



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF APRIL 10, 2018
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

1. Call to Order.

2. Reports:

Manager

Council

3. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

A. Approval of Draft Village Council Meeting Minutes.

March 27 Regular Meeting

March 27 Work Session

B. Budget Amendments Report

End of Consent Agenda.

4. Presentation of the May 8, 2018 bond referendum to build new schools.

5. Consider a request for sponsorship for the 2019 Spring Matinee Race.

6. FY 2019 Strategic Operating Plan (SOP) Preview.

7. Other Business.

8. Comments from Attendees.

9. Motion to Adjourn.

Vision: The Village of Pinehurst is a charming, vibrant community which reflects our rich history and traditions.

Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.


Values: Service, Initiative, Teamwork, and Improvement.



**COUNCIL
ADDITIONAL AGENDA DETAILS:**

ATTACHMENTS:

Description

 Council Report



Council Member to Report	Partners & Collaborators
Nancy Fiorillo	Triangle J. COG
	Neighborhood Advisory Committee
John Cashion	Moore County Schools
	Partners in Progress
John Bouldry	NCDOT/MCTC/TARPO
	Beautification Committee
Judy Davis	Pinehurst Business Partners
	Given Memorial Library
Kevin Drum	Tri-Cities Work Group (Pinehurst, So. Pines, Aberdeen)
	Bicycle and Pedestrian Advisory Committee



**APPROVAL OF DRAFT VILLAGE COUNCIL MEETING MINUTES.
ADDITIONAL AGENDA DETAILS:**

March 27 Regular Meeting
March 27 Work Session

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

4/2/2018

MEMO DETAILS:

See attachments for draft minutes.

ATTACHMENTS:

Description

- ☐ 03-27 Regular Meeting
- ☐ 03-27 Work Session



**VILLAGE COUNCIL
AGENDA FOR REGULAR MEETING OF MARCH 27, 2018
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA
4:30 PM**

The Pinehurst Village Council held a Regular Meeting at 4:30 p.m., Tuesday, March 27, 2018 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John R. Cashion, Mayor Pro Tem
Mr. John Bouldry, Treasurer
Ms. Judy Davis, Councilmember
Mr. Kevin Drum, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 23 attendees, including 8 staff and 1 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Invocation and Pledge of Allegiance

Dr. John Jacobs of Village Chapel gave the invocation and Mayor Fiorillo led everyone in the Pledge of Allegiance.

3. Reports:

Manager

- Jeff Sanborn said Sr. Staff has been working through budget meetings. He said it is fairly likely to fund the entire Community Center with cash and there would be no requirement to take on debt to support that.

Council

- Mayor Fiorillo said March 29 is the kickoff for the Moore County bond issues.
- Councilmember Drum said it was a positive golf tournament event today with Partners in Progress

4. Motion to Approve Consent Agenda.

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.

- A. Public Safety Reports
 - Police Department
 - Fire Department
- B. Budget Amendments Report
- C. Approval of Draft Village Council Meeting Minutes.
 - 03-13 Regular Meeting
 - 03-13 Work Session
 - 03-20 Special Meeting

End of Consent Agenda.

Upon a motion by Councilmember Cashion, seconded by Councilmember Drum, Council unanimously approved the Consent Agenda by a vote of 5-0.

5. Presentation of the Comprehensive Transportation Plan by NC DOT and the Triangle Area Rural Planning Organization.

Manager Jeff Sanborn introduced Matt Day from TARPO and Scott Walston from NCDOT who will present the Comprehensive

Transportation Plan to Council in preparation for a public input meeting. He noted April 17 from 6:30-8:30pm, there is the public input meeting in Assembly Hall on the Moore County Comprehensive Transportation Plan. Matt Day shared a list of the short term projects that are already committed and others that are not yet funded but have been submitted for prioritization. Scott Walston from NCDOT explained they have been working a long time for the Moore County Transportation Plan. He explained MCTC will ask the municipalities to adopt what is in their jurisdictions at a future meeting but no decisions are to be made tonight. He shared an overview of the plan and proposed growth in the county. He explained after the MCTC endorses the plan, they will recommend sending it to the municipalities for adoption this summer, then it goes to the RPO and Board of Transportation for adoption. He gave an overview of the Western Connector and Council held a discussion about this project. The group discussed the public input meeting format.

6. Consider a resolution in support of the Midland Road Corridor Study.

The Manager explained the need to consider supporting the Midland Road Corridor Study that was presented at the March 13 Regular Meeting. Council held a discussion on this report and the public input received. Upon a motion by Councilmember Bouldry, seconded by Councilmember Cashion, Council unanimously approved Resolution 18-08 supporting the Midland Road Corridor Study by a vote of 5-0.

7. Approve the Agreement for the 2035 Long-Range Comprehensive Plan Professional Services.

Ms. Natalie Hawkins, Assistant Village Manager, explained this agenda item is to approve the contract with Town Planning & Urban Design Collaborative LLC for professional services associated with the 2035 Long-Range Comprehensive Plan. She explained after the Village Council's preview of the draft contract at the March 13th work session, staff reviewed changes proposed by the Village Attorney and the Village Council with the consultant. Ms. Hawkins reviewed the significant changes and addressed questions of the Council. Upon a motion by Councilmember Drum, seconded by Councilmember Bouldry, Council unanimously approved to authorize that the Mayor or her designee enter into a contract with Town Planning & Urban Design Collaborative LLC for professional services associated with the 2035 Long-Range Comprehensive Plan by a vote of 5-0.

8. Consider and approve the audit contract for Fiscal Year 2018.

John Frye, Financial Services Director, explained each year at this time we award the Village's audit contract to an independent auditor in accordance with North Carolina General Statutes. He said based upon the professional service we have received from our current auditors, staff recommends the Village continue its relationship with the firm Dixon Hughes Goodman, LLP. Upon a motion by Councilmember Bouldry, seconded by Councilmember Davis, Council unanimously approved to authorize that the Mayor or her designee enter into an audit contract with Dixon Hughes Goodman in the amount of \$29,500 by a vote of 5-0.

9. Consider budget amendment for Magnolia Road drainage project.

Jeff Batton, Assistant Village Manager, explained that as a result of the Village of Pinehurst and Pinehurst, LLC agreeing to a cost share on the drainage project on Magnolia Road, it is necessary to amend the FY 2018 budget to allocate those funds. Upon a motion by Councilmember Davis, seconded by Councilmember Cashion, Council unanimously approved Ordinance 18-04 amending the budget for FY 2018 to allocate funds for the Magnolia Road drainage project by a vote of 5-0.

10. Other Business.

Councilmember Davis said she is concerned that The Greens apartment complex is marketing the apartments with options for 3 months, 6 months, and 9 month options for leases.

11. Comments from Attendees.

- Frank Pacifico said the Village has not taken steps forward on the metal building across the street from the Fire Department as requested in 2014 through a petition he circulated. He asked that the Village honor this request and petition. He thinks bricking the exterior will be a waste of money. He said it should be turned into a parking lot. He also asked why the school property can't be used for a joint community center and library and donate land on Chicken Plant Road for the school. Council held a discussion about the school location.

12. Motion to Adjourn.

Upon a motion by Councilmember Davis, seconded by Councilmember Bouldry, Council approved to adjourn the Regular Meeting by a vote of 5-0 at 6:03pm.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

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**VILLAGE COUNCIL
AGENDA FOR WORK SESSION OF MARCH 27, 2018
ASSEMBLY HALL
395 MAGNOLIA ROAD
PINEHURST, NORTH CAROLINA**

IMMEDIATELY FOLLOWING REGULAR MEETING

The Pinehurst Village Council held a Work Session at 6:04 p.m., Tuesday, March 27, 2018 in the Assembly Hall of Pinehurst Village Hall, 395 Magnolia Road, Pinehurst, North Carolina. The following were in attendance:

Ms. Nancy Roy Fiorillo, Mayor
Mr. John R. Cashion, Mayor Pro Tem
Mr. John Bouldry, Treasurer
Ms. Judy Davis, Councilmember
Mr. Kevin Drum, Councilmember
Mr. Jeffrey M. Sanborn, Village Manager
Ms. Lauren M. Craig, Village Clerk

And approximately 8 attendees, including 6 staff and 0 press.

1. Call to Order.

Mayor Nancy Roy Fiorillo called the meeting to order.

2. Work Session Business.

- Council held a discussion about the annexation bundle request and agreed to move forward. Will Deaton, Planning and Inspection Director, explained the process of these annexations. Council formed a consensus to proceed.

3. Motion to Adjourn.

Upon a motion by Councilmember Davis, seconded by Councilmember Drum, Council approved to adjourn the Work Session by a vote of 5-0 at 6:07pm.

Respectfully Submitted,

Lauren M. Craig
Village Clerk

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**BUDGET AMENDMENTS REPORT
ADDITIONAL AGENDA DETAILS:**

FROM:

John Frye

CC:

Jeff Sanborn & Natalie Hawkins

DATE OF MEMO:

4/3/2018

MEMO DETAILS:

Attached is the report of budget amendments approved by the Budget Officer as required for the current period.

ATTACHMENTS:

Description

□ Budget Amendments Report

**VILLAGE OF PINEHURST
BUDGET AMENDMENTS APPROVED BY BUDGET OFFICER
FOR THE PERIOD MARCH 16 - APRIL 2, 2018**

Under Village of Pinehurst Ordinance #17-07, the Village Council grants the Budget Officer, or Village Manager, the ability to transfer appropriations under specific conditions. These conditions allow transfers of up to \$10,000 between departments (including contingency) of the same fund for the FY 2018 Budget. The Budget Officer may not transfer monies between funds at any time.

According to Section 159-15 of The Local Government Budget and Fiscal Control Act, "any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes". Listed below are the amendments authorized by the Budget Officer for the period specified above.

Note: Since appropriations are made at the department level, line item adjustments within the same department may be made without limit and do not require a report since they do not actually amend the adopted budget ordinance.

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>APPROVED DATE</u>
1	10-00-960-5902	Fleet Maintenance-Repairs & Maintenance: Vehicles	\$ 10,000		3/23/2018
	10-00-960-7400	Fleet Maintenance-Capital Outlay: Equipment		\$ 10,000	
	10-20-420-7410	Streets & Grounds-Capital Outlay: FM Equipment Chgs.		\$ 10,000	
	10-30-510-5903	Solid Waste-Fleet Maintenance: ISF Charges	\$ 10,000		
	(Transfer excess Streets & Grounds equipment funds to refurbish a garbage truck for Parks & Recreation to pick up waste on weekends at the parks. This truck was going to be sold, but we decided to fix it up and transfer it to Parks & Recreation. The truck will also serve as a backup for Solid Waste.)				
2	10-20-420-5300	Streets & Grounds-Contracted Services	\$ 10,000		4/2/2018
	10-20-420-7700	Streets & Grounds-Capital Outlay: Infrastructure		\$ 10,000	
	(Transfer funds appropriated for pre-resurfacing drainage to additional street patching repairs. The additional demand for street patching comes from the unusually harsh winter weather, more requests from MYVOP, and the Village's focus on improving road conditions.)				



**PRESENTATION OF THE MAY 8, 2018 BOND REFERENDUM TO BUILD
NEW SCHOOLS.**

ADDITIONAL AGENDA DETAILS:

FROM:

Lauren Craig

CC:

Jeff Sanborn

DATE OF MEMO:

4/5/2018

MEMO DETAILS:

Helena Wallin-Miller, Chair of the Moore County Board of Education, will give a presentation on the May 8 bond referendum to build new schools in Moore County. Attached is a resolution for Council to consider, supporting the bond referendum.

ATTACHMENTS:

Description

- Resol 18-09 Supporting the bond referendum for new schools

RESOLUTION #18-09:

**A RESOLUTION SUPPORTING THE MAY 8, 2018 BOND REFERENDUM TO
BUILD NEW SCHOOLS IN SOUTHERN PINES, ABERDEEN, PINEHURST, AND
AT SANDHILLS COMMUNITY COLLEGE**

THAT WHEREAS, the members of the Pinehurst Village Council, individually and collectively, make the following findings with respect to the upcoming bond referendum to be held on May 8, 2018:

WHEREAS, the Moore County Board of Education, Sandhills Community College, and the Moore County Board of Commissioners have been working together on county educational needs, including the construction of new elementary schools in Southern Pines, Aberdeen, Pinehurst, along with a new nursing educational center; and

WHEREAS, the teachers and staff at Pinehurst Elementary School currently provide their students with a superior education, within inferior physical facilities that are not large enough to accommodate the student population; and

WHEREAS, the current school facilities are both over seventy years old; and

WHEREAS, in order for Pinehurst to continue as a vibrant and growing community, it is essential that the schools in Pinehurst provide a wonderful learning place for students; and

WHEREAS, the Moore County Schools facilities plan calls for the replacement of Pinehurst Elementary School, resulting in a facility that will hold all grade spans in one 800 student building; and

WHEREAS, the construction of a new elementary school would provide a safe and secure facility for students; and

WHEREAS, the replacement of outdated and inefficient facilities with a single modern, energy efficient building, would result in cost savings to Pinehurst taxpayers; and

WHEREAS, outstanding schools provide the foundation for a growing economy within the Village of Pinehurst; and

WHEREAS, a referendum will be held on May 8, 2018 to seek approval of \$103,000,000.00 for the construction of new elementary schools in Southern Pines, Aberdeen and Pinehurst, and approval of \$20,000,000.00 for the construction of a new nursing education facility at Sandhills Community College; and

WHEREAS, new nursing education facility will enable Sandhills Community College to train more students, offer additional hands-on training, and keep our best and brightest nursing students here in Moore County; and

WHEREAS, a new nursing educational facility helps Sandhills Community College lead the way in addressing North Carolina's nursing shortage and ensures continued access to high quality, affordable healthcare in Moore County; and

WHEREAS, the construction of these facilities for Moore County Schools and for Sandhills Community College would be of great benefit to the Village of Pinehurst, as well as to the citizens of Moore County.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF PINEHURST that the Village Council express their full support of the bond referendum and courage all citizens of Pinehurst to VOTE YES!, on May 8, 2018.

THIS RESOLUTION is passed and adopted this 10th day of April, 2018.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Lauren M. Craig, Village Clerk

Michael J. Newman, Village Attorney



CONSIDER A REQUEST FOR SPONSORSHIP FOR THE 2019 SPRING MATINEE RACE.

ADDITIONAL AGENDA DETAILS:

FROM:

Mark Wagner

CC:

Jeff Sanborn, Jeff Batton

DATE OF MEMO:

4/3/2018

MEMO DETAILS:

Staff received a request from Garth Henry, President of the Pinehurst Driving and Training Club, regarding the 2019 Spring Matinee Race as well as future races. The Club would like to request an exemption from paying the rental fees for use of the Fair Barn.

Typically, this use has been on a Sunday and there has been no charge for the facility with the Village always being a co-sponsor of the Matinee Races. With the proposed switch to a Saturday for future years, and the fact that the Fair Barn is typically rented on the Saturday before Matinee Races, staff felt it would be appropriate to be compensated for the lost revenue incurred unless Council granted a co-sponsorship request.

A typical weekend rate for a Non-Profit rental would include a \$1,000 refundable security deposit, a \$1,000 per day rental fee, a \$140 cleaning fee, plus the cost for tables (\$9.00 each) and chairs (\$3.00 each) depending on the number used.

This request would fall under Category C of the Village's Sponsorship Policy for events coordinated by either a commercial entity with no clear financial gain at stake or by a non-profit that is attempting to raise funds. Council may approve the sponsorship tonight and then subsequent events will be approved by staff unless something changes that warrants re-consideration.

Garth Henry will be in attendance at the meeting to answer any questions that Council may have regarding this request.

Thank you.

ATTACHMENTS:

Description

- ☐ Letter of Request
- ☐ Sponsorship Policy

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Zoom



Garth Henry <drghenry@hotmail.com>

Mark Wagner

Wed 3/28

Agenda for next council meeting

You forwarded this message on 3/31/2018 5:40 PM.

Mark,

Please add the Pinehurst Driving and Training Club to the next council meeting on Tuesday April 10th. We will be requesting an exemption from paying the rental fees for the Fair Barn for the Spring Matinee Races in future years.

Garth Henry
President

RESOLUTION #15-38:

**A RESOLUTION ADOPTING A POLICY REGARDING STANDARDIZED
PROCESSING OF REQUESTS FOR VILLAGE SPONSORSHIP OF EVENTS
COORDINATED BY OTHER ENTITIES.**

THAT WHEREAS, many events occur in the Village of Pinehurst for which the event coordinator(s) request Village Sponsorship each year; and

WHEREAS, sponsorship may be in cash or in kind whereby the Village extends the use of Village facilities or staff for free or at a reduced rate; and

WHEREAS, it is important that the Village only extend sponsorship to the extent that it promotes the welfare, well-being and quality of life for our residents; and

WHEREAS, it is also important that sponsorship resources do not inappropriately augment the income or fund-raising of event coordinators;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in a regular meeting assembled on the 22nd day of September, 2015, as follows:

SECTION 1. It shall be the Policy of the Village of Pinehurst that sponsorship requests be handled in accordance with the following criteria:

- a. For events coordinated by a non-profit for the apparent sole purpose of benefitting the community, sponsorship can be approved by the Village Manager after a careful review of the event, the event coordinator's status and all potential beneficiaries of the event.
- b. For events coordinated by a commercial entity for at least the partial purpose of earning profit, sponsorship for the first event of its type (subsequent to the passage of this resolution) may be approved in public by the Village Council. Sponsorship for subsequent similar events coordinated by the same entity may be approved in public by the Village Council after a review by the Village's Director of Financial Services of a full, financial accounting of the previous event.
- c. For events coordinated by either a commercial entity who has no clear financial gain at stake or by a non-profit that is attempting to raise funds, sponsorship may be approved by the Council in public for the first event of its type. For subsequent events, staff acts on Council approval of previous events unless/until the staff or the Council thinks something has changed that warrants re-consideration by the Council.

SECTION 2. That this Resolution shall be and remain in full force and effect from the date of its adoption.

Adopted this 22nd day of September, 2015.



Attest:

Lauren M. Craig

Lauren M. Craig, Village Clerk

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: Nancy Roy Fiorillo
Nancy Roy Fiorillo, Mayor

Approved as to Form:

Michael J. Newman
Michael J. Newman, Village Attorney



**FY 2019 STRATEGIC OPERATING PLAN (SOP) PREVIEW.
ADDITIONAL AGENDA DETAILS:**

FROM:

Jeff Sanborn

DATE OF MEMO:

4/3/2018

MEMO DETAILS:

This agenda item represents a preview of the Fiscal Year (FY) 2019 Strategic Operating Plan (SOP) that was based on the guidance provided by the Council in December and January at the annual Strategic Planning Retreat and subsequent meetings. Staff will review the more significant items currently proposed in the five-year plan and will seek Council input to determine if there are any significant modifications needed before staff prepares the budget document for submission to Council in early May.

Attached to this agenda item is a presentation of the overview.

ATTACHMENTS:

Description

- ▣ Presentation of FY 2019 SOP Preview



FY 2019 Strategic Operating Plan
Preview
April 10, 2018



What we will cover:

1. Review Initiative Action Plans (IAPs) proposed for FY 2019-2023
2. Discuss Opportunities for Innovation & Improvement proposed for FY 2019-2023
3. Review Five-Year Financial Plan for FY 2019-2023



Proposed FY 2019-2023 Initiative Action Plans (IAPs)

FY 2019 Strategic Operating Plan Preview



FY 2019 Strategic Operating Plan addresses the strategic opportunities and challenges indicated by the Village Council in January 2018.

Strategic Opportunities (In Order of Priority)

1. Plan for the long term future of the Village
2. Create a vibrant retail center in the Village
3. Expand cultural & recreational programs and activities
4. Partner and collaborate with others on regional issues
5. Utilize technology to improve services
6. Create a pedestrian friendly community
7. Develop future leaders

Strategic Challenges

1. Responding to increased demand for services and changing needs due to growth
2. Managing the impact of growth on the character of the Village
3. Financial pressures for library support and potential school relocation
4. Changes in the housing market
5. Attracting and retaining workforce members
6. Create a walkable community

The Village Council identified four (4) Areas of Focus (AOF) in January 2018 that are addressed in the FY19 Strategic Operating Plan.

Areas of Focus
<ol style="list-style-type: none">1. Ensure quality residential development2. Ensure quality business development3. Maintain high quality streets4. Provide recreation programs and events for all ages

FY 2019 Strategic Operating Plan Preview



Ten (10) Initiative Action Plans address KEY strategic opportunities

FY 2018 Strategic Opportunities Addressed							
Initiative Action Plan	1. Plan for the long term future of the Village	2. Create a vibrant retail center in the Village	3. Expand cultural & recreational programs and activities	4. Partner and collaborate with others on regional issues	5. Utilize technology to improve services	6. Create a pedestrian friendly community	7. Develop future leaders
Police Department Accreditation							
EMS Facility Relocation							
Long-Range Comprehensive Plan <small>AOF</small>							
Streetscape Enhancements <small>AOF</small>							
Pedestrian Connectivity							
Street Lighting <small>AOF</small>							
Recreation Facilities <small>AOF</small>							
Permit & Inspection Process Improvements							
National Baldrige Award							
Succession Planning							

AOF – Addresses Council Areas of Focus

FY 2019 Strategic Operating Plan Preview



Ten (10) Initiative Action Plans address KEY strategic challenges

FY 2018 Strategic Challenges Addressed							
Balanced Scorecard Goal	Initiative Action Plan	1. Responding to increased demand for services and changing needs due to growth	2. Managing the impact of growth on the character of the Village	3. Financial pressures for library support and potential school relocation	4. Changes in the housing market	5. Attracting and retaining workforce members	6. Creating a walkable community
Safeguard the Community	Police Department Accreditation						
	EMS Facility Relocation						
Ensure an Attractive Residential Community	Long-Range Comprehensive Plan <small>AOF</small>						
Ensure a Thriving Business Community	Streetscape Enhancements <small>AOF</small>						
Provide Multimodal Transportation Systems	Pedestrian Connectivity						
	Street Lighting <small>AOF</small>						
Maintain an Active, Healthy Community	Recreation Facilities <small>AOF</small>						
Professionally Manage a High Performing Organization	Permit & Inspection Process Improvements						
	National Baldrige Award						
Attract & Retain an Engaged Workforce	Succession Planning						

AOF – Addresses Council Areas of Focus

FY 2019 Strategic Operating Plan Preview



BSC Goal	Initiative Action Plan (IAP) Name	Initiative Action Plan (IAP) Description	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	TOTAL
Safeguard the Community	Police Department Accreditation	Seek national accreditation for the Police Department by FY 2022	\$18,450	\$3,300	\$3,300	\$3,300	\$7,365	\$35,715
	EMS Facility Relocation	Partner with Moore Co. to relocate EMS to Rassie Wicker Park		\$380,000	(\$33,000)	(\$33,000)	(\$33,000)	\$281,000
Ensure an Attractive Residential Community	Long-Range Comprehensive Plan _{AOF}	Prepare the 2035 Long-Range Comprehensive Plan	\$205,000	\$5,000				\$210,000
Ensure a Thriving Business Community	Streetscape Enhancements _{AOF}	Install streetscape enhancements on McCaskill and Magnolia Roads		\$115,000	\$46,000	\$76,500	\$131,500	\$369,000
Provide Multimodal Transportation Systems	Pedestrian Connectivity	Construct pedestrian facilities in the Village			\$440,000	\$400,000	\$400,000	\$1,240,000
	Street Lighting _{AOF}	Increase neighborhood street lighting	\$3,610	\$12,630	\$13,700	\$16,580	\$19,460	\$65,980
Maintain an Active, Healthy Community	Recreation Facilities _{AOF}	Construct a Community Center, renovate Rassie Wicker Park playground, improve Cannon Park parking, and update P&R masterplans	\$4,355,880	\$103,460	\$167,170	\$111,180	\$115,280	\$4,852,970
Professionally Manage a High Performing Organization	Permit & Inspection Process Improvements	Acquire new permitting and inspections software and implement other BIRDIE team recommendations	\$36,400	\$37,500	\$38,600	\$39,800	\$41,000	\$193,300
	National Baldrige Award	Submit an application for the National Baldrige Award in FY 2020	\$5,000	\$16,000	\$35,000			\$56,000
Attract & Retain an Engaged Workforce	Succession Planning	Implement a formalized Village-wide succession plan						-
_{AOF} – Addresses Council Areas of Focus TOTAL NET COST			\$4,624,340	\$672,890	\$710,770	\$614,360	\$681,605	\$7,303,965

Proposed FY 2019-2023
Opportunities for
Innovation & Improvement

FY 2019 Strategic Operating Plan Preview



- Based on employee, volunteer, & Council input, identified 104 different **Opportunities for Innovation & Improvement** that are scheduled for FY 2019-2023
- Plan to conduct 15 evaluations in FY 2019-2023 (3 BIRDIEs and 12 ACEs) to ID ways to improve processes and service delivery
- Also in FY19, will implement Permitting & Inspections BIRDIE recommendations and evaluate the PD Staffing BIRDIE results

BIRDIE

- B Bring the opportunity forward
- I Investigate the opportunity
- R Review potential solutions
- D Determine the solution
- I Implement the solution
- E Evaluate the solution

BIRDIEs

BIRDIEs	
FY19-20	Fire Department Staffing
FY20	Insourcing Solid Waste
FY21	Document Imaging

ACEs

ACEs	
FY19-FY20	Maintenance of diesel vehicles
FY20	Police dispatch processes
FY20	Fair Barn part-time staffing
FY20	Solid waste return pickups
FY20	Automated timesheets
FY20	Insourcing road patching
FY20	Agenda software
FY21	Meeting facility rentals
FY21	Purchasing processes
FY22	Mobile technology for Public Services
FY22	Automation of accounts payable
FY22	Performance management system

FY 2019–2023
Five-Year Financial Plan

Key Highlights of FY 2019-2023 Financial Plan:

1. Consistent tax rate of \$0.295 for FY 2019; Revenue neutral rate of \$0.28 in FY 2020-2023 with FY 2020 revaluation
2. No financing needed for \$4.1 million Community Center construction
3. Increased annual street maintenance funding by 26%, or \$270,000:
 - \$200,000 - Resurfacing
 - \$70,000 - Street patching
4. No new full-time positions beyond the 4.0 FTEs included in FY 2018 SOP
5. Merit raises for employees funded at an average of 3% in FY 2019-2023
6. Continued Given Memorial Library operating support at \$100,000 annually
7. \$1.2 million included in FY 2021-2023 for pedestrian facilities

FY 2019 Strategic Operating Plan Preview



PRELIMINARY Five-Year Financial Forecast:

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Tax Rate	\$0.295	\$0.28	\$0.28	\$0.28	\$0.28
Full Time Equivalents (FTEs)	141	143	143	143	143
General Fund Operating Revenues	\$18,302,680	\$19,627,000	\$18,928,000	\$19,151,000	\$19,449,000
General Fund Operating Expenditures	17,264,660	17,695,596	18,110,191	18,467,168	18,961,272
Transfer to Community Center Capital Project Fund	4,068,900	-	-	-	-
Operating Income(Loss)	\$(3,030,880)	\$1,931,404	\$817,809	\$683,832	\$487,728
Capital Expenditures	1,118,500	1,632,000	2,346,500	1,344,500	1,290,500
Total Expenditures	\$22,452,060	\$19,327,596	\$20,456,691	\$19,881,668	\$20,251,772
Budget to Actual Variance *	1,030,252	1,065,450	1,089,990	1,112,268	1,142,554
Projected Actual Gain/(Loss)	\$(3,119,128)	\$1,364,854	\$(438,701)	\$451,601	\$339,781
Projected GF Balance as a % of Total Budget	32.9%	45.2%	40.6%	44.2%	44.9%
Operating Margin*	.89	.85	.90	.91	.92

**Assumes actual revenues of 101% of budget and actual expenditures of 95% of budget*

Council Discussion/ Direction

Council Discussion/Direction:

- Have we sufficiently addressed Council's higher priorities in the proposed five-year plan?
- Are there any other Council priorities that we need to address?
- Are there any significant modifications you would like to make to the proposed five-year plan at this point?

KEY Dates	
May 3 rd	Village staff deliver FY19 SOP to Council
May 8 th	Village Manager presents FY19 SOP at Council Regular Meeting
May 14 th	Budget Work Session #1
May 16 th	Budget Work Session #2