



**Village Council  
Minutes for the Regular Meeting of March 26, 2024  
Assembly Hall  
395 Magnolia Road  
Pinehurst, North Carolina  
4:30 p.m.**

The Pinehurst Village Council held a Regular Meeting at 04:30 p.m., Tuesday, March 26, 2024, in the Assembly Hall of Village Hall, 395 Magnolia Road, Pinehurst, North Carolina.

The following were in attendance in Assembly Hall:

Mr. Patrick Pizzella, Mayor  
Ms. Barb Ficklin, Councilmember  
Mr. John Taylor, Mayor Pro Tem  
Mr. Jack Farrell, Councilmember  
Mr. Jeff Sanborn, Village Manager  
Ms. Shannon Konstantinou, Village Clerk  
Mr. Paul Conners, IT Specialist  
Ms. JoEllen Richter, IT Technician

And approximately 12 attendees, including 4 staff and 1 press.

**1. Call to Order.**

Mayor Pizzella called the Village Council meeting to order at 04:30 p.m.

**2. Invocation by Reverend Trey Majure and Pledge of Allegiance by Samuel Carubba.**

**3. Reports:**

**Village Manager**

- Mr. Jeff Sanborn, Village Manager, noted the excused absence of Dr. Jeff Morgan, Councilmember, who is listening in via Zoom and reported on the status of the Assistant Village Manager vacancy recruitment process (79 applications have been received with 4 of those applications coming from senior members of Village Staff).

**Village Council**

- Mayor Pizzella reported on the March 18, 2024, Neighborhood Advisory Committee (NAC) meeting; the March 20, 2024 Sandhills Metropolitan Planning Organization (SMPO) meeting; the May 24-26, 2024, Sandhills Motoring Festival and Concours d'Elegance; the quarterly Convention and Visitors Bureau meeting held last week; the March 23, 2024, Village of Pinehurst Easter Egg Hunt held inside at the Community Center; the April 06, 2024 Spring Matinee Races to be held at the Harness Track; and

recent Police Department activities.

- Councilmember Ficklin reported on the March 18, 2024, NAC meeting; a recent meeting with several concerned residents to discuss ways to help combat domestic violence and human trafficking in the Sandhills area; the March 25, 2024, Pinehurst Business Partners meeting; and the April 13, 2024, Sandhills Dog Fair at the Arboretum.
- Mayor Pro Tem Taylor reported on the March 18, 2024, NAC meeting; the March 20, 2024, SMPO meeting; and the recent Moore County Economic Development Partnership event at BHAWK Distillery.
- Councilmember Farrell reported on the March 18, 2024, NAC meeting; and an in-depth conversation with Ms. Ellen Rankin, Architectural Historian with the National Park Service, regarding the Village of Pinehurst integrity study and landmark district, NCDOT projects proposed for the area, and the North Carolina Native Plants legislation.

**4. Motion to Approve Consent Agenda.**

**All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held unless requested by a member of the Village Council.**

**A. Approval of Village Council Meeting Minutes**

- March 12, 2024, Regular Meeting
- March 12, 2024, Work Session

**End of Consent Agenda.**

Upon a motion by Councilmember Ficklin, seconded by Mayor Pro Tem Taylor, Council unanimously approved the Consent Agenda by a vote of 4-0.

**5. Audit Contract for Fiscal Year 2024 Audit.**

Ms. Dana Van Nostrand, Financial Services Director, reviewed the proposed Fiscal Year 2024 Audit Contract with FORVIS, LLP and noted the fees included in the contract and significant changes to the contract from previous fiscal years.

Council asked Ms. Van Nostrand to follow up with FORVIS, LLP regarding the inclusion of language referencing Texas laws instead of North Carolina laws in the contract.

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved the Fiscal Year 2024 Audit Contract with FORVIS, LLP not to exceed \$52,500 for the financial statement audit, State Single Audit (one program), and applicable fees and out-of-pocket expenses by a vote of 4-0.

**6. Discuss Village Manager Recruitment Timeline and Process.**

Ms. Angela Kantor, Human Resources Director, reviewed the Village Manager recruitment timeline and the process to be followed along with draft documents of the vacancy announcement and position description.

Council and Staff agreed to have revised, draft recruitment documents sent to Council prior to publication; that the timeline may be accelerated depending on the quantity and quality of applications received; and to post the vacancy announcement and position description the week of

April 01, 2024, with a closing date of May 31, 2024.

7. **Other Business.**

Council discussed several aspects of the 2024 US Open plans such as the Social District hours and whether those hours conflict with the Noise Ordinance, the Village utilizing food trucks in the Downtown area only on Wednesday and Saturday evenings (the two main event days), the changes to the Pinehurst Municipal Code allowing for the operation of food trucks within the Village, and how best to communicate information about the 2024 US Open with local businesses and residents once plans are finalized.

8. **Comments from Attendees.**

Mr. Steve Saye, 5 McDonald Rd. E, voiced concerns over the way Council has handled the new Library decision making process.

9. **Motion to Adjourn.**

Upon a motion by Mayor Pro Tem Taylor, seconded by Councilmember Farrell, Council unanimously approved to adjourn the Regular Meeting by a vote of 4-0 at 05:48 p.m.

Respectfully Submitted,



Shannon Konstantinou  
Village Clerk

*A videotape of this meeting is located on the Village website: [www.vopnc.org](http://www.vopnc.org)*

*Vision: The Village of Pinehurst is a charming, vibrant community, which reflects our rich history and traditions.*

*Mission: Promote, enhance, and sustain the quality of life for residents, businesses, and visitors.*

*Values: Service, Initiative, Teamwork, and Improvement*