\$ 597,000</u>	<u>\$ 158,092</u>	<u>26.48%</u>

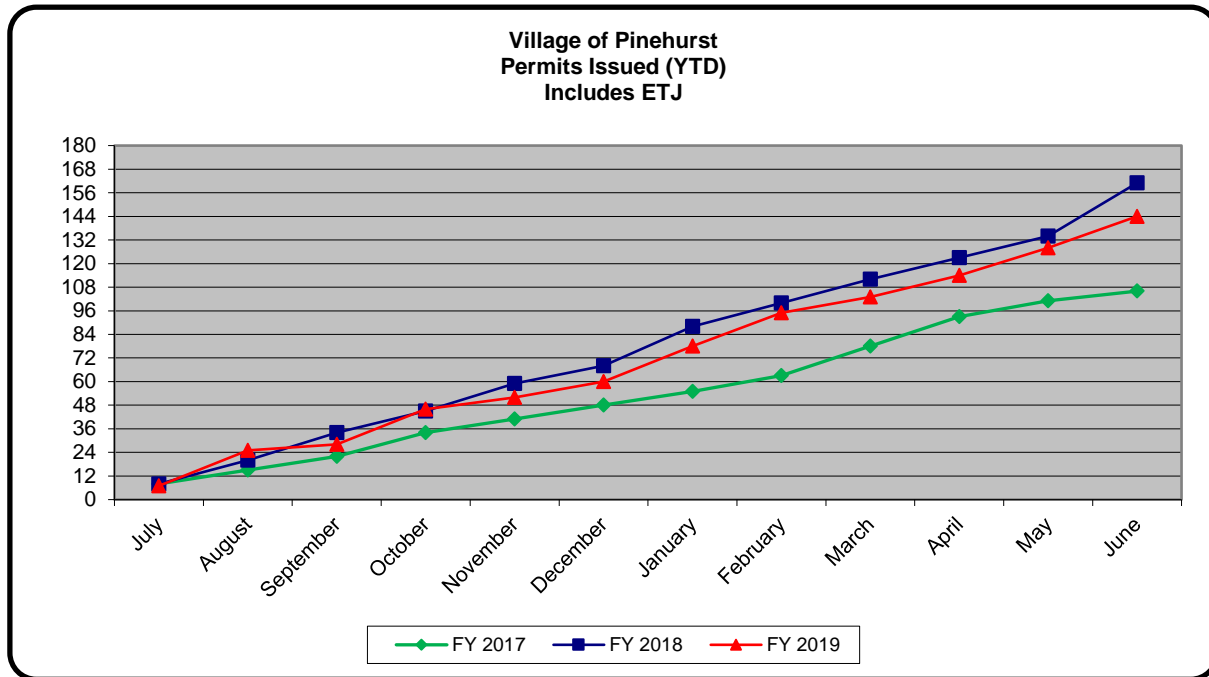
Village of Pinehurst
Schedule of Ad Valorem Property Tax Levy
For the Fiscal Period Ended September 30, 2018

Property Valuation				
	For the Fiscal Period Ended September 30, 2018	For the Fiscal Period Ended September 30, 2017	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal Motor Vehicles	\$ 3,256,028,601	\$ 3,223,415,151	\$ 32,613,450	1.01%
	56,163,877	53,494,442	2,669,435	4.99%
	<u>\$ 3,312,192,478</u>	<u>\$ 3,276,909,593</u>	<u>\$ 35,282,885</u>	<u>1.08%</u>

Levy				
	For the Fiscal Period Ended September 30, 2018	For the Fiscal Period Ended September 30, 2017	Dollar Increase (Decrease)	Percentage Increase (Decrease)
Real & Personal Motor Vehicles	\$ 9,606,910	\$ 9,510,561	\$ 96,349	1.01%
	165,374	157,835	7,539	4.78%
	<u>\$ 9,772,284</u>	<u>\$ 9,668,396</u>	<u>\$ 103,888</u>	<u>1.07%</u>

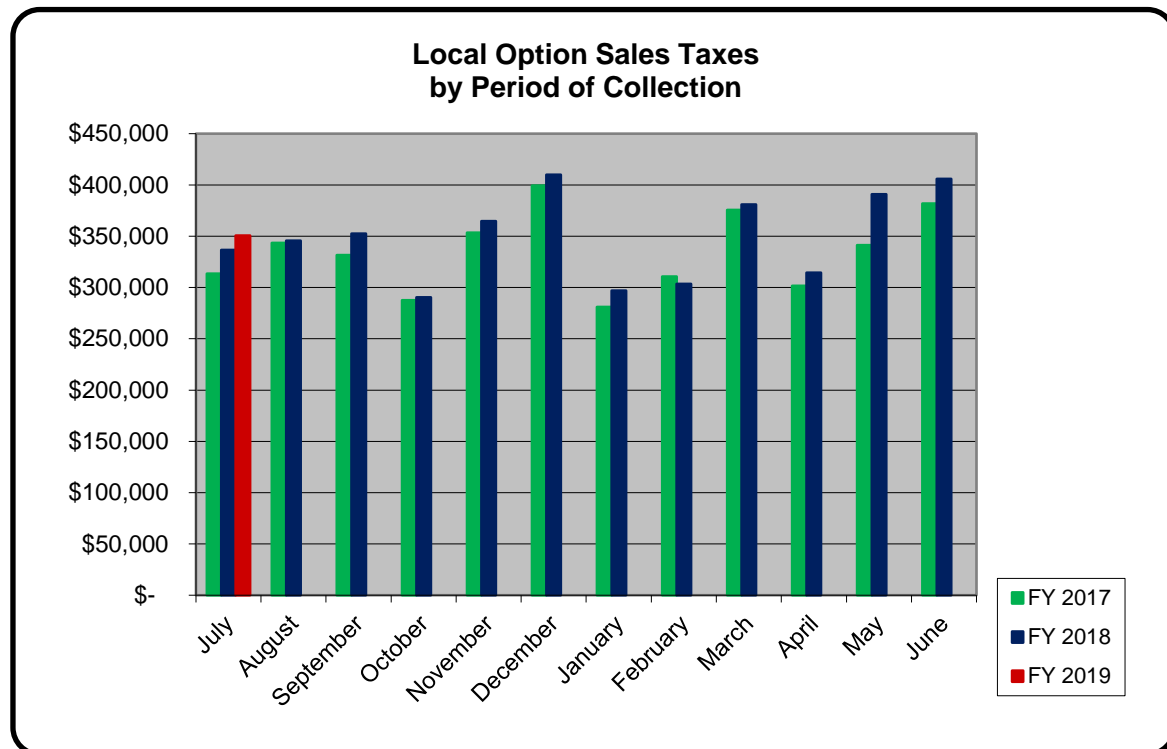
**Village of Pinehurst
Residential Building Permits - Includes ETJ**

	FY 2017		FY 2018		FY 2019		Construction
	# of	Est.	# of	Est.	# of	Est.	Costs
	Permits	Construction	Permits	Construction	Permits	Construction	Percentage
	Issued	Costs	Issued	Costs	Issued	Costs	Change YTD
July	8	\$ 1,645,500	7	\$ 1,691,850	9	\$ 2,707,900	60.06%
August	12	2,054,017	18	3,158,655	12	2,037,903	-2.16%
September	14	2,822,730	3	2,174,900	11	3,748,750	20.91%
October	11	2,910,900	18	4,675,000	-	-	
November	14	3,596,000	6	2,984,550	-	-	
December	9	2,142,068	8	1,589,700	-	-	
January	20	4,035,250	18	3,414,632	-	-	
February	12	2,659,500	17	4,524,452	-	-	
March	12	5,589,000	8	1,756,700	-	-	
April	11	2,566,718	11	2,206,400	-	-	
May	11	1,017,000	14	4,567,000	-	-	
June	27	6,129,915	16	5,748,500	-	-	
YTD	161	\$ 37,168,598	144	\$ 38,492,339	32	\$ 8,494,553	



**Village of Pinehurst
Local Option Sales Taxes**

	FY 2017	FY 2018	FY 2019	Same Month Change From Prior Year
July	\$ 313,585	\$ 336,443	\$ 350,690	4.23%
August	343,487	345,760	-	
September	331,600	352,649	-	
October	287,484	290,344	-	
November	353,315	364,829	-	
December	399,256	409,840	-	
January	281,108	296,850	-	
February	310,699	303,470	-	
March	375,539	381,053	-	
April	301,667	314,470	-	
May	341,122	390,927	-	
June	381,696	405,916	-	
YTD	<u>\$ 4,020,558</u>	<u>\$ 4,192,551</u>	<u>\$ 350,690</u>	



Village of Pinehurst
Schedule of Fair Barn Revenues and Expenditures
For the Fiscal Period Ended September 30, 2018

	Annual Budget as of 9/30/2018	Quarterly Budget as of 9/30/2018	Actual 9/30/2018	YTD as of 9/30/2017	Current Year Over (Under) Prior Year	% of 2019 Budget Spent / Received YTD
<u>Fair Barn</u>						
Revenues	\$ 253,000	\$ 55,625	\$ 61,288	\$ 56,498	\$ 4,790	24.22%
Expenditures						
Operating	346,450	88,063	64,815	52,493	12,322	18.71%
Capital	65,532	28,032	12,147	1,592	10,555	18.54%
Debt Service	<u>58,625</u>	<u>29,600</u>	<u>29,601</u>	<u>30,751</u>	<u>(1,150)</u>	<u>50.49%</u>
	<u>470,607</u>	<u>145,695</u>	<u>106,563</u>	<u>84,836</u>	<u>21,727</u>	<u>22.64%</u>
Net <u>Before</u> Discounts	<u>(217,607)</u>	<u>(90,070)</u>	<u>(45,275)</u>	<u>(28,338)</u>	<u>(16,937)</u>	<u>20.81%</u>
Event Revenue Discounts			<u>(6,098)</u>	<u>(5,325)</u>	<u>(773)</u>	
Net <u>After</u> Discounts	<u>\$ (217,607)</u>	<u>\$ (90,070)</u>	<u>\$ (51,373)</u>	<u>\$ (33,663)</u>	<u>\$ (17,710)</u>	<u>23.61%</u>
Operating Revenues as a % of Operating Expenditures - Before Discounts	73%	63%	95%	108%		
Operating Revenues as a % of Operating Expenditures - After Discounts	73%	63%	85%	97%		
Target			95%			

Village of Pinehurst
Schedule of Harness Track Revenues and Expenditures
For the Fiscal Period Ended September 30, 2018

	Annual Budget as of 9/30/2018	Quarterly Budget as of 9/30/2018	Actual 9/30/2018	YTD as of 9/30/2017	Current Year Over (Under) Prior Year	% of 2019 Budget Spent / Received YTD
<u>Harness Track</u>						
Revenues	\$ 251,600	\$ 10,900	\$ 18,438	\$ 10,900	\$ 7,538	7.33%
Expenditures						
Operating	530,100	148,703	118,714	100,743	17,971	22.39%
Capital	<u>146,302</u>	<u>91,302</u>	<u>37,004</u>	<u>18,032</u>	<u>18,972</u>	<u>25.29%</u>
	<u>676,402</u>	<u>240,005</u>	<u>155,718</u>	<u>118,775</u>	<u>36,943</u>	<u>23.02%</u>
Net	<u>\$ (424,802)</u>	<u>\$ (229,105)</u>	<u>\$ (137,280)</u>	<u>\$ (107,875)</u>	<u>\$ (29,405)</u>	<u>32.32%</u>
Operating Revenues as a % of Operating Expenditures	47%	7%	16%	11%		
Target			60%			